

NEW PALTZ CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION BUSINESS MEETING

January 23, 2019

5:30 PM – Executive Session Subject to Board Approval

6:30 PM – District Office

2018-2019 Board of Education Focus Areas

- Mental Health – Continuum of Well-Being
- Racial Equity
- Communications

1. CALL MEETING TO ORDER/ROLL CALL

2. PLEDGE TO THE FLAG

3. AGENDA CHANGES

4. PUBLIC COMMENTS

Speakers are asked to please limit their comments to two minutes in order to ensure everyone has a chance to speak. Public comments are not meant to be a dialogue, rather a time for the board to hear comments from the public.

5. BOARD COMMUNICATIONS

- Improving Communications

6. MINUTES OF MEETING

Recommendation - that the New Paltz Central Schools Board of Education accept the minutes of the Regular Workshop Meeting of January 9, 2019.

7. FINANCIAL REPORTS

- Claims Audit Report-December 2018

8. PERSONNEL (CONSENT AGENDA)

8.1 Instructional Leave Replacement Appointment - Extension

Recommendation that the New Paltz Central Schools Board of Education, upon the recommendation of Maria C. Rice, Superintendent of Schools, does hereby approve the extended leave replacement appointment of the following instructional employee for the 2018/2019 school year:

Name	Title	Original Effective Dates	Extension	Step/Salary
Elizabeth Watts	Science Teacher	9/1/18 – 12/31/18	1/1/19 – 4/30/19	MA Step 3 \$66,720 (pro-rated)

8.2 Instructional Appointment-Substitutes

Recommendation that the New Paltz Central School District Board of Education, upon the recommendation of Maria C. Rice, Superintendent of Schools, does hereby appoint the following substitute teachers with remuneration as per rates established at the July 11, 2018 Organizational Meeting:

Name	Effective Dates
Taylor Palmerone	1/24/2019 – 6/30/2019
Alicia Kennedy	1/24/2019 – 6/30/2019

8.3 Non-Instructional Resignations

The New Paltz Central Schools Board of Education, upon the recommendation of Maria C. Rice, Superintendent of Schools, does hereby accept the resignation of the following non-instructional employees:

Name	Title	Effective Date
Brett Shaw	School Bus Attendant	01/03/2019
Erica Peterson	Food Service Helper	01/12/2019

8.4 Non-Instructional Appointments - Substitutes

The New Paltz Central Schools Board of Education, upon the recommendation of Maria C. Rice, Superintendent of Schools, does hereby appoint the following employees:

Name	Title	Effective Date	Salary
Paolo Galvan	Substitute Teacher Aide	01/10/2019	\$11.10/hr
Tiffany Briggs	Substitute Teacher Aide	01/07/2019	\$13.50/hr
Tiffany Briggs	Substitute School Monitor	01/07/2019	\$11.10/hr
Brett Shaw	Substitute School Bus Driver	01/04/2019	\$20.00/hr
Kathryn Silver	Substitute School Monitor	01/14/2019	\$11.10/hr
Olivia Profaci	Substitute Teacher Aide	01/02/2019	\$13.50/hr

8.5 Corrective Action - Non-Instructional Appointments - Salary

The New Paltz Central Schools Board of Education, upon the recommendation of Maria C. Rice, Superintendent of Schools, does hereby correct the salary of the following employees:

Name	Title	Effective Date	Salary
Cara Kubert	Substitute School Monitor	10/17/2018 – 12/31/2018	\$11.10/hr
Jessi Ronk	Substitute School Monitor	10/17/2018 – 12/31/2018	\$11.10/hr
Davenide Belois	Substitute School Monitor	10/17/2018 – 12/31/2018	\$11.10/hr

8.6 Non-Instructional Appointments

The New Paltz Central Schools Board of Education, upon the recommendation of Maria C. Rice, Superintendent of Schools, does hereby appoint the following employees:

Name	Title	Effective Date	Salary
Colleen Richter	School Bus Attendant	01/25/2019	\$13.50/hr
Frank Vilardi	School Bus Attendant	01/24/2019	\$13.50/hr

8.7 Home Tutor

Recommendation - that the New Paltz Central Schools Board of Education, upon the recommendation of Maria C. Rice, Superintendent of Schools, does hereby appoint the following employee for the 2018-2019 school year:

Name	Effective Date
Stephen O'Shea	01/16/2019

9. NEW BUSINESS

9.1 Request for Approval of Committee on Special Education Recommendations and Student Placements

Recommendation - that the following resolution be approved: BE IT RESOLVED, that the Board of Education of the New Paltz Central School District approve the Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) recommendations and student placements. 14376, 14537, 14394, 14552, 10579, 10259, 14516, 13959, 12172, 12870, 14956, 10403, 11534, 11319, 10650, 15010, 14682, 12652, 15013, 12961, 12808. 14459, 10417.

9.2 First Reading of Policy 1339: Duties of the Internal Auditor

2019 1339

Bylaws

SUBJECT: DUTIES OF THE INTERNAL AUDITOR

The Internal Auditor reports directly to the Board. **It is recommended that the Board use an independent contractor as the person or entity serving as Internal Auditor, but The District may use its District employees, inter-municipal cooperative agreements, or shared services to the extent authorized by Education Law Section 1950, or independent contractors as the person or entity serving as Internal Auditor.** The person or entity serving as Internal Auditor must follow generally accepted auditing standards, be independent of District business operations, and have the requisite knowledge and skills to complete the work.

The Internal Auditor is responsible for performing the internal audit function for the Board, which includes at a minimum:

- a) Development of a risk assessment of District operations, including, but not limited to, a review of financial policies, procedures, and practices;
- b) An annual review and update of the risk assessment;
- c) Annual testing and evaluation of one or more areas of the District's internal controls, taking into account risk, control weakness, size, **recency of examination**, and complexity of operations;
- d) Preparation of reports, at least annually or more frequently as the Board may direct, which:
 - 1. Analyze significant risk assessment findings;
 - 2. Recommend changes for strengthening controls and reducing identified risks; and
 - 3. Specify timeframes for implementation of such recommendations.

Education Law §§ 1950, 2116-b, and 2116-c
8 NYCRR § 170.12(d)

NOTE: Refer also to Policy #5573 -- Internal Audit Function

Adoption Date

9.3 First Reading of Policy 1410: Policy on Policies

~~2008~~2019

1410
1 of 3

By-Laws

SUBJECT: POLICY ON POLICIES

The Board of Education recognizes that the development and adoption of written policies constitutes the basic method by which the Board exercises its leadership in the operation of the School District. The Board will concern itself primarily with broad questions of policy rather than with administrative details. The Board delegates to the Superintendent of Schools the responsibility and authority to establish rules, regulations and/or procedures necessary to implement its policies.

Proposals for new policies, changes in or repeal of existing policies shall be presented to the School District, in writing with a brief description of the proposal and why it is needed. Proposals from school officials, employees and students shall be submitted to the Superintendent. Proposals from Board members, parents and community members shall be submitted to the Board of Education.

The Board of Education shall establish annually a standing Policy Committee which shall be chaired by a Member of the Board and shall consist of a maximum of three Board Members and the Superintendent of Schools or designee. The Policy Committee shall review and evaluate proposed policies and changes to existing policies, including researching and analyzing the proposals for necessity, effectiveness, legality and cost.

- a) The Policy Committee shall:
 - 1. Present each proposal that is being reviewed or considered to the Board, in public session, so that interested persons may react and submit comments and suggestions to the Clerk of the Board for referral to the Policy Committee;
 - 2. Refer proposed policies and amendments to policies to the District's attorney, as needed, who shall examine the proposals for legal implications and report the findings to the Policy Committee;
 - 3. Refer proposals, as appropriate, to the Superintendent and appropriate staff members, for review and comment. The Superintendent or designee shall report the findings to the Policy Committee;

4. Complete the review process in a timely fashion.
 - b) After the review process has been completed, policy proposals shall be revised or redrafted, as needed, and referred to the Clerk of the Board for placement on the calendar for a First Reading at the next business meeting of the Board of Education.
 - c) Board discussion and recommendations for revisions may be made at the First Reading. Following the First Reading and after any approved revisions have been made, the proposal will be placed on the calendar for a Second and Final Reading no sooner than the next business meeting of the Board of Education. The Board may discuss, revise, if necessary, and adopt the proposal or refer the proposal to the Policy Committee for further study.

While proposed policies and amendments will generally have two readings, policies may be adopted, amended or repealed at a single Board meeting where the Board deems it necessary to do so.

Policies will be adopted changed or repealed by a majority vote of the entire Board, which vote shall be recorded in the Board minutes. Only those written statements so adopted and so recorded shall be regarded as official Board policy.

The Board may, by majority vote, suspend the operation of any policy provided the suspension does not conflict with law.

Dissemination

The Clerk of the Board shall place a copy of the Board Policy Manual in ~~each school building~~ **the District Clerk's office** and on the District Website to ensure that District policies are available to the public. ~~The Clerk shall maintain a list of policy manual holders and shall forward hole punched copies of all newly adopted or amended policies to all holders of policy manuals.~~ The Clerk shall also ensure that the policy manual on the website is updated as necessary, **and as policies are approved by the board they are disseminated as appropriate.**

~~At the beginning of each Board member's term, the Clerk of the Board shall issue to him/her a Policy Manual. The Board member shall be responsible to maintain the manual for the duration of said term.~~

~~All Policy Manuals distributed are the property of the Board, and considered on loan to the person or organization to whom distributed. Policy Manuals shall be updated periodically and may be subject to recall at any time for such purpose.~~

~~In an effort to keep its written policies updated so that they may be used as a reliable basis for Board action and administrative decision, the Board directs the Clerk of the Board to biannually recall all copies of the policy manual for review and updating and to check for their uniformity, completeness, and condition.~~

The Clerk of the Board shall be responsible for ensuring that a **copy version** of ~~an up-to-date~~ **the most current** Policy Manual is present at all Board meetings.

Implementation

The Board delegates to the Superintendent of Schools the responsibility and authority to establish all rules, regulations, and/or procedures necessary to implement Board policy.

The Superintendent shall ensure that personnel are familiar with Board policies and the ~~their implementing~~ administrative regulations which affect them, directly or indirectly. The Board requires that all administrative employees read and familiarize themselves annually with the policy manual or appropriate sections thereof, as determined by the Superintendent of Schools.

The Board of Education generally does not adopt regulations for the implementation of policy unless specifically required to do so. Regulations officially approved by the Board shall include a notation indicating Board approval. The Superintendent shall be directed to revise any regulations determined to be inconsistent with the policies adopted by the Board.

The Board retains the right to approve waivers to policy upon the recommendations of the Superintendent.

In cases where emergency action must be taken and where the Board has no guide for administrative action, the Superintendent shall have the power to act. The Superintendent shall inform the Board promptly of such emergency action and the need for policy.

Review and Evaluation

In order to evaluate the implementation of Board policies and to measure their effectiveness, the Board may rely on the school staff, students and community to provide evidence of the effects of the policies it has adopted. Information and comments may be submitted to the Superintendent, the Board or the Policy Committee.

In addition, the Superintendent is instructed to call to the attention of the Board any policy that is outdated or appears to need revision for other reasons, including changes in State and Federal laws and regulation.

Execution of Policy: Administrative Regulation

The Board shall delegate to the Superintendent the function of specifying required actions and designing the detailed arrangements under which the schools will be operated. These rules and these detailed arrangements shall constitute the administrative regulations governing the schools. They must in every respect be consistent with the policies adopted by the Board. The Board shall be kept informed periodically of changes in administrative regulations.

Education Law Sections 1604(9), 1709(1) and (2)

Adopted: 7/16/08
Revised: XX/XX/2019

9.4 First Reading of Policy 1510: Board of Education Meetings

~~2013~~ 2019 1510
1 of 5

By-Laws

SUBJECT: BOARD OF EDUCATION MEETINGS

Board meetings shall be open to the public and conducted in accordance with Article 7 of the Public Officers Law, known as the "Open Meetings Law" and other applicable statutes.

Regular Meetings

The Board of Education shall meet at least one time each month for the purpose of conducting the business of the District. The dates and times of the regular monthly meetings will be established at the annual organizational meeting, but subject to change by the Board as necessary.

Special Meetings

~~Special meetings of the Board may be called on at least 24 hours notice to all Board members at the direction of the Board President or upon the request of any Board member.~~

Any member of the Board may call for a special meeting. A reasonable and good-faith effort will be made by the Superintendent or the Board president, as the case may be, to give every member of the Board 24-hours' notice of the time, place, and purpose of the meeting. In an emergency, however, the members may waive the 24-hour notice requirement.

All special meetings will be held at a regular meeting place of the Board and in accordance with all applicable provisions of the Open Meetings Law. Public notice of the time and place will be given, to the extent practicable, to the news media, and it will be conspicuously posted in one or more designated public locations at a reasonable time before the meeting.

Board Retreats

The Board of Education may hold Board development retreats where no School District business is conducted. These retreats are exempt from the requirements of the open meeting rule. (NYS Department of State, Committee on Open Government, OML-AO-#1973, September 13, 1991.)

Notice of Meetings

Notice of meetings scheduled at least one week in advance shall be given to all members of the Board, the Superintendent of Schools and news media, as well as conspicuously posted in one or more designated public places at least 72 hours prior to the meeting. When meetings are scheduled less than one week in advance, the Board shall provide public notice to the extent practicable.

Agenda Setting

The Superintendent and the Board President and/or Vice President, will prepare the agenda for each Board meeting. The order of business will be constructed to help the Board accomplish its business expeditiously.

Items of business may be suggested by Board members, administrators, other faculty and staff members and the public. Such suggestions must be submitted in writing to the District Clerk at least ten (10) days before the meeting.

The agenda and supporting materials, including the minutes of the previous meeting or meetings, will be distributed to Board members during the week preceding the meeting.

Quorum and Voting

A majority of the members of the Board of Education (four members) shall constitute a quorum for the transaction of business at a Board meeting. If a quorum is not present within 20 minutes of the time set for a Board meeting, the meeting will be rescheduled. Notice of the rescheduled meeting will be given to all members of the Board, the public and news media to the extent practicable, depending upon the date to which the meeting is rescheduled.

The Board of Education shall take action by voting upon resolutions presented by one Board member and seconded by another. A majority vote of the full Board is required to adopt a resolution, except in circumstances when a super-majority vote is required:

- a) Discontinuing a designated textbook within five years of adoption requires a three-quarters (3/4) vote of the Board;
- b) If a relative, by blood or marriage, of a Board member is employed in a teaching position or appointed to tenure, a two-thirds (2/3) vote of the Board is required;
- c) Standardization on a particular type of equipment or supplies must be determined to be in the best interests of the District by a two-thirds (2/3) vote of the Board;
- d) A vote to place a proposition before the voters for an object or purpose for which bonds may be issued requires a three-fifths (3/5) vote of the Board.

All actions requiring a vote can be conducted by voice, show of hands or roll call. The vote of each Board member shall be recorded on each action of the Board.

Videoconferencing

If videoconferencing or online technology is used to conduct a meeting, the public notice for the meeting will inform the public, identify all the locations for the meeting, and state that the public has the right to attend at any of the locations. If a meeting is streamed live over the internet, the public notice will inform the public of the website's internet address. Voting may be done through videoconferencing, provided that members can be both seen and heard voting and participating from remote locations.

Rules of Order

The Board shall use Robert's Rules of Order, Revised, as a guideline for conducting meetings of the Board of Education, except when such provisions are inconsistent with law or policy, or are suspended by majority vote of the Board. The Board may, at its discretion, waive Robert's Rules and substitute its own procedures by a majority vote of the Board.

Public Participation

Because the Board desires to hear the viewpoints of citizens throughout the District, as well as conduct its business in an orderly and efficient manner, it will schedule a period during business meetings for brief comments and questions from the public. The Board may set a time limit on the length of this period and/or for individual speakers.

There will be a sign-up sheet at the Board meeting. Persons wishing to address the Board should sign in with their name and town prior to the start of the meeting. At the beginning of the public comment period, the Board President will read the names of speakers, in order, from the sign-in sheet. Each person will come to the microphone when his/her name is called and make their comments within the time limit. Speakers will be allowed two minutes for their comments. The time limit is meant to ensure that everyone has a chance to speak. If a speaker is unable to finish their remarks during the time limit, the comments can be supplemented by submitting a written statement to the District Clerk. A speaker may not yield his/her time to another speaker in order to extend the time for comment.

Once all signed in speakers have spoken and as long as time permits, additional speakers who have not signed in may address the Board on a first come basis.

When a Board member attends a Board meeting by videoconference, any individual attending a Board meeting at the videoconference location may address the Board after all signed-in speakers have spoken.

All speakers shall conduct themselves in a civil, respectful and orderly manner in accordance with the District's Code of Conduct. The Board President will be responsible for orderly conduct of the meeting, for adhering to any time limits and the appropriateness of the subject being presented. The Board President shall have the right to discontinue any presentation which violates this policy.

Members of the public wishing to make formal presentations before the Board must make a request at least ten (10) days before the Board Meeting with the District Clerk so that such presentations may be scheduled on the agenda. The Board reserves the right to reject requests for such presentations and to limit the time for such presentations.

Speakers may comment on matters of public interest involving school operations and programs. To protect the privacy rights of the individuals involved, **speakers may not identify any person by name or position.** The Board will not permit discussion involving district personnel, students, or individual members of the Board.

The Board requires that persons wishing to communicate concerns about district personnel or students should begin with the staff member, administrator or other employee closest to the issue in an attempt to resolve issues at the earliest possible stage. If the issue remains unresolved, persons wishing to discuss matters involving individual district personnel or students should present their comments and/or concerns to the Superintendent during regular business hours.

Persons wishing to discuss matters involving individual members of the Board should present their comments and/or concerns to the District Clerk, in writing, to be forwarded to the entire Board of Education and Superintendent.

Members of the public will not be recognized by the President as the Board conducts its official business, unless the Board agrees to waive this provision.

Minutes

Minutes will be taken by the District Clerk (or Clerk Pro-Tem) at all Board meetings in accordance with the Open Meetings Law. All motions, resolutions and any other matters formally voted upon by the Board shall be recorded in the minutes, including the final vote of each Board member.

Executive Sessions

Upon a majority vote of its total membership, taken in an open meeting pursuant to a motion identifying the area or areas of the subject or subjects to be considered, the Board of Education may conduct an executive session for discussion of the below enumerated purposes only, provided, however, that no action by formal vote shall be taken except on an Education Law Section 3020-a probable cause finding. For all other purposes, the action by formal vote shall be taken in open meeting and properly recorded in the minutes of the meeting.

- a) Matters that will imperil the public safety if disclosed;
- b) Any matter that may disclose the identity of a law enforcement agent or informer;
- c) Information relating to current or future investigation or prosecution of a criminal offense that would imperil effective law enforcement if disclosed;
- d) Discussions regarding proposed, pending or current litigation;
- e) Collective negotiations pursuant to Article 14 of the Civil Service Law;
- f) Medical, financial, credit or employment history of any particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of any particular person or corporation;
- g) Preparation, grading or administration of examinations;
- h) Proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities, but only when publicity would substantially affect the value thereof.

Matters discussed in executive sessions must be treated as confidential; that is, never discussed outside of that executive session.

Superintendent Participation

It is the Board's desire that the Superintendent or his/her designated representative, shall attend all meetings of the Board. However, if the Superintendent or his/her designee is unable to attend a regularly scheduled Board meeting, the Board can still meet at its discretion. The Superintendent or his/her designee shall attend all executive session meetings of the Board except those that concern his/her evaluation and salary determination. The Board may request the attendance of such additional persons as it desires.

Public Officers Law Article 7
Education Law Sections 1708 and 3020-a
General Construction Law Section 41
Public Officers Law Section 106
NYS Department of State, Committee on Open Government, OML-
AO-#1973, September 13, 1991

NOTE: Refer also to Policy #1721 -- Minutes

Adopted: 7/16/08
Revised: 4/03/13
Revised: XX/XX/2019

9.5 First Reading of NEW Policy 7550: Student Sexual Harassment

2019 7550
1 of 3

Students

SUBJECT: STUDENT SEXUAL HARASSMENT

It is District policy to prohibit sexual harassment and student gender discrimination in the schools, at school activities and at events sponsored by the District. To that end, all officers, supervisory personnel, employees and students of the District shall be given a copy of this policy and training regarding its terms, procedures, protections and penalties.

Definitions

Sexual Harassment is defined as discrimination against a person of a different or the same sex because of their sex, which creates a sexually hostile learning or school environment.

Sexual harassment that creates a hostile learning or school environment is either pervasive and/or severe conduct that involves unwelcome: sexual advances; sexual conduct that constitutes a crime; sexual touching; indecent exposure of a sexual nature; pervasive sexual remarks, comments, displayed materials, printed materials, electronic media or jokes. The determination of a hostile learning or school environment shall be objective, based upon the viewpoint of a reasonable person and subjectively perceived to be so by the complainant.

Gender discrimination is defined as pervasive and/or severe conduct intended to intimidate or demean a person or persons of the other gender or that which treats a person of the other gender differently in the work place because of their gender or gender presentation.

Procedure

Any student who believes that they have been subjected to sexual harassment or gender discrimination by an officer, employee, student or business invitee is encouraged to address the matter with any District Title IX Officer* who shall promptly conduct an intake interview and explain the following options for resolution:

1. Registering an informal complaint verbally or in writing; or
2. Registering a formal complaint verbally or in writing; or
3. Engaging in mediation to arrive at a resolution of the matter; or
4. Placing the district on notice of the objectionable conduct without seeking a resolution through the complaint process or mediation.

The Title IX Officer shall be authorized to proceed with a matter raised in number 4 as if it had been filed as an informal complaint or a formal complaint at their discretion.

The intake Title IX Officer will also explain that the complaining student shall not be subject to retaliation or retribution by reason of making the complaint and that confidentiality shall be maintained throughout the process, except as necessary to assure fair and due process.

Informal and Formal Complaints

All complaints shall be received in writing or reduced to writing by an intake Title IX Officer, who shall personally, or by referral to the Title IX Officer, or a person of authority, conduct a full and fair investigation of the complaint, make written findings of fact and, where warranted, recommend a resolution to the Superintendent of Schools. The Superintendent of Schools shall advise the complainant and the subject of the complaint of the disposition of the complaint, which may include:

1. A finding that this policy has not been violated; or
2. A finding that this policy has been violated and a critical evaluative letter has been issued with a requirement of corrective training for the subject of the complaint if the subject is an employee; or if the subject is a student,

3. That disciplinary action has been taken, or where pre-disciplinary charges must be preferred, that they have been preferred in order to convene a disciplinary hearing.
4. Persons of authority include Assistant Principal, Building Principal, Deputy Superintendent, Assistant Superintendent, or Board-approved investigator(s).

Alternates

The Board shall appoint one (1) Title IX Officer and several designated Title IX formal complaint investigators. If the complaint is about the Superintendent of Schools, the Board shall stand in the Superintendent's place for review activities.

Appeal of Formal Complaints

If a formal complaint has not been processed to a satisfactory disposition by the Superintendent within thirty (30) school days, unless extended with the written consent of the complainant, the complainant must appeal in writing to the Board to address the failure and direct an expedited investigation with report back to the Board within fifteen (15) school days. Regarding matters that have been timely investigated to conclusion, an appeal to the Board may be taken by the complainant or the subject of the complaint within thirty (30) school days of being informed of the findings upon the allegations in the complaint.

Confidentiality

The District's Title IX Officer, the Superintendent of Schools and the Board of Education shall, to the maximum extent possible, maintain as confidential the transaction(s) underlying the proceedings or complaint, the outcome of a mediated agreement and action taken, including formal discipline. The subject of the proceedings or complainant, however, shall be informed of the identity of the person who commenced the proceedings or complaint in order to provide fair and due process. Both the complainant and the subject of the complaint shall be given a copy of the findings in the matter of a formal complaint.

Consequences

Any officer, supervisor, or employee who violates this policy shall be subject to corrective action up to and including termination of office or employment, with due process provided as necessary. Students who violate this policy shall be subject to disciplinary or other corrective action.

Any complaint that is determined to have been processed maliciously or in bad faith shall be deemed to be in violation of this policy and may give rise to disciplinary consequences against the complainant.

District Title IX Officer

Contact information may be found on the District website for by calling the Pupil Personnel Services Office at 845-256-4040.

Adopted: XX/XX/2019

9.6 Request for Approval to Remove Policy 1420: Execution of Policy: Administrative Regulations

BE IT RESOLVED, that the New Paltz Central School District Board of Education, upon the recommendation of the Policy Committee Chair, does hereby remove Policy 1420 from the District Policy Manual upon the second reading and approval of Policy 1410.

10. ADJOURN