



NEW PALTZ MIDDLE SCHOOL

196 Main Street, New Paltz, New York 12561 • Phone: (845)256-4200 • Fax: (845)256-4209 • www.newpaltz.k12.ny.us

Mrs. Ann Sheldon
Principal

Mr. Daniel Glenn
Assistant Principal

August 2018

Dear Parents and Guardians:

This letter is to clarify the medication and self-carry policy at the New Paltz Middle School. This policy is consistent with the NYSED Guidelines for Medication Management. All medications, whether over the counter (OTC) or prescribed by a physician, cannot be carried and/or administered by the student. Over the counter medications include ibuprofen, cough drops, nasal sprays, eye drops, etc. The only types of medications that are allowed to be self-carried and self-administered are ones that are required in a health emergency. Examples of these items include, but are not limited to, an Epi-Pen, insulin pump, or inhaler.

If your child should require medication while on a field trip, please ensure that the medication form is filled out, and signed by both you, as well as, your child's physician. All medications must be brought to the Middle School Health Office no later than 2 days prior to trip departure.

The aforementioned policy is designed to protect all students in the Middle School. Your compliance is greatly appreciated.

Sincerely,

A handwritten signature in cursive script that reads "Mrs. Ann Sheldon".

Mrs. Ann Sheldon
Principal

AS:dt