

New Paltz Central School District Board of Education  
Workshop Meeting – October 6, 2021  
Middle School Auditorium 6:30 PM  
**MEETING MINUTES**

**CALL MEETING TO ORDER**

CALL TO ORDER

Meeting was called to order at 5:30 PM by Bianca Tanis, Board President.

**EXECUTIVE SESSION**

EXECUTIVE SESSION

Motion made by Glenn LaPolt and seconded by Teresa Thompson that the Board of Education move into Executive Session at 5:35 PM for the purpose of:

- Discussing matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation.

Motion carried 6 - 0 with 6 members voting.

**DISTRICT CLERK PRO-TEMPORE**

DISTRICT CLERK PRO-TEMPORE

Board Trustee, Teresa Thompson, acted as District Clerk Pro-Tempore for the Executive Session portion of the meeting.

**BOARD MEMBERS PRESENT:**

QUORUM CHECK

Bianca Tanis  
Brian Courmoyer-excused  
Diana Armstead  
Johanna Herget  
Glenn LaPolt  
Heather O'Donnell  
Teresa Thompson

**ALSO PRESENT:**

Angela Urbina-Medina, Superintendent  
Sharifa Carbon, Assistant Superintendent for Business

**ROLL CALL**

ROLL CALL

The roll was called as reflected above.

**OUT OF EXECUTIVE SESSION**

Motion made by Glenn LaPolt and seconded by Heather O'Donnell that the Board return to Public Session at 6:40 PM.

Motion carried 6 - 0 with 6 members voting.

**CALL TO ORDER/LAND ACKNOWLEDGMENT**

CALL TO ORDER

The Public Meeting was called to order at 6:45 PM by Bianca Tanis, Board President.

**BOARD MEMBERS PRESENT:**

QUORUM CHECK

Bianca Tanis  
Brian Courmoyer-excused  
Diana Armstead  
Johanna Herget  
Glenn LaPolt  
Heather O'Donnell  
Teresa Thompson

**ALSO PRESENT:**

Angela Urbina-Medina, Superintendent  
Michelle Martoni, Deputy Superintendent  
Sharifa Carbon, Assistant Superintendent for Business  
Fredericka Butler, Director of Student Support Services  
Dr. Janety Encarnacion, Director of Pupil Personnel Services and Special Education  
Renee Reynolds, School Social Worker  
Michelle Quattrone, School Psychologist

Members of the Public and Press

**ROLL CALL** The roll was called as reflected above.

**ROLL CALL**

**PLEDGE TO THE FLAG**

**PLEDGE**

**AGENDA CHANGES**

**AGENDA CHANGES**

Motion made by Johanna Herget and seconded by Glenn LaPolt to accept the agenda changes which are:

- Revision of item 11.2
- Addition of items 11.4 & 11.5

Motion carried 6 - 0 with 6 members voting.

**PUBLIC COMMENTS**

**PUBLIC COMMENT**

The Board President read a public comment from Christina Vazquez which was received via email.

**SUPERINTENDENT'S REPORTS & DISCUSSION ITEMS**

**SUPT REPORT**

- Superintendent’s Update
- School Counseling Plan Presentation – Ricki Butler, Director of Student Support Services

**BOARD COMMUNICATIONS**

**BOARD COMMUNICATION**

**Board of Education Code of Ethics**

**Committee Reports**

- Audit Committee – Diana Armstead, Chair
- Policy Committee - Brian Cournoyer, Chair
- Facilities Committee - Teresa Thompson, Chair
- Legislative Action Committee – Glenn LaPolt, Chair
- Racial Equity Initiative Advisory Committee - Diana Armstead, BOE Representative

Motion made by Diana Armstead and seconded by Heather O’Donnell that the Board of Education approve the following committee appointments:

**6.3 Committee Appointments – Racial Equity Initiative Advisory Committee**

BE IT RESOLVED, that the New Paltz Central School District Board of Education, upon the recommendation of Board Representative, Diana Armstead, does hereby appoint the following individuals to the Racial Equity Initiative Advisory Committee:

<b>Name</b>	<b>Effective Dates</b>
Bentley McNulty, Student	7/1/2021 – 6/30/2023
Sisa Castellanos, Student	7/1/2021 – 6/30/2023
Suri Castellanos, Student	7/1/2021 – 6/30/2023
Laura Bryant, Instructional Staff	7/1/2021 – 6/30/2023

Motion carried 6-0 with 6 members voting.

**MINUTES OF MEETING**

MINUTES

Motion made by Heather O'Donnell and seconded by Johanna Herget that the Board of Education approve the following resolution:

Recommendation - that the New Paltz Central Schools Board of Education accept the minutes of the Regular Business Meeting of September 15, 2021.

Motion carried 6-0 with 6 members voting.

**FINANCIAL REPORTS**

Motion made by Johanna Herget and seconded by Diana Armstead that the Board of Education approve the following:

- TREASURER'S REPORT – July and August 2021

Motion carried 6-0 with 6 members voting.

**PERSONNEL (CONSENT AGENDA)**

Motion made by Teresa Thompson and seconded by Glenn LaPolt that the Board of Education approve the following personnel (consent agenda) resolutions: 9.1-9.19.

**9.1 Amending Resolution**

BE IT RESOLVED that the New Paltz Central School District Board of Education does hereby amend Resolution 10.14-Administrative Appointment-Probationary, which was approved at the 9/15/2021 Board of Education Meeting. The effective date of the appointment is 10/15/2021 through 10/14/2025.

**9.2 Instructional Appointment-Substitutes**

Recommendation that the New Paltz Central School District Board of Education, upon the recommendation of Angela Urbina-Medina, Superintendent of Schools, does hereby appoint the following substitute teachers with remuneration as per rates established at the July 7, 2021 Organizational Meeting:

<b>Name</b>	<b>Effective Dates</b>
Corrine Moran	9/01/2021 – 6/30/2022
Cristina Nuzzo	9/27/2021 – 6/30/2022
Alyssa Rosanelli	10/07/2021 – 6/30/2022

**9.3 Instructional Appointment-Mentors**

Recommendation that the New Paltz Central School District Board of Education, upon the recommendation of the Superintendent of Schools, does hereby appoint the following instructional employees as a mentors for the 2021/2022 school year with remuneration as per NPUT contract:

- Name**
- Stacie Erceg
  - Denise Hoyt
  - Kristen Kiley
  - Wendy Lockard
  - Katherine Losee
  - Janine McNamee
  - Joanne Metzger
  - Michelle Olson
  - Rhea Primus
  - Renee Reynolds
  - Lisa Watkins

**9.4 Instructional Appointment – Probationary**

BE IT RESOLVED, that upon recommendation of Angela Urbina-Medina, Superintendent of Schools, the Board of Education appoints Lljaira Dessereau (pending completion of I-9 paperwork) to a four (4) year probationary appointment as an Elementary Teacher in the tenure area of Elementary at an annual salary of \$78,360 (MA Step 10), effective 11/08/2021 through 11/07/2025, subject to receipt of composite or overall annual professional performance review ratings pursuant to Education Law Section 3012-c and/or 3012-d of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the probationer receives an ineffective composite in the final year of the probationary period he or she shall not be eligible for tenure at that time.

**9.5 Amending Resolution**

BE IT RESOLVED that the new Paltz Central Schools Board of Education does hereby amend the salary of Resolution 8.4 – Instructional Appointment Probationary-School Social Worker, Olivia Profaci, which was approved at the 9/01/2021 Board of Education Meeting. The annual salary is \$62,650 (MA, Step 1).

**9.6 Amending Resolution**

BE IT RESOLVED that the new Paltz Central Schools Board of Education does hereby amend the salary of Resolution 8.5 – Instructional Appointment Leave Replacement-Reading Teacher, Noam Yaffe, which was approved at the 8/04/2021 Board of Education Meeting. The salary is \$62,650 (MA, Step 1), pro-rated, effective 8/30/2021 – 1/31/2022.

**9.7 Amending Resolution**

BE IT RESOLVED that the new Paltz Central Schools Board of Education does hereby amend the salary of Resolution 10.6 – Instructional Appointment Leave Replacement-Special Education Teacher, Lauren Cope, which was approved at the 9/15/2021 Board of Education Meeting. The salary is \$62,650 (MA, Step 1), pro-rated, effective 9/03/2021 – 4/01/2022.

**9.8 Non-Instructional Resignation**

Recommendation that the New Paltz Central Schools Board of Education, upon the recommendation of Angela Urbina-Medina, Superintendent of Schools, does hereby submit the following non-instructional resignation:

<b>Name</b>	<b>Title</b>	<b>Effective Date</b>
Matthew Gose	School Monitor	9/1/2021

**9.9 Non-Instructional Substitute Resignation**

Recommendation that the New Paltz Central Schools Board of Education, upon the recommendation of Angela Urbina-Medina, Superintendent of Schools, does hereby submit the following non-instructional substitute resignation:

<b>Name</b>	<b>Title</b>	<b>Effective Date</b>
Debra Powell	Substitute Food Service Helper	9/10/2021

**9.10 Non-Instructional Resignation for the Purpose of Retirement**

Recommendation that the New Paltz Central Schools Board of Education, upon the recommendation of Angela Urbina-Medina, Superintendent of Schools, does hereby submit the following non-instructional resignation for the purpose of retirement:

<b>Name</b>	<b>Title</b>	<b>Effective Date</b>
Diane Potthast	Special Ed Aide	9/29/2021

**9.11 Non-Instructional Appointment**

Recommendation that the New Paltz Central Schools Board of Education, upon the recommendation of Angela Urbina-Medina, Superintendent of Schools, does hereby submit the following non-instructional appointment:

<b>Name</b>	<b>Title</b>	<b>Effective Date</b>	<b>Salary/Rate</b>	<b>Hours</b>
Arthur Judge	School Monitor	10/4/2021	\$13.50/hour	Not to exceed 25 hours
Heidi Morgan	School Bus Driver	10/7/2021	\$29.00/hour	
Laura Sipperly	Food Service Helper	10/7/2021	\$14.00/hour	
Cassandra Woinoski	School Bus Attendent	10/7/2021	\$13.50/hour	part time

**9.12 Non-Instructional Substitute Appointments**

Recommendation that the New Paltz Central Schools Board of Education, upon the recommendation of Angela Urbina-Medina, Superintendent of Schools, does hereby submit the following non-instructional substitute appointments:

<b>Name</b>	<b>Title</b>	<b>Effective Date</b>	<b>Salary/Rate</b>	<b>Hours</b>
Taryn Magaletta	Substitute School Monitor	9/27/2021	\$13.50/hour	Not to exceed 25 hours
Sandra Pettrocitto	Substitute School Monitor	10/7/2021	\$13.50/hour	7 hours
Emi Taniguchi	Substitute School Monitor	9/27/2021	\$13.50/hour	10.5 hours
Laura Sipperly	Substitute Food Service Helper	9/27/2021 – 10/6/2021	\$13.50/hour	
Malik Williams	Substitute Custodial Worker	9/29/2021	\$15.00/hour	

**9.13 Coaching Appointments**

Recommendation that the New Paltz Central Schools Board of Education, upon the recommendation of Angela Urbina-Medina, Superintendent of Schools, does hereby appoint the following coaching appointments for the 2021/2022 school year, with remuneration as per the NPUT contract:

<b>Name</b>	<b>Title</b>	<b>Stipend</b>
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Vincenzo Tiberia	Modified Boys Soccer	\$2,550.00
Matthew Petruzzelli	Varsity Boys Basketball	\$5,110.00

**9.14 After School Chaperone Appointment**

Recommendation that the New Paltz Central Schools Board of Education, upon the recommendation of Angela Urbina-Medina, Superintendent of Schools, does hereby appoint the following after school chaperone appointment for the 2021/2022 school year, with remuneration as per the NPUT contract:

<b>Name</b>	<b>Title</b>	<b>Effective Date</b>	<b>Salary</b>
Angelo Baglieri	After School Chaperone	7/1/2021 to 6/30/2022	\$50.00/event, \$75 for 2 events

**9.15 Coach Volunteer Appointment**

Recommendation that the New Paltz Central Schools Board of Education, upon the recommendation of Angela Urbina-Medina, Superintendent of Schools, does hereby appoint the following coach volunteer for the 2021/2022 school year, unpaid:

<b>Name</b>	<b>Title</b>
Jerry Barbato	Coach Volunteer

**9.16 Approval of Non-Instructional Leave of Absence Amendment**

Upon the recommendation of Angela Urbina-Medina, Superintendent of Schools, the Board of Education does hereby approve an amendment to unpaid leave of absence for the following employee:

<b>Name</b>	<b>Title</b>	<b>Effective Date</b>
Darleen Halwick	School Bus Driver	9/14/2021 to 9/20/2021

**9.17 Home Tutor**

Recommendation – that the New Paltz Central Schools Board of Education, upon the recommendation of Angela Urbina Medina, Superintendent of Schools, does hereby appoint the following employees for the 2021-2022 school year:

**Name**

- Amy M. Barresi (retroactive as of October 1, 2021)
- Donna M. Gabriel
- Christina A. Pominville (retroactive as of September 27, 2021)

**9.18 Create New Position – Instructional**

BE IT RESOLVED, that the New Paltz Central School District Board of Education, upon the recommendation of Angela-Urbina-Medina, Superintendent of Schools, does hereby approve the creation of the following position:

<b>Title</b>	<b>Effective Date</b>
1.0 FTE English as a New Language (ENL) Teacher	10/7/2021

**9.19 Instructional Appointment – Probationary**

BE IT RESOLVED, that upon recommendation of Angela Urbina-Medina, Superintendent of Schools, the Board of Education appoints Jennifer Mohammed (pending completion of I-9 paperwork) to a four (4) year probationary appointment as an English as a New Language (ENL) Teacher in the tenure area of English as a Second Language at an annual salary of \$78,360 (MA Step 10), effective 11/08/2021 through 11/07/2025, subject to receipt of composite or overall annual professional performance review ratings pursuant to Education Law Section 3012-c and/or 3012-d of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the probationer receives an ineffective composite in the final year of the probationary period he or she shall not be eligible for tenure at that time.

Motion carried 6-0 with 6 members voting.

Motion made by Glenn Lapolt and seconded by Heather O’Donnell that the Board of Education approve the addition and approval of item 9.20.

**9.20 Non-Instructional Appointment**

Recommendation that the New Paltz Central Schools Board of Education, upon the recommendation of Angela Urbina-Medina, Superintendent of Schools, does hereby submit the following non-instructional appointment:

<b>Name</b>	<b>Title</b>	<b>Effective Date</b>	<b>Salary/Rate</b>
Meena Patel	Teacher Aide	10/1/2021	\$14.00/hour

Motion carried 6-0 with 6 members voting.

**OLD BUSINESS**

None.

**NEW BUSINESS**

Motion made by Johanna Herget and seconded by Diana Armstead that the Board of Education approve the following resolution: 11.1

**11.1 Request for Approval of Committee on Special Education Recommendations and Student Placements**

Recommendation - that the following resolution be approved: BE IT RESOLVED, that the Board of Education of the New Paltz Central School District approve the Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) recommendations and student placements: 13980, 15622, 15635, 12383, 12008, 13821, 13796, 12158, 12129, 12524, 12578, 14952, 13810, 15539, 15650, 15379, 10929, 11533, 15259, 15044, 12496, 14828, 15633, 15491, 12961, 15429, 15519, 14863, 15591, 14927, 12247.

Motion carried 6-0 with 6 members voting.

Motion made by Johanna Herget and seconded by Glenn LaPolt that the Board of Education approve the following resolution, as amended: 11.2

**11.2 Request for Approval of Agreement – New Paltz Central School Bus Driver Association**

The New Paltz Central Schools Board of Education, upon the recommendation of Angela Urbina Medina, Superintendent of Schools, does hereby approve the following resolution:

WHEREAS, the Superintendent and the New Paltz Central Bus Drivers Association reached an agreement, calling for the creation of a five-year successor Collectively Negotiated Agreement to the rollover agreement that expired on June 30, 2021;

THEREFORE, BE IT RESOLVED that the Board of Education hereby ratifies the Agreement between the District and the New Paltz Educational Support Staff covering the period from July 1, 2021 through June 30, 2026 and authorizes the funding of those monies necessary to implement the provisions of the 2021-2026 Collectively Negotiated Agreement.

Motion carried 6-0 with 6 members voting.

Motion made by Diana Armstead and seconded by Glenn LaPolt that the Board of Education approve the following resolution: 11.3

**11.3 Approval of Supplemental Memorandum of Agreement**

BE IT RESOLVED that the Board hereby approves a Supplemental Memorandum of Agreement by and between the New Paltz United Teachers Association and the District; and

BE IT RESOLVED that the Superintendent is hereby authorized to sign this Memorandum of Agreement on behalf of the District.

Motion carried 6-0 with 6 members voting.

Motion made by Johanna Herget and seconded by Diana Armstead that the Board of Education approve the following resolution: 11.4

**11.4 Request for Approval of Agreement with Normann Staffing**

BE IT RESOLVED, that the New Paltz Central School District, upon the recommendation of Angela Urbina-Medina, Superintendent, does hereby approve the agreement between the New Paltz Central School District and Normann Staffing, for the provision of substitute clerical and professional support services, on an as-needed basis, and authorizes funding of the same. The Board of Education authorizes the Superintendent of Schools to execute the agreement.

Motion carried 6-0 with 6 members voting.

Motion made by Teresa Thompson and seconded by Heather O'Donnell that the Board of Education approve the following resolution: 11.5

**11.5 Establishment of Retirement Contribution Reserve – ERS and TRS Subfund**

WHEREAS, as amended, section 6-r of the General Municipal Law allows a school board to establish a reserve fund to be known as the Retirement Contribution Reserve Fund (RCRF) and Sub-Fund to be used for the purpose of financing retirement contributions, and/or to finance appropriations authorized by law to offset all or a portion of the amount deducted from the moneys apportioned to the school district from the state for the support of common schools; and

WHEREAS, "retirement contributions" is defined as all or any portion of the amount payable by a school district to the New York State and Local Employees Retirement System (ERS) or the New York State Teachers' Retirement System (TRS) pursuant to Education Law section 521; and

WHEREAS, if a school board establishes an RCRF pursuant to section 6-r of the General Municipal Law, for the purpose of financing retirement contributions to the ERS, it may also create a "sub-fund" within the RCRF, which is to be separately administered, for the purpose of financing retirement contributions to the New York State Teachers' Retirement System and/or to finance appropriations authorized by law to offset all or a portion of the amount deducted from the moneys apportioned to the school district from the state for the support of common schools; and

WHEREAS, the New Paltz Central School District Board of Education desires to establish a Retirement Contribution Reserve Fund and a Retirement Contribution Reserve Sub-Fund for such purposes;

IT IS HEREBY RESOLVED: The New Paltz Central School District hereby establishes a fund to be known as the Retirement Contribution Reserve Fund (RCRF) as well as a sub-fund to be known as the Retirement Contribution Reserve Sub-Fund (RCRS), to be separately administered within the RCRF, effective immediately, to be funded from the available fund balance from the 2020-2021 school year, and/or additional contributions from future budgetary appropriations or raised by taxes; or from such revenues as are not required by law to be paid into any other fund or account; or transfers from other reserve funds as permitted by law, to be used in accordance with applicable laws for the purpose of paying retirement contributions to the New York State and Local Employees' Retirement System or the New York State Teachers' Retirement System.

The reserve will be initially funded by unassigned fund balance the amount of \$450,000 for the ERS Reserve and \$1,000,000 for the TRS Reserve (subfund).

Motion carried 6-0 with 6 members voting.

**OTHER DISCUSSION**

OTHER DISCUSSION

**PUBLIC COMMENTS**

PUBLIC COMMENT

**ADJOURN**

ADJOURN

Motion made by Glenn LaPolt and seconded by Heather O'Donnell that the Board adjourn at 8:08 PM.  
Motion carried 6-0 with 6 members voting.

Respectfully submitted,

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Sandra Ermo  
District Clerk