

New Paltz Central School District Board of Education  
Workshop Meeting – November 3, 2021  
Middle School Auditorium 6:30 PM  
**MEETING MINUTES**

**CALL MEETING TO ORDER**

CALL TO ORDER

Meeting was called to order at 5:43 PM by Glenn LaPolt, Board Trustee.

**EXECUTIVE SESSION**

EXECUTIVE SESSION

Motion made by Glenn LaPolt and seconded by Heather O'Donnell the Board of Education move into Executive Session at 5:45 PM for the purpose of discussing matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation.

Motion carried 4-0 with 4 members voting.

**DISTRICT CLERK PRO-TEMPORE**

DISTRICT CLERK PRO-TEMPORE

Board Trustee, Glenn LaPolt, acted as District Clerk Pro-Tempore for the Executive Session portion of the meeting.

**BOARD MEMBERS PRESENT:**

QUORUM CHECK

Bianca Tanis-excused  
Brian Cournoyer-entered at 6:20 PM  
Diana Armstead-entered at 5:46 PM  
Johanna Herget  
Glenn LaPolt  
Heather O'Donnell  
Teresa Thompson

**ALSO PRESENT:**

Angela Urbina-Medina, Superintendent  
Sharifa Carbon, Assistant Superintendent for Business

**ROLL CALL**

ROLL CALL

The roll was called as reflected above.

**OUT OF EXECUTIVE SESSION**

Motion made by Teresa Thompson and seconded by Heather O'Donnell that the Board return to Public Session at 6:42 PM.

Motion carried 6-0 with 6 members voting.

**CALL TO ORDER/LAND ACKNOWLEDGMENT**

CALL TO ORDER

The Public Meeting was called to order at 6:45 PM by Brian Cournoyer, Board Vice President.

**DISTRICT CLERK PRO-TEMPORE**

DISTRICT CLERK PRO-TEMPORE

Motion made by Glenn LaPolt and seconded by Heather O'Donnell that Board Trustee, Teresa Thompson, be appointed as District Clerk Pro-Tempore for the Public portion of the meeting.

Motion carried 6-0 with 6 members voting.

**BOARD MEMBERS PRESENT:**

QUORUM CHECK

Bianca Tanis-excused  
Brian Cournoyer  
Diana Armstead  
Johanna Herget  
Glenn LaPolt  
Heather O'Donnell  
Teresa Thompson

**ALSO PRESENT:**

Angela Urbina-Medina, Superintendent  
Michelle Martoni, Deputy Superintendent  
Sharifa Carbon, Assistant Superintendent for Business

Samantha Wong-Pan, BOE Student Representative

**ROLL CALL** The roll was called as reflected above.

**ROLL CALL**

**PLEDGE TO THE FLAG**

**PLEDGE**

**AGENDA CHANGES**

**AGENDA CHANGES**

None.

**BOCES CAPITAL PROJECT PRESENTATION** - Jonah Schenker, Ulster BOCES, Deputy Superintendent & Chuck Bastian, Bernard P. Donegan, Inc.

**PUBLIC COMMENTS**

**PUBLIC COMMENT**

Stana Weisburd

**STUDENT REPRESENTATIVE REPORT** – Samantha Wong-Pan

**STUDENT REPRESENTATIVE**

**SUPERINTENDENT'S REPORTS & DISCUSSION ITEMS**

**SUPT REPORT**

- Superintendent's Update

**BOARD COMMUNICATIONS**

**BOARD COMMUNICATION**

**8.1 Committee Reports**

- Racial Equity Initiative Advisory Committee - Diana Armstead, BOE Representative
- Audit Committee – Diana Armstead, Chair – No report given.
- Policy Committee - Brian Cournoyer, Chair
- Facilities Committee - Teresa Thompson, Chair

Motion made by Teresa Thompson and seconded by Johanna Herget to suspend the public use of the district's indoor facilities for the remainder of the 2021-2022 school year.

Motion carried 6-0 with 6 members voting.

- Legislative Action Committee – Glenn LaPolt, Chair

**8.2 NPUT Benefit Trust 2020-2021 Year End Report**

Motion made by Glenn LaPolt and seconded by Teresa Thompson to accept the NPUT Benefit Trust 2020-2021 Year End Report.

Motion carried 6-0 with 6 members voting.

**MINUTES OF MEETING**

**MINUTES**

Motion made by Glenn LaPolt and seconded by Teresa Thompson that the Board of Education accept the minutes of the Regular Business Meeting of October 20, 2021.

Motion carried 6-0 with 6 members voting.

**PERSONNEL (CONSENT AGENDA)**

Motion made by Glenn LaPolt and seconded by Diana Armstead that the Board of Education approve the following personnel (consent agenda) resolutions: 10.1-10.14.

**10.1 Instructional Leave of Absence**

Recommendation that the New Paltz Central Schools Board of Education, upon the recommendation of Angela Urbina-Medina, Superintendent of Schools, does hereby approve an unpaid leave of absence for the following instructional employee:

<b>Name</b>	<b>Title</b>	<b>Effective Dates</b>
Melissa Giordano Phelps	Special Education Teacher	11/01/2021 – 1/02/2022

**10.2 Instructional Appointment – Leave Replacement**

BE IT RESOLVED, that the New Paltz Central Schools Board of Education, upon the recommendation of Angela Urbina-Medina, Superintendent of Schools, does hereby approve the leave replacement appointment of the following instructional employee for the 2021/2022 school year:

<b>Name</b>	<b>Title</b>	<b>Effective Dates</b>	<b>Step/Salary</b>
Cristina Nuzzo	Special Education Teacher	11/01/2021 – 1/02/2022	MA Step 1, \$62,650 (pro-rated)

**10.3 Instructional Appointment – Probationary**

BE IT RESOLVED, that upon recommendation of Angela Urbina-Medina, Superintendent of Schools, the Board of Education appoints Corrine Moran to a four (4) year probationary appointment as an Elementary Teacher in the tenure area of Elementary at an annual salary of \$64,220 (MA Step 2), effective 10/25/2021 through 10/24/2025, subject to receipt of composite or overall annual professional performance review ratings pursuant to Education Law Section 3012-c and/or 3012-d of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the probationer receives an ineffective composite in the final year of the probationary period he or she shall not be eligible for tenure at that time.

**10.4 Abolish Position – Non-Instructional**

BE IT RESOLVED, that the New Paltz Central School District Board of Education, upon the recommendation of Angela Urbina-Medina, Superintendent of Schools, does hereby abolish the following non-instructional position created in the 2021-2022 budget:

<b>Title</b>	<b>Effective Date</b>
1.0 FTE Transportation Clerical	11/4/2021

**10.5 Create New Position – Non-Instructional**

BE IT RESOLVED, that the New Paltz Central School District Board of Education, upon the recommendation of Angela Urbina-Medina, Superintendent of Schools, does hereby approve the creation of the following non-instructional position:

<b>Title</b>	<b>Effective Date</b>
1.0 FTE School Bus Dispatcher	11/4/2021

**10.6 Approval of Salary Adjustment for Substitute Bus Drivers**

BE IT RESOLVED, that the New Paltz Central School District Board of Education, upon the recommendation of Angela Urbina-Medina, Superintendent of Schools, approve the following rate of pay adjustment substitute position for the 2021-2022 school year:

<b>Title</b>	<b>Previous Rate</b>	<b>New Rate</b>	<b>Effective Date</b>
Substitute School Bus Driver	\$25.00/hour	\$28.00/hour	11/4/2021

**10.7 Non-Instructional Substitute Resignation**

Recommendation that the New Paltz Central Schools Board of Education, upon the recommendation of Angela Urbina-Medina, Superintendent of Schools, does hereby submit the following non-instructional substitute resignation:

<b>Name</b>	<b>Title</b>	<b>Effective Date</b>
Judith Joffee	Substitute School Nurse	10/19/2021

**10.8 Non-Instructional Appointment**

Recommendation that the New Paltz Central Schools Board of Education, upon the recommendation of Angela Urbina-Medina, Superintendent of Schools, does hereby submit the following non-instructional appointment:

<b>Name</b>	<b>Title</b>	<b>Effective Date</b>	<b>Salary/Rate</b>
Karyn Morehouse	Lighting & Sound Coordinator	9/1/2021-6/30/2022	\$25.00/hour

**10.9 Non-Instructional Substitute Appointments**

Recommendation that the New Paltz Central Schools Board of Education, upon the recommendation of Angela Urbina-Medina, Superintendent of Schools, does hereby submit the following non-instructional substitute appointments:

<b>Name</b>	<b>Title</b>	<b>Effective Date</b>	<b>Salary/Rate</b>
Barbara Contini	Substitute School Bus Driver	10/20/2021	\$25.00/hour
Russell Hausmann	Substitute School Bus Attendant	10/18/2021	\$13.50/hour
Tami Jo Sackett	Substitute School Bus Attendant	10/18/2021	\$13.50/hour
Samantha Smith	Substitute Teacher Aide	11/4/2021	\$13.50/hour
Colleen Swales	Substitute School Bus Driver	11/8/2021	\$25.00/hour

**10.10 Approval of Non-Instructional Leave of Absence**

Upon the recommendation of Angela Urbina-Medina, Superintendent of Schools, the Board of Education does hereby approve an unpaid leave of absence for the following employees:

<b>Name</b>	<b>Title</b>	<b>Effective Date</b>
Samantha Smith	School Monitor	11/3/2021 to 6/24/2022

**10.11 Middle School Extra Curricular Activity Advisorships**

Upon the recommendation of Angela Urbina-Medina, Superintendent of Schools, the Board of Education does hereby appoint the following advisors for the 2021/2022 school year with remuneration as per NPUT contract:

<b>Name</b>	<b>Title</b>	<b>Stipend</b>
Bryan Krebs, Co-Advisor	Middle School Climate Club*	\$505.00
Mary Jane Nusbaum, Co-Advisor	Middle School Climate Club*	\$505.00
Laura Bryant	Middle School Dungeons & Dragons	\$500.00
Krista Pachomski, Co-Advisor	Middle School TV/Audio Club	\$166.67
Mark Pizzarello, Co-Advisor	Middle School TV/Audio Club	\$166.67
Isabella DeFalco, Co-Advisor	Middle School TV/Audio Club	\$166.67

\*Formerly known as Geography Club

**10.12 High School Extra Curricular Activity Advisorships**

Upon the recommendation of Angela Urbina-Medina, Superintendent of Schools, the Board of Education does hereby appoint the following advisors for the 2021/2022 school year with remuneration as per NPUT contract:

<b>Name</b>	<b>Title</b>	<b>Stipend</b>
Matthew Paley	High School Bike Club	\$500.00
Renee Salamone	High School World Language Club	\$1620.00
Tim Burger	High School Ping Pong Club	\$500.00
Nicole Foti	High School A Capella Choir	\$500.00

**10.13 Create New Position – Special Education Teacher**

BE IT RESOLVED, that the New Paltz Central School District Board of Education, upon the recommendation of Angela-Urbina-Medina, Superintendent of Schools, does hereby approve the creation of the following position:

<b>Title</b>	<b>Effective Date</b>
.6 FTE Special Education Teacher	11/4/2021

**10.14 Home Tutor**

Recommendation – that the New Paltz Central Schools Board of Education, upon the recommendation of Angela Urbina Medina, Superintendent of Schools, does hereby appoint the following employee for the 2021-2022 school year:

<b>Name</b>
Stephannie A. Costello

Motion carried 6-0 with 6 members voting.

**NEW BUSINESS**

Motion made by Diana Armstead and seconded by Glenn LaPolt that the Board of Education approve the following resolution: 12.1

**12.1 Request for Approval of Committee on Special Education Recommendations and Student Placements**

Recommendation - that the following resolution be approved: BE IT RESOLVED, that the Board of Education of the New Paltz Central School District approve the Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) recommendations and student placements: 15030, 14946, 15240, 14758, 14227, 15044, 13741, 15630, 14254, 14923.

Motion carried 6-0 with 6 members voting.

Motion made by Glenn LaPolt and seconded by Diana Armstead that the Board of Education approve the following resolution: 12.2

**12.2 Request for Approval of Extracurricular Activity/Club – Middle School**

BE IT RESOLVED, that the New Paltz Central School District Board of Education, upon the recommendation of Angela Urbina-Medina, Superintendent of Schools, does hereby approve the creation of the Dungeons & Dragons Club at the New Paltz Middle School, for the 2021/2022 school year.

Motion carried 6-0 with 6 members voting.

Motion made by Teresa Thompson and seconded by Johanna Herget that the Board of Education approve the following resolution: 12.3

**12.3 Request for Approval of Extracurricular Activity/Club – Middle School**

BE IT RESOLVED, that the New Paltz Central School District Board of Education, upon the recommendation of Angela Urbina-Medina, Superintendent of Schools, does hereby approve the creation of the TV Studio AV Club at the New Paltz Middle School, for the 2021/2022 school year.

Motion carried 6-0 with 6 members voting.

Motion made by Teresa Thompson and seconded by Johanna Herget that the Board of Education approve the following resolution: 12.4

**12.4 Request for Approval of Extracurricular Activity/Club – High School**

BE IT RESOLVED, that the New Paltz Central School District Board of Education, upon the recommendation of Angela Urbina-Medina, Superintendent of Schools, does hereby approve the creation of the A Cappella Choir at the New Paltz High School, for the 2021/2022 school year.

Motion carried 6-0 with 6 members voting.

Motion made by Johanna Herget and seconded by Diana Armstead that the Board of Education approve the following resolution: 12.5

**12.5 Request for Approval of Extracurricular Activity/Club – High School**

BE IT RESOLVED, that the New Paltz Central School District Board of Education, upon the recommendation of Angela Urbina-Medina, Superintendent of Schools, does hereby approve the creation of the Bike Club at the New Paltz High School, for the 2021/2022 school year.

Motion carried 6-0 with 6 members voting.

## **POLICIES FOR REVIEW**

### **13.1 First Reading of Policy 5161 – Wellness Policy**

2009 5661  
Non-Instruction/Business Operations

**SUBJECT: WELLNESS POLICY**

#### **I. Wellness Committee**

The school district shall maintain the Wellness Sub-committee of the Health Advisory Committee to review, and recommend revisions to school nutrition and physical activity programs and policies. The committee also will serve as a resource to schools for implementing those programs and policies.

#### **II. Nutritional Quality of Foods and Beverages Sold and Served in School**

##### School Meals

Meals served through the School Lunch and Breakfast Programs should:

- meet nutrition requirements established by local, state, and federal statutes and regulations whenever possible;
- meet the nutrition recommendations of the U.S. Dietary Guidelines for Americans whenever possible;
- strive toward meeting the nutrition recommendations of the NPCSD Nutrition Task Force;
- offer a variety of fruits and vegetables;
- wherever possible be comprised of local farm grown produce, dairy and meat (organic and/or chemical free when possible);
- provide drinking water at all school meals at no cost to students.

##### Fundraising Activities

To support children's health and school nutrition-education efforts, school sponsored fundraising activities will strive toward using only foods that meet the above nutrition standards for school lunch foods and beverages. District staff will encourage fundraising activities that promote physical activity. The school district will make available a list of ideas for recommended fundraising activities. Outside groups (including PTAs) will be encouraged to follow the same guidelines as school groups but not required to do so.

##### Classroom Snacks

Snacks served by district staff in the classroom during the school day or in after-school care or enrichment programs should make a positive contribution to children's diet, health and well being, with an emphasis on serving nutritious foods and beverages. District staff will assess if and when to offer snacks based on timing of school meals, children's nutritional needs, children's ages, and other considerations. ~~The district will disseminate a list of nutritious snack ideas to teachers, after school program personnel, and parents.~~

##### Rewards

District staff should not use foods or beverages as the primary reward for academic performance or good behavior, and will not withhold food or beverages (including food served through school meals) as a punishment.

##### Celebrations

District staff will actively encourage parents to provide nutritious food and beverages for classroom celebrations. District staff will limit the amount of food served at celebrations to reasonable portions. ~~The district will disseminate a list of healthy food and beverage ideas to parents and teachers.~~

#### School Sponsored Events

District staff will actively encourage parents, clubs and community groups to provide and/or sell nutritious foods and beverages for after school events. ~~The district will disseminate a list of healthy foods and beverage ideas to parents, clubs and community groups.~~

### **III. Nutrition and Physical Activity Promotion and Food Marketing**

#### Nutrition Education and Promotion

The School District has as its goal to teach, encourage, and support healthy eating by students. District staff should provide nutrition education and engage in nutrition promotion that encourages overall health and well being and an active lifestyle. Such education should promote fruits, vegetables, whole grain products, healthy food preparation methods, and health-enhancing nutrition practices and media literacy with an emphasis on food marketing.

#### Integrating Physical Activity into the Classroom Setting

For students to fully embrace regular physical activity as a personal behavior, students need opportunities for physical activity beyond physical education class. Toward that end, classroom health education will complement physical education classes by reinforcing the knowledge and self-management skills needed to maintain a physically-active lifestyle and to reduce time spent on sedentary activities. Classroom health education should also emphasize caloric balance between food intake and energy expenditure.

#### Communications with Parents

The school district will support parents' efforts to provide a healthy diet and daily physical activity for their children. Examples of this may include offering healthy eating seminars, sending home nutrition information to parents, (including the Wellness Wake Up Call monthly summary of messages), optimum physical activity suggestions, posting nutrition tips on school websites, and providing nutrient analyses of school menus.

#### Staff Wellness

The school district highly values the health and well-being of every staff member and, to the extent possible, provides staff with information regarding activities and programs that support personal efforts to maintain a healthy lifestyle.

### **IV. Physical Activity Opportunities and Physical Education**

Physical education instruction at all levels shall comply with New York State Education Department mandates.

#### Daily Recess

All elementary school students should have at least twenty minutes a day of supervised recess, preferably outdoors when weather permits, during which schools should encourage and support moderate to vigorous physical activity.

District staff should discourage extended periods (i.e., periods of two or more hours) of inactivity. When activities, such as mandatory school-wide testing, make it necessary for students to remain indoors for long periods of time, when possible schools should give students periodic breaks during which they are encouraged to stand and be moderately active.

Child Nutrition and WIC Reauthorization Act of 2004  
[Public Law Section 108-265 Section 204](#)  
Richard B. Russell National School Lunch Act  
[42 United States Code \(USC\) Section 1751 et seq.](#)  
Child Nutrition Act of 1966  
[42 United States Code \(USC\) Section 1771 et seq.](#)

[7 Code of Federal Regulations \(CFR\) Section 210.10](#)

Adopted: 7/16/09

Revised: 9/2/09

**OTHER DISCUSSION**

OTHER DISCUSSION

**PUBLIC COMMENTS**

PUBLIC COMMENT

Stana Weisburd

**ADJOURN**

ADJOURN

Motion made by Teresa Thompson and seconded by Glenn LaPolt that the Board adjourn at 8:04 PM.

Motion carried 6-0 with 6 members voting.

Respectfully submitted,

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Sandra Ermo  
District Clerk