

**Minutes – Business Meeting – Board of Education – New Paltz Central High School – February 01, 2012 – 7:00 PM**

**CALL MEETING TO ORDER**

CALL TO ORDER

Meeting was called to order at 6:38 PM by Board Member Barbara Carroll.

BOARD MEMBERS PRESENT: Stephen Bagley  
Barbara Carroll  
Edgar Rodriguez  
Daniel Torres

QUORUM CHECK

EXCUSED: Kathleen Tobin Flusser  
Patrick Rausch  
Robert Rich

ALSO PRESENT: Maria Rice, Superintendent of Schools

**ROLL CALL** The roll was called as reflected above.

ROLL CALL

**EXECUTIVE SESSION**

EXECUTIVE SESSION

Motion made by Mr. Torres and seconded by Mr. Bagley that the Board of Education move into Executive Session at 6:41 PM for the purpose of discussing the employment history of particular individuals, and discussing negotiations with a firm or company. Motion carried 4 - 0 with 4 members voting.

Out of Executive Session - Motion made by Mr. Bagley and seconded by Dr. Rodriguez that the Board return to Public Session at 7:09 PM. Motion carried 4 - 0 with 4 members voting.

**CALL TO ORDER**

CALL TO ORDER

The Public Meeting was called to order at 7:14 PM by Barbara Carroll, Board Member.

BOARD MEMBERS PRESENT: Stephen Bagley  
Barbara Carroll  
Edgar Rodriguez  
Daniel Torres

QUORUM CHECK

EXCUSED: Kathleen Tobin Flusser  
Patrick Rausch  
Robert Rich

ALSO PRESENT: Maria Rice, Superintendent of Schools  
Debora Banner, Assistant Superintendent  
Richard Linden, Assistant Superintendent for Business  
Jo-Anne Dobbins, Director of Pupil Personnel Services  
Elena Maskell, District Clerk  
Members of the Public and Press

**ROLL CALL** The roll was called as reflected above.

ROLL CALL

**PLEDGE TO THE FLAG**

PLEDGE

**AGENDA CHANGES**

AGENDA CHANGES

Motion made by Mr. Torres and seconded by Dr. Rodriguez to approve the following agenda changes:

**ADD** Under Board Communication the following new item **Resolution Against The Competitive Grant Program**  
**BOARD COMMUNICATIONS (20 MIN)**  
**RESOLUTION AGAINST THE COMPETITIVE GRANT PROGRAM**  
**Resolution Against The Competitive Grant Program**  
Recommendation – that the following resolution be approved: WHEREAS, New York State has cut funding for public education by over \$3 billion in the last three years (including a \$1.3 billion cut in 2011) resulting in a reduction of approximately 20,000 public school jobs statewide; and  
WHEREAS, in addition to the enormous state funding cuts, there has been a reduction of \$353 million in federal education funds from the 2011-12 school year; and

WHEREAS, state funding for public education has not kept pace with inflation for core costs such as health insurance, pension contributions and energy increases; and  
 WHEREAS, there have been substantial increases in unfunded mandates imposed by Albany, including the new APPR process, with no concomitant meaningful mandate relief from other unfunded mandates, such as Legislative Triborough; and  
 WHEREAS, the state and federal funding cuts, inadequate funding of core programs and the increase in unfunded mandates will most assuredly result in budget increases greater than the 2% Tax Cap Law (more appropriately known as the Tax Levy Limit) permits; and  
 WHEREAS, it is unconscionable to deny any school district operational funding with money that is being used to implement a competitive grant funding program; and  
 WHEREAS, the New Paltz Central School District and school districts across the state have already made cuts in staffing of teachers, administrators and ancillary personnel, as well as considerable program cuts and salary freezes over the past few years and many school districts are on the brink of what has been called “educational insolvency” meaning school districts having insufficient funds to provide students with a “sound, basic education”; and  
 WHEREAS, the New York State Constitution guarantees a “sound, basic education” for all children in our state and the competitive grant program sets up a system of winners and losers that does nothing to guarantee a “sound, basic education” for students in our state;  
 THEREFORE, BE IT RESOLVED that the New Paltz Central School District Board of Education hereby voices its opposition to the \$250 million competitive grants program in the Governor’s budget proposal and strongly recommends that the funds be distributed equitably via operating aid allocations to school districts across the state; and  
 BE IT FURTHER RESOLVED that the District Clerk forward a copy of this resolution to the Governor, Senate Majority and Minority Leaders, Assembly Speaker and Minority Leader, and the members of the State Senate and Assembly representing residents of the New Paltz Central School District.

**ADD** to Existing Personnel Agenda Item **10.4 Home Tutor** the following additional Home Tutor:  
 Jennifer Pizzarello

**ADD** Under Personnel the following new agenda item **10.6 Non-Instructional Leave of Absence – Extension**  
**10.6 Non-Instructional Leave of Absence - Extension**

Recommendation – that the New Paltz Central Schools Board of Education, upon the recommendation of Maria C. Rice, Superintendent of Schools, does hereby approve an unpaid leave of absence for the following non-instructional employees:

<b>Name</b>	<b>Title</b>	<b>Effective</b>
Geri Stein-Sudano	Teacher Aide	February 1, 2012 to June 30, 2012 (medical – unpaid)

**ADD** Under Personnel the following new agenda item **10.7 Lenape Advisorships**  
**10.7 Lenape Advisorships**

Recommendation – that the New Paltz Central Schools Board of Education upon the recommendation of Maria C. Rice, Superintendent of Schools, does hereby appoint the following advisorships for the 2011/2012 school year, with the remuneration as per NPUT contract:

<b>Name</b>	<b>Title</b>	<b>Stipend</b>
Laura Faure	All County Chorus	\$1,480.00
David Finch	All County Band	\$1,480.00

**ADD** Under New Business the following new agenda item **12.6 Request for Approval of Budgetary Transfer:**

**12.6 Request for Approval of Budgetary Transfer** Recommendation - that the New Paltz Central Schools Board of Education, upon the recommendation of Maria C. Rice, Superintendent of Schools, and Richard A. Linden, Assistant Superintendent for Business, does hereby approve the following transfer:

<u>Budget Code</u>	<u>Description</u>	<u>To:</u>	<u>From:</u>
A1983.490	BOCES – Capital Ex.	\$600,000	
A1620.403	Fuel Oil		\$100,000
A9060.800	Health Insurance		\$227,000
A2250.490.201.000	BOCES-SpEd		\$ 74,602
A2250.490.203.000	BOCES-SpEd		\$189,484
A2250.490.203.731	BOCES-SpEd		\$ 8,914

All in favor with none opposed. Motion carried 4-0. Mr. Torres clarified that because there are only 4 board members present tonight, if anyone votes against any resolutions, the resolution will not pass.

**PUBLIC COMMENTS****PUBLIC COMMENT**

Michael Eukowitz	Gardiner
Barbara Craft Reese	New Paltz
Craig Chatman	President New Paltz YBA
Jennifer Pizzarello	New Paltz

**BUDGET PRESENTATION****BUDGET PRESENTATION**

Mrs. Rice and Mr. Linden gave a preliminary budget presentation based on three different budget scenarios: an educationally sound budget, one based on the threshold with the 2% tax levy increase, and a 2% tax levy increase. Mrs. Rice asked the board for clear direction as to what they want the administration to present. Mr. Linden presented the three scenarios to the Board. Discussion ensued. Ms. Carroll asked the members if they could table the decision to the next meeting in the absence of the three other board members. The other members agreed.

**BOARD COMMUNICATIONS****BOARD COMMUNICATION****BOE MEETING CALENDAR FOR 2012-2013**

Mrs. Rice presented a couple of issues with the 2012-2013 Board Meeting calendar. It was decided to wait until there were more board members present to make any decisions about dates of meetings.

**SUSPICIOUS VEHICLE INCIDENTS**

Maria C. Rice stated she sent some information out to parents regarding incidents with suspicious vehicles. One incident was resolved when it turned out to be someone's neighbor. Maria C. Rice wanted people to know there is no connection of the New Paltz incident to any incidents from another community.

EXTEND VOTING HOURS- Discussion tabled to 2/15/12.

**POSSIBLE RESOLUTION ON COMPETITIVE GRANTS VS. OPERATING AID**

From the Governor's executive budget proposal, there are \$850 million dollars in education allocations, \$250 million of which is to be used for competitive grants and efficiency. The resolution below states the Board believes this \$250 million would be better spent if it was left at the original \$50 million for competitive grants and the other \$200 million be put back into the operating aid formula where all districts would receive more operating aid.

Ms. Tobin Flusser asked in an email to remove the phrase, "such as Legislative Triborough", which was added by the school district attorneys.

Motion made by Mr. Torres and seconded by Mr. Bagley to approve the following resolution:

**Resolution Against The Competitive Grant Program**

Recommendation – that the following resolution be approved: WHEREAS, New York State has cut funding for public education by over \$3 billion in the last three years (including a \$1.3 billion cut in 2011) resulting in a reduction of approximately 20,000 public school jobs statewide; and

WHEREAS, in addition to the enormous state funding cuts, there has been a reduction of \$353 million in federal education funds from the 2011-12 school year; and

WHEREAS, state funding for public education has not kept pace with inflation for core costs such as health insurance, pension contributions and energy increases; and

WHEREAS, there have been substantial increases in unfunded mandates imposed by Albany, including the new APPR process, with no concomitant meaningful mandate relief from other unfunded mandates, and

WHEREAS, the state and federal funding cuts, inadequate funding of core programs and the increase in unfunded mandates will most assuredly result in budget increases greater than the 2% Tax Cap Law (more appropriately known as the Tax Levy Limit) permits; and

WHEREAS, it is unconscionable to deny any school district operational funding with money that is being used to implement a competitive grant funding program; and

WHEREAS, the New Paltz Central School District and school districts across the state have already made cuts in staffing of teachers, administrators and ancillary personnel, as well as considerable program cuts and salary freezes over the past few years and many school districts are on the brink of what has been called "educational insolvency" meaning school districts having insufficient funds to provide students with a "sound, basic education"; and

WHEREAS, the New York State Constitution guarantees a "sound, basic education" for all children in our state and the competitive grant program sets up a system of winners and losers that does nothing to guarantee a "sound, basic education" for students in our state;

THEREFORE, BE IT RESOLVED that the New Paltz Central School District Board of Education hereby voices its opposition to the \$250 million competitive grants program in the Governor's budget proposal and strongly recommends that the funds be distributed equitably via operating aid allocations to school districts across the state; and

BE IT FURTHER RESOLVED that the District Clerk forward a copy of this resolution to the Governor, Senate Majority and Minority Leaders, Assembly Speaker and Minority Leader, and the members of the State Senate and Assembly representing residents of the New Paltz Central School District.

All were in favor with none opposed. Motion carried 4-0.

Mr. Torres said that recently the NYS Senate and Assembly lines have been re-drawn. Mr. Torres stated the New Paltz School District is now broken up into 4 different senate districts. Mr. Torres noted that we are the only school district within four different Senate districts. Mr. Torres noted he does not disagree with the way the lines were drawn, and the resolution below is more about representation of our district in Albany by four different State Senators. Mr. Torres would like the Board to say as a district that we do not agree with being divided between four State Senate Districts.

Motion made by Mr. Torres and seconded by Dr. Rodriguez to approve the following resolution:

#### LATFOR DISCUSSION AND POSSIBLE RESOLUTION

Recommendation – that the following resolution be approved: WHEREAS, our representation in New York State Government is essential in receiving funding and best serving the citizens of the New Paltz Central School District; and WHEREAS, every ten years New York State’s Congressional, Senate, and Assembly districts are re-drawn to represent the changing population of the State of New York, with the input and assistance of the Legislative Action Task Force on Demographic Research and Reapportionment (“LATFOR”) as established by Chapter 45 of the Laws of 1978; and

WHEREAS, in the most current Senate map proposed by LATFOR, the New Paltz Central School District is broken up and divided between the following four State Senate Districts: 51<sup>st</sup>, 46<sup>th</sup>, 42<sup>nd</sup>, and 39<sup>th</sup>; and

WHEREAS, the Board of Education believes that this configuration is inconsistent with the effective representation of the New Paltz Central School District in the State Senate;

THEREFORE, BE IT RESOLVED that the New Paltz Central School District Board of Education hereby records its opposition to the most recent Senate lines established by LATFOR and directs the District Clerk to send a copy of this resolution to the New York State Governor, Assembly and Senate representatives and the Legislative Action Task Force on Demographic Research and Reapportionment.

All in favor with none opposed. Motion carried 4-0.

#### COMMITTEE REPORTS

**AUDIT COMMITTEE** – Stephen Bagley reported that the Audit Committee met with the internal auditors and received an Internal Audit Report. Mr. Bagley noted there are two policies on the agenda as a result of the updates received from the internal auditor. Mr. Linden had some additional changes to Policy 5410 because the sub limits were not changed. Mr. Linden noted they need to be changed as well so there is not a gap in the policy for formal bids.

**FACILITIES COMMITTEE** – Dr. Rodriguez noted that they had a meeting on 1/25/12, and minutes are available to Board Members. A detailed list of repairs needed for all buildings was presented. Dr. Rodriguez noted the Committee is continuing to take letters of interest from public members to sit on the Facilities Committee. Dr. Rodriguez noted there is one 1-year opening and one 2-year opening for community members to be in the Facilities Committee.

Dr. Rodriguez talked about the district wide survey that was mailed out to all households in the district. He urged the public to fill out the surveys and noted they need to be postmarked by February 8, 2012. Discussion ensued about an issue that happened in Gardiner where people did not receive their surveys. The District worked diligently with BOCES, and 535 surveys will be delivered to Gardiner tomorrow to those who did not receive them. The District and BOCES followed all protocols, however, there was an issue with the surveys being transported from the Newburgh bulk mailing station to Gardiner. Dr. Rodriguez also discussed the robo calls to district residents.

Maria C. Rice noted that the District Office will be moved to Lenape. The district will lose revenue due to BOCES leaving Lenape. Superintendent Rice noted that there will be a savings to the district because the district will no longer be paying rent for the District Office Building.

#### MINUTES OF MEETING

#### MINUTES

Motion made by Mr. Torres and seconded by Dr. Rodriguez that the Board of Education approve the following resolution: BE IT RESOLVED that the New Paltz Central Schools Board of Education accept the minutes of the Regular Business Meeting of January 18, 2012. Motion carried 4 - 0 with 4 members voting.

#### FINANCIAL REPORTS – January Claims Auditor Reports

Mr. Bagley noted the Audit Committee goes through the claims auditor reports no issues were found with the reports for this month. The Audit Committee is recommending that the Claims Auditor Reports be accepted. Motion made by Mr. Bagley and seconded by Mr. Torres to accept the January Claims Auditor Reports as presented. All in favor with none opposed. Motion carried 4-0.

**PERSONNEL (CONSENT AGENDA)****PERSONNEL**

Motion made by Mr. Torres and seconded by Mr. Bagley that the Board of Education approve the following personnel (consent agenda) resolutions 10.1 through 10.7:

**10.1 Instructional Appointment - Substitutes**

Recommendation that the New Paltz Central Schools Board of Education upon the recommendation of Maria C. Rice, Superintendent, does hereby appoint the following substitute teachers with remuneration as per rates established at the July 6, 2011 Organizational Meeting.

<b>Name</b>	<b>Effective Dates</b>
Thomas Chervenak	2/2/12 - 6/30/12
Marissa Piazza	2/2/12 - 6/30/12
Karen Delarede	2/2/12 - 6/30/12
Gregory Raymond	2/2/12 - 6/30/12

**10.2 Non-Instructional Appointments**

Recommendation - that the New Paltz Central Schools Board of Education, upon the recommendation of Maria C. Rice, Superintendent of Schools, does hereby appoint the following:

<b>Name</b>	<b>Title</b>	<b>Effective Date</b>	<b>Salary</b>	<b>Hours</b>
Amber Murry	Sub. Food Service Helper	1/19/12	\$10.50/hr	as needed
Maria Martinez	School Monitor	2/2/12	\$10.50/hr	3.25 hrs per day
Jill Aube	Sub. School Bus Attendant	1/24/12	\$10.50/hr	as needed

**10.3 Non-Instructional Leave of Absence**

Recommendation – that the New Paltz Central Schools Board of Education, upon the recommendation of Maria C. Rice, Superintendent of Schools, does hereby approve an unpaid leave of absence for the following non-instructional employee:

<b>Name</b>	<b>Title</b>	<b>Effective</b>
Judith Quinn	School Bus Attendant	January 9, 2012 to March 26, 2012 (unpaid)

**10.4 Home Tutor**

Recommendation - that the New Paltz Central Schools Board of Education, upon the recommendation of Maria C. Rice, Superintendent of Schools, does hereby appoint the following instructional employee, on an as-needed basis with remuneration as per NPUT contract effective for the 2011-2012 school year:

<b>Name</b>
Emily Abramson
Jennifer Pizzarello

**10.5 Spring Coaching Appointments**

Recommendation - that the New Paltz Central Schools Board of Education, upon the recommendation of Maria Rice, Superintendent of Schools, does hereby appoint the following employees:

<b>Name</b>	<b>Title</b>	<b>Salary</b>
David Moore	Track Girls – Modified	\$2,340.00
Erin O’Sullivan	Track Boys – Modified	\$2,340.00

**10.6 Non-Instructional Leave of Absence - Extension**

Recommendation – that the New Paltz Central Schools Board of Education, upon the recommendation of Maria C. Rice, Superintendent of Schools, does hereby approve an unpaid leave of absence for the following non-instructional employees:

<b>Name</b>	<b>Title</b>	<b>Effective</b>
Geri Stein-Sudano	Teacher Aide	February 1, 2012 to June 30, 2012 (medical – unpaid)

**10.7 Lenape Advisorships**

Recommendation – that the New Paltz Central Schools Board of Education upon the recommendation of Maria C. Rice, Superintendent of Schools, does hereby appoint the following advisorships for the 2011/2012 school year, with the remuneration as per NPUT contract:

<b>Name</b>	<b>Title</b>	<b>Stipend</b>
Laura Faure	All County Chorus	\$1,480.00
David Finch	All County Band	\$1,480.00

MOTION carried 4 - 0 with 4 members voting.

## OLD BUSINESS

## OLD BUSINESS

Mrs. Rice would like President's Day to appear without anything after it in parenthesis. There were no objections.  
Motion made by Mr. Torres and seconded by Mr. Bagley that the Board of Education approve the following resolution:

**11.1 Second Reading and Approval of New Policy 3170 – District Calendar**

2012 3170  
Community Relations

**SUBJECT: DISTRICT CALENDAR**

The Board will provide to the public a district calendar that includes all dates that school is in session. ~~Only~~ The following federal holidays will be ~~named~~ identified by name on the district calendar. ~~These include the following~~ They are as follows:

New Year's Day  
Martin Luther King, Jr. Day  
President's Day (Washington's and Lincoln's Birthdays)  
Memorial Day  
Independence Day  
Labor Day  
Columbus Day  
Veterans Day  
Thanksgiving Day  
Christmas Day

Dr. Rodriguez noted he was not particularly in favor of this policy because of the religious connotation about putting Christmas Day on the calendar. He will be voting for it to support the board, but because of the separation of church and state he wanted to voice his opinion. Mr. Torres concurred with Dr. Rodriguez. Discussion ensued.  
All in favor with none opposed. Motion carried 4-0.

Motion made by Mr. Torres and seconded by Mr. Bagley that the Board of Education approve the following resolution:

**11.2 Second Reading and Approval to Policy 7315 – Student Use of Computerized Information Resources (Acceptable Use Policy)**

2012 7315  
Students

**SUBJECT: STUDENT USE OF COMPUTERIZED INFORMATION RESOURCES (ACCEPTABLE RESPONSIBLE USE POLICY)**

The Board of Education will provide access to various computerized information resources through the District's computer system ("DCS" hereafter) consisting of software, hardware, computer networks and electronic communications systems. This may include access to electronic mail, ~~so-called "on-line services"~~ and the "Internet." It may include the opportunity for some students to have independent access to the DCS from their home or other remote locations. All use of the DCS, including independent use off school premises, shall be subject to this policy and accompanying regulations. Further, all such use must be in support of education and/or research and consistent with the goals and purposes of the School District.

~~One purpose of this policy is to provide notice to students and parents/guardians that, unlike most traditional instructional or library media materials, the DCS will allow student access to external computer networks not controlled by the School District where it is impossible for the District to screen or review all of the available materials. Some of the available materials may be deemed unsuitable by parents/guardians for student use or access. This policy is intended to establish general guidelines for acceptable student use. However, despite the existence of such District policy and accompanying guidelines and regulations, it will not be possible to completely prevent access to computerized information that is inappropriate for students. Furthermore, students may have the ability to access such information from their home or other locations off school premises. Parents/guardians of students must be willing to set and convey standards for appropriate and acceptable use to their children when using the DCS or any other electronic media or communications.~~

**Standards of Acceptable-Responsible Use**

Generally, the same standards of acceptable student conduct which apply to any school activity shall apply to use of the DCS. This policy does not attempt to articulate all required and/or ~~acceptable~~ responsible uses of the DCS; nor is it the intention of this policy to define all inappropriate usage. Administrative regulations will further define general guidelines of appropriate student conduct and use as well as proscribed behavior.

District students shall also adhere to the laws, policies and rules governing computers including, but not limited to, copyright laws, rights of software publishers, license agreements, and student rights of privacy created by federal and state law.

Students who engage in unacceptable use may lose access to the DCS in accordance with applicable due process procedures, and may be subject to further discipline under the District's school conduct and discipline policy and the District Code of Conduct. The District reserves the right to pursue legal action against a student who willfully, maliciously or unlawfully damages or destroys property of the District. Further, the District may bring suit in civil court against the parents/guardians of any student who willfully, maliciously or unlawfully damages or destroys District property pursuant to General Obligations Law Section 3-112.

Student data files and other electronic storage areas will be treated like school lockers. This means that such areas shall be considered to be School District property subject to control and inspection. The Computer Coordinator may access all such files and communications without prior notice to ensure system integrity and that users are complying with the requirements of this policy and accompanying regulations. Students should **NOT** expect that information stored on the DCS will be private.

**Notification/Authorization**

The District's **Acceptable Responsible-** Use Policy and Regulations will be disseminated to parents and students in order to provide notice of the school's requirements, expectations, and students' obligations when accessing the DCS.

Student use of the DCS is conditioned upon written agreement by all students and their parents/guardians that student use of the DCS will conform to the requirements of this policy and any regulations adopted to ensure **acceptable responsible-** use of the DCS. All such agreements shall be kept on file in the District Office.

**Internet Use Policy**

The Board of Education encourages the use of the Internet ~~(a global network made up of smaller contributing networks)~~ and its services in order to support open research and education in the School District. The use of the Internet for other purposes, such as for-profit activity, personal business or illegal activity is prohibited.

Each student and staff member who wishes to use the Internet must establish a user account. In order to assure the integrity of the Internet in the School District, each account holder must agree to act responsibly and to comply with this Policy and the Regulations promulgated by the Superintendent of Schools regarding use of the Internet. Therefore, prior to establishing a user account, each student and staff member must sign a user agreement. In the case of students, the student's parent or guardian must also sign the user agreement.

A user account pursuant to this Policy is a privilege that may be revoked in the event of a breach of this Policy and Regulations by an account user. Any account user who is determined to have used the Internet inappropriately or who violates this Policy and its regulations will have his/her user account terminated. Further, a breach of the terms of this Policy and Regulations may be considered an act of insubordination which may result in discipline under the Student Code of Conduct for students and pursuant to law and collectively negotiated agreements for staff members.

Regulations will be established as necessary to implement the terms of this policy.

NOTE: Refer also to Policy #8271 -- Children's Internet Protection Act: Internet Content Filtering/Safety Policy

Adopted: 7/16/08

Revised:

All in favor with none opposed. Motion carried 4-0.

Motion made by Mr. Torres and seconded by Mr. Bagley that the Board of Education approve the following resolution:

**11.3 Second Reading and Approval to Policy 8271 – Internet Safety/Internet Content Filtering Policy**

2012 8271  
Instruction

**SUBJECT: INTERNET SAFETY/INTERNET CONTENT FILTERING POLICY**

In compliance with the Children's Internet Protection Act (CIPA) and Regulations of the Federal Communications Commission (FCC), the District has adopted and will enforce this Internet safety policy that ensures the use of technology protection measures (i.e., filtering or blocking of access to certain material on the Internet) on all District computers with Internet access. Such technology protection measures apply to Internet access by both adults and minors with regard to visual depictions that are obscene, child pornography, or, with respect to the use of computers by minors, considered harmful to such students. **The District will provide for the education of students regarding appropriate online behavior including interacting with other individuals on social networking Web sites- websites and in chat rooms, and regarding cyberbullying awareness and response.** Further, appropriate monitoring of online activities of minors, as determined by the building/program supervisor, will also be enforced to ensure the safety of students when accessing the Internet.

Further, the Board of Education's decision to utilize technology protection measures and other safety procedures for staff and students when accessing the Internet fosters the educational mission of the schools including the selection of



appropriate teaching/instructional materials and activities to enhance the schools' programs; and to help ensure the safety of personnel and students while online.

However, no filtering technology can guarantee that staff and students will be prevented from accessing all inappropriate locations. Proper safety procedures, as deemed appropriate by the applicable administrator/program supervisor, will be provided to ensure compliance with the CIPA.

In addition to the use of technology protection measures, the monitoring of online activities and access by minors to inappropriate matter on the Internet and World Wide Web *may* include, but shall not be limited to, the following guidelines:

- a) Ensuring the presence of a teacher and/or other appropriate District personnel when students are accessing the Internet including, but not limited to, the supervision of minors when using electronic mail, chat rooms, instant messaging and other forms of direct electronic communications. As determined by the appropriate building administrator, the use of e-mail, chat rooms, as well as and social networking Web sites websites, may be blocked as deemed necessary to ensure the safety of such students;
- b) Monitoring logs of access in order to keep track of the web sites visited by students as a measure to restrict access to materials harmful to minors;
- c) In compliance with this Internet Safety Policy as well as the District's ~~Acceptable~~ Responsible Use Policy, unauthorized access (including so-called "hacking") and other unlawful activities by minors are prohibited by the District; and student violations of such policies may result in disciplinary action; and
- d) Appropriate supervision and notification to minors regarding the prohibition as to unauthorized disclosure, use and dissemination of personal identification information regarding such students.

The determination of what is "inappropriate" for minors shall be determined by the District and/or designated school official(s). It is acknowledged that the determination of such "inappropriate" material may vary depending upon the circumstances of the situation and the age of the students involved in online research.

The terms "minor," "child pornography," "harmful to minors," "obscene," "technology protection measure," "sexual act," and "sexual contact" will be as defined in accordance with CIPA and other applicable laws/regulations as may be appropriate and implemented pursuant to the District's educational mission.

\*Under certain specified circumstances, the blocking or filtering technology measure(s) may be disabled for adults engaged in bona fide research or other lawful purposes. The power to disable can only be exercised by an administrator, supervisor, or other person authorized by the School District.

The School District shall provide certification, pursuant to the requirements of CIPA, to document the District's adoption and enforcement of its Internet Safety Policy, including the operation and enforcement of technology protection measures (i.e., blocking/filtering of access to certain material on the Internet) for all School District computers with Internet access.

### **Internet Safety Instruction**

In accordance with New York State Education Law, the School District may provide, to students in grades K through 12, instruction designed to promote the proper and safe use of the Internet. The Commissioner shall provide technical assistance to assist in the development of curricula for such course of study which shall be age appropriate and developed according to the needs and abilities of students at successive grade levels in order to provide awareness, skills, information and support to aid in the safe usage of the Internet.

Under the *Protecting Children in the 21st Century Act*, students will also be educated on appropriate interactions with other individuals on social networking Web sites websites- and in chat rooms, as well as cyberbullying awareness and response.

### **Access to Inappropriate Content/Material and Use of Personal Technology or Electronic Devices**

Despite the existence of District policy, regulations and guidelines, it is ~~virtually~~ impossible to completely prevent access to content or material that may be considered inappropriate for students. Students may have the ability to access such content or material from their home, other locations off school premises and/or with a student's own personal technology or electronic device on school grounds or at school events.

The District is not responsible for inappropriate content or material accessed via a student's own personal technology or electronic device or via an unfiltered Internet connection received through a student's own personal technology or electronic device.

Student use of the District's computer system (DCS) is conditioned upon written agreement by all students and their parents/guardians that student use of the DCS will conform to the requirements of this policy and any regulations adopted to ensure ~~acceptable~~ responsible -use of the DCS. All such agreements shall be kept on file in the District Office.

### **Notification/Authorization**



The District's ~~Acceptable~~ **Responsible** Use Policy and accompanying Regulations will be disseminated to parents and students in order to provide notice of the school's requirements, expectations, and student's obligations when accessing the Internet.

~~—The District has provided reasonable public notice and has held at least one (1) public hearing or meeting to address the proposed Children's Internet Protection Act: Internet Content Filtering/Safety Policy Internet Safety/Internet Content Filtering Policy prior to Board adoption. Furthermore, appropriate actions will be taken to ensure the ready availability to the public of the District's Internet Content Filtering/Safety Policy, as well as any other District policies relating to the use of technology. Additional public notice and a hearing or meeting is not necessary when amendments are made to the Internet Safety Policy in the future.~~

**The District's Internet Safety/Internet Content Filtering Policy must be made available to the FCC upon request. Furthermore, appropriate actions will be taken to ensure the ready availability to the public of this policy as well as any other District policies relating to the use of technology.**

~~—The Internet Safety/Internet Content Filtering Policy is required to be retained by the school for at least five (5) years after the funding year in which the policy was relied upon to obtain E-rate funding.~~

47 United States Code (USC) Sections 254(h) and 254(l)

47 Code of Federal Regulations (CFR) Part 54

Education Law Section 814

NOTE: Refer also to Policy #7315 -- Student Use of Computerized Information Resources

~~(Acceptable~~ **Responsible** Use Policy)

District Code of Conduct on School Property

Adopted: 7/16/08

Revised:

All in favor with none opposed. Motion carried 4-0.

## NEW BUSINESS

## NEW BUSINESS

Motion made by Mr. Bagley and seconded by Mr. Torres that the Board of Education approve the following resolution:

### **12.1 Request for Approval of Committee on Special Education Recommendations and Student Placements**

Recommendation - that the following resolution be approved: BE IT RESOLVED, that the Board of Education of the New Paltz Central School District approve the Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) recommendations and student placements: 9913, 12523, 11282, 11374, 10955, 11363, 10430, 12147, 10368, 10791, 10381, 10438, 10450, 10947, 12074, 9123, 8963, 10964, 12054, 11465, 10961, 10060, 10417, 10452, 10874, 10416, 12706, 12708, 11403, 1634, 12364, 10911, 1792, 12110, 12173, 12652, 10012, 2571.

All in favor with none opposed. Motion carried 4-0.

Motion made by Mr. Torres and seconded by Dr. Rodriguez that the Board of Education approve the following donation:

### **12.2 Request for Acceptance of Donation of Books**

Recommendation – that the following resolution be approved: BE IT RESOLVED, that the Board of Education of the New Paltz Central School District, upon the recommendation of Superintendent Maria C. Rice, does hereby accept a donation to the New Paltz Central Schools for three (3) books titled, Buford the Bully donated by the author, June Pierce, and directs the District Clerk to send a letter of appreciation from the Board of Education to June Pierce for this donation.

All in favor with none opposed. Motion carried 4-0.

Motion made by Mr. Torres and seconded by Dr. Rodriguez that the Board of Education approve the following donation:

### **12.3 Request for Acceptance of Donation of Blocks and Materials**

Recommendation – that the following resolution be approved: BE IT RESOLVED, that the Board of Education of the New Paltz Central School District, upon the recommendation of Superintendent Maria C. Rice, does hereby accept a donation to the New Paltz Central Schools of a preschool set with storage chest and two trays, a double set mini block unit, two deep baskets, a set of 5 trucks, an airplane and other village vehicles from Malcom Johnson, co-owner of Community Playthings, and directs the District Clerk to send a letter of appreciation from the Board of Education to Malcom Johnson for this donation.

All in favor with none opposed. Motion carried 4-0.

Ms. Carroll noted these two donations are enormously generous and the Board is most appreciative.

Superintendent Rice noted that Mr. Linden had some changes to Policy 5410 as previously discussed. The changes were made below to letter h) under purchasing guidelines:

**12.4 First Reading to Revisions of Policy 5410 Purchasing**  
**SUBJECT: PURCHASING**

The District's purchasing activities will be part of the responsibilities of the Business Office, under the general supervision of the Purchasing Agent designated by the Board of Education. The purchasing process should enhance school operations and educational programs through the procurement of goods and services deemed necessary to meet District needs.

**Purchasing Guidelines**

- a) The Purchasing Agent shall be responsible for developing and administering the purchasing program.
- b) The purchasing procedures employed shall comply with all applicable laws and regulations of the State.
- c) The Purchasing Agent shall procure supplies and equipment, as needed, at the best possible prices and maintain adequate records to show that this was done.
- d) Purchase contracts for materials, equipment and supplies involving an estimated annual expenditure of over ~~ten~~ **twenty**- thousand dollars (~~\$10~~**\$20**,000) and public works contracts involving over ~~twenty~~ **thirty-five** thousand dollars (~~\$20~~**\$35**,000) shall be awarded only after public advertisement, soliciting formal bids (Section 103, General Municipal Law). The Purchasing Agent shall be authorized to open and record bids.
- e) Opportunity shall be provided to all responsible suppliers to do business with the District. To this end, the Purchasing Agent shall develop and maintain lists of potential bidders for the various types of materials, equipment and supplies. Such lists shall be used in the development of a mailing list for distribution of specifications and invitations to bid. Any supplier may be included on the list, upon request.
- f) When soliciting bids, a statement of "General Conditions" shall be included with all specifications submitted to suppliers. These general conditions shall be incorporated in all contracts awarded for the purchase of materials, equipment and supplies.
- g) All contracts which require public advertising and competitive bidding shall be awarded as provided by law and the rules and regulations of the Board. Recommendations for awarding contracts shall be submitted by the Purchasing Agent.
- h) When formal ~~bidding~~ **bid**ding- procedures are not required by law, the following regulations shall apply:
 

<u>Dollar Limit</u>	<u>Materials, Equipment, Supplies Procedures</u>
\$1 - <del>\$3</del> <b>\$6</b> ,000	At the discretion of the Purchasing Agent.
<del>\$3</del> <b>\$6</b> ,001 - <del>\$5</del> <b>\$10</b> ,000	Documented telephone quotes from at least three (3) separate vendors, if available
<del>\$5</del> <b>\$10</b> ,001 - <del>\$9</del> <b>\$19</b> ,999	Formal written quotes from at least three (3) separate vendors, if available.

Quotes will be awarded to the lowest responsible and responsive bidder (as determined by the Purchasing Agent.)

Proper written documentation, acceptable to the Purchasing Agent, must be given if the required number of quotes cannot be accommodated.

<u>Dollar Limit</u>	<u>Public Works Projects/Contracts/Procedures</u>
\$1 - <del>\$7</del> <b>\$12</b> ,000	At the discretion of the Purchasing Agent
<del>\$7</del> <b>\$12</b> ,001 - <del>\$19</del> <b>\$34</b> ,999	Formal written quotes from at least three (3) separate vendors, if available.

Whenever other than the lowest quote is awarded, there must be written documentation of the reason(s) for the award and why it is in the best interests of the District and otherwise furthers the purpose of Section 104-b, General Municipal Law.

Under no circumstances can a quote that exceeds the bid limit be awarded.

- i) It shall be the policy of the New Paltz Central School District that the following items, at the discretion of the Purchasing Agent, may be purchased or contracted without the need for RFP's, bids or quotes:
  1. Textbooks
  2. Library Books
  3. Reference Books
  4. Other educational materials where the item to be purchased is based on the curriculum rather than financial parameters
  5. Services required by an IEP or 504 Plan
  6. Educational Professional Development including Conferences
  7. Consultants used by the Board of Education. The Board of Education may use RFP's if warranted.
  8. Parts needed for a repair while the repair is in progress. This is limited to \$1,000 per repair.
- j) Purchases should be made through available Cooperative BOCES bids, state contracts of the Office of General Services or under county contract pursuant to Section 409-a of the County Law, whenever such purchases are in the

best interests of the School District.

- k) The Purchasing Agent shall issue purchase orders after first determining that unencumbered balances of budgetary appropriations are adequate to cover such obligations.
- l) No official or employee shall have an interest in any contract entered into by the School District, as provided in Article 18 of the General Municipal Law.
- m) Emergencies - An exception to this policy will exist in cases of emergencies such as those recognized pursuant to Section 103(4) of the General Municipal Law. Where competitive bidding is otherwise required, the procedures of Section 103(5) of the General Municipal Law shall be applied. In all other emergency cases, the Purchasing Agent shall be required to excise their best judgment to secure the materials and/or services which are necessary.
- n) Sweatshop-Free Purchasing: It is the goal of the Board of Education to avoid purchasing materials produced in sweatshops. When purchasing apparel, efforts shall be made to assure such apparel was manufactured or supplied by employers who comply with the basic legal requirements that govern the production of clothing as defined by the New York State Department of Labor, and the New York State Department of Labor garment industry Registration Database shall be consulted to determine whether the contractor is registered.

8 New York Code of Rules and Regulations  
(NYCRR) Section 170.2

### **Request for Proposal Process for the Independent Auditor**

In accordance with law, no audit engagement shall be for a term longer than five (5) consecutive years. The District may, however, permit an independent auditor engaged under an existing contract for such services to submit a proposal for such services in response to a request for competitive proposals or be awarded a contract to provide such services under a request for proposal process.

### **Procurement of Goods and Services**

The Board of Education recognizes its responsibility to ensure the development of procedures for the procurement of goods and services not required by law to be made pursuant to competitive bidding requirements. These goods and services must be procured in a manner so as to:

- a) Assure the prudent and economical use of public moneys in the best interest of the taxpayer;
- b) Facilitate the acquisition of goods and services of maximum quality at the lowest possible cost under the circumstances; and
- c) Guard against favoritism, improvidence, extravagance, fraud and corruption.

These procedures shall contain, at a minimum, provisions which:

- a) Prescribe a process for determining whether a procurement of goods and services is subject to competitive bidding and if it is not, documenting the basis for such determination;
- b) With certain exceptions (purchases pursuant to General Municipal Law, Article 5-A; State Finance Law, Section 162; State Correction Law, Section 184; or those circumstances or types of procurements set forth in (f) of this section), provide that alternative proposals or quotations for goods and services shall be secured by use of written request for proposals, written quotations, verbal quotations or any other method of procurement which furthers the purposes of Section 104-b of General Municipal Law;
- c) Set forth when each method of procurement will be utilized;
- d) Require adequate documentation of actions taken with each method of procurement;
- e) Require justification and documentation of any contract awarded to other than the lowest responsible dollar offer, stating the reasons;
- f) Set forth any circumstances when, or the types of procurement for which, the solicitation of alternative proposals or quotations will not be in the best interest of the District; and
- g) Identify the individual or individuals responsible for purchasing and their respective titles. Such information shall be updated biennially.

Any unintentional failure to fully comply with these provisions shall not be grounds to void action taken or give rise to a cause of action against the District or any District employee.

The Board of Education shall solicit comments concerning the District's policies and procedures from those employees involved in the procurement process. All policies and procedures regarding the procurement of goods and services shall be reviewed annually by the Board.

Adopted: 7/16/08

Revised: 11/17/10

**12.5 First Reading to Revisions of Policy 5510 Accounting of Funds**

**SUBJECT: ACCOUNTING OF FUNDS**

Accounting and reporting procedures shall be developed to facilitate analysis and evaluation of the District's financial status and fixed assets. The District will use the Uniform System of Accounts for School Districts.

Books and records of the District shall be maintained in accordance with statutory requirements.

Provision shall be made for the adequate storage, security, and disposition of all financial and inventory records.

**Depositories of Funds**

The School District funds shall be deposited only in depositories duly designated by the Board of Education at the Annual Organizational Meeting or as thereafter added/deleted. The designated depositories are required to collateralize all deposits fully.

**Use Of Surplus Funds**

The Board of Education must, by law, apply all surplus funds to the reduction of the next fiscal year's tax levy. "Surplus funds" are defined as unappropriated fund balance in excess of ~~2%~~ 4% of the ensuing years budget.

The annual budget may include a planned balance amount equal to the estimated expenses for the first 120 days of the next fiscal year. Any planned balance must be approved by the voters in the District. The Board must apply all surplus funds in excess of that amount to the reduction of the following year's tax levy.

The School Business Official should be responsible for calculating the surplus each year and making the appropriate reduction, if any, in the ensuing year's tax levy. The tax warrant must state the amount of surplus funds in the custody of the Board and contain a representation that "except as authorized or required by law, such unexpended surplus funds have been applied in determining the amount of the school tax levy."

Education Law Sections 2021(21) and 2116-a  
Real Property Tax Law, Section 1318 (1)  
General Municipal Law Section 800

Adopted: 7/16/08

Motion made by Mr. Torres and seconded by Mr. Bagley to approve the following resolution:

**12.6 Request for Approval of Budgetary Transfer** Recommendation - that the New Paltz Central Schools Board of Education, upon the recommendation of Maria C. Rice, Superintendent of Schools, and Richard A. Linden, Assistant Superintendent for Business, does hereby approve the following transfer:

<u>Budget Code</u>	<u>Description</u>	<u>To:</u>	<u>From:</u>
A1983.490	BOCES – Capital Ex.	\$600,000	
A1620.403	Fuel Oil		\$100,000
A9060.800	Health Insurance		\$227,000
A2250.490.201.000	BOCES-SpEd		\$ 74,602
A2250.490.203.000	BOCES-SpEd		\$189,484
A2250.490.203.731	BOCES-SpEd		\$ 8,914

All in favor with none opposed. Motion carried 4-0.

**OTHER DISCUSSION**

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**PUBLIC COMMENTS**

PUBLIC COMMENT

Michael Eukowitz                      Gardiner  
Kathy Sanchez                          New Paltz

**ADJOURN**

ADJOURN

With no need for a second executive session, a motion was made by Mr. Torres and seconded by Mr. Bagley that the Board adjourn at 8:55 PM. Motion carried 4 - 0 with 4 members voting.

Respectfully submitted,

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Elena Rae Maskell  
District Clerk