

New Paltz Central School District Board of Education
December 6, 2017 Workshop Meeting – High School 7:00 PM
MEETING MINUTES

CALL MEETING TO ORDER

Meeting was called to order at 6:04 PM by Michael O'Donnell, Board President.

CALL TO ORDER

BOARD MEMBERS PRESENT:

Brian Cournoyer-excused
Alison Easton
Michael O'Donnell
Kathy Preston
Sophia Skiles
Teresa Thompson
Matthew Williams

QUORUM CHECK

ALSO PRESENT:

Maria Rice, Superintendent of Schools
Michelle Martoni, Deputy Superintendent
Richard Linden, Assistant Superintendent for Business

ROLL CALL

The roll was called as reflected above.

ROLL CALL

EXECUTIVE SESSION

Motion made by Matthew Williams and seconded by Alison Easton that the Board of Education move into Executive Session at 6:04 PM for the purpose of discussing the school history of particular students in accordance with their FERPA rights, discussing matters made exempt by FERPA, discussing the employment history of a particular person, discussing matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation. Motion carried 6 to 0 with 6 members voting.

EXECUTIVE SESSION

DISTRICT CLERK PRO-TEMPORE

Board President, Michael O'Donnell, appointed Maria C. Rice as District Clerk Pro-Tempore for the Executive Session portion of the meeting.

DISTRICT CLERK PRO-TEMPORE

Out of Executive Session - Motion made by Kathy Preston and seconded by Sophia Skiles that the Board return to Public Session at 7:02 PM. Motion carried 6 to 0 with 6 members voting.

CALL TO ORDER

The Public Meeting was called to order at 7:11 PM by Michael O'Donnell, Board President.

CALL TO ORDER

BOARD MEMBERS PRESENT:

Brian Cournoyer-excused
Alison Easton
Michael O'Donnell
Kathy Preston
Sophia Skiles
Teresa Thompson
Matthew Williams

QUORUM CHECK

ALSO PRESENT:

Maria Rice, Superintendent of Schools
Michelle Martoni, Deputy Superintendent
Richard Linden, Assistant Superintendent for Business
Connie Hayes, Director of Pupil Personnel Services
Barbara Clinton, Principal, New Paltz Central High School
Richard Wiesenthal, Principal, New Paltz Middle School
Tarkan Ceng, Principal, Lenape Elementary School
Tara Ryba, Assistant Principal, High School
Ann Sheldon, Assistant Principal, Middle School

2 –Approved at the 12/20/2017 BOE Meeting

Gregory Warren, Director of Health, Physical Education & Athletics
Michael Robinson, Director of Food Services
Stephen J. Callahan, Director of Facilities & Operations
Dusti Callo, District Clerk
Student Representative
Members of the Public and Press

ROLL CALL The roll was called as reflected above.

ROLL CALL

PLEDGE TO THE FLAG

PLEDGE

AGENDA CHANGES

AGENDA CHANGES

Motion made by Matthew Williams and seconded by Alison Easton to accept the changes to the agenda as presented and to move item 12.1 to Board Communications, move item 13.11 to follow the acceptance of the minutes and change item 13.11 to item 10.2. Motion carried 6 to 0 with 6 members voting.

SPOTLIGHT ON PROGRAM

SPOTLIGHT ON PROGRAM

➤ Lenape Elementary

Geodes and Geology: An inter-disciplinary project connected to the fifth grade geology unit. Guided by Art Teacher Joy Gallagher, Fifth Grade Students from Jane Beck and Meredith Oppenheimer's class will present clay geodes they created and share about their field trip to Howe Caverns.

PUBLIC COMMENTS

PUBLIC COMMENT

Stana Weisburd, New Paltz-commented on the Draft Action Plan for the Racial Equity Initiative
Aidan Koehler, Gardiner-commented on Racial Equity
Joel Oppenheimer, Gardiner-commented on Racial Equity and resources available at SUNY New Paltz
Mike Benevento, Gardiner-commented on Cultural Proficiency Plan and Shared Decision Making
Tanya Marquette, Gardiner-commented on Racial Equity and the SPIRIT Program
Maureen Crocker, New Paltz-commented on the SPIRIT Program and Shared Decision Making
Rick Childress, New Paltz-commented on Racial Equity and Undoing Racism training
Edgar Rodriguez, New Paltz-commented on Racial Equity Initiative and Shared Decision Making
Angela Kunz, New Paltz-thanked the District Administration on their response to the racially charged graffiti discovered at the high school and commented on Racial Equity and Shared Decision Making
Patricia Culp, Gardiner-commented on Racial Equity
Robyn Sheridan, New Paltz-commented on Racial Equity
McKenzie DiPietro, New Paltz High School student-commented on need for additional cameras in the school

STUDENT REPRESENTATIVE REPORT

STUDENT REP

New Paltz High School Senior, Grace Morrissey commented on the negative racial incidents that took place at the high school, how students were reacting to them, and thanked the teachers and administration for their response and concern regarding the issue. Miss Morrissey also reported on the start of the second quarter, the National Honor Society Inductions, the Talent Show and Space Jam.

SUPERINTENDENT'S REPORTS & DISCUSSION ITEMS

SUPT REPORT

➤ SUPERINTENDENT'S COMMENTS

➤ SUPERINTENDENT'S REPORTS

- State of the District Report: District Administration
- 2018-2019 School Calendar

BOARD COMMUNICATIONS

BOARD COMMUNICATION

Following a discussion regarding proposed Policy 5662-Charging School Meals, Board President Michael O’Donnell made a motion that the discussion be tabled to the December 20, 2017 board meeting. Motion was seconded by Matthew Williams and the motion carried 6 to 0 with 6 members voting.

12.1 Third Reading of Policy 5662-Charging School Meals

2017 5662

1 of 3

Non-Instructional/Business Operations

SUBJECT: CHARGING SCHOOL MEALS

The Board of Education recognizes the importance of good nutrition and the impact on student learning. The Board of Education recognizes that, on occasion, students may not have enough funds to pay for a meal. To ensure that students do not go hungry, but also to promote responsible student behavior and minimize the fiscal burden to the district, the Board will allow students who do not have enough funds to “charge” the cost of meals to be paid back at a later date subject to the terms in this policy.

1. Elementary School and Middle School students may charge meals without limit;
2. High School students may charge one meal. When that charge is paid, they can charge one meal again;
3. Only regular reimbursable meals may be charged, excluding extras, à la carte items, and snacks;
4. Elementary School students may charge milk or a milk substitute.
5. All elementary and middle school student communications regarding unpaid meal charges shall be directly and solely with the parent/guardian (“parent”). No student in elementary or middle school will be told of unpaid meal charges.
6. A computer-generated point of sale system which identifies and records all meals, allows for automatic replenishment, as well as collects repayments will be used. Parents are encouraged to utilize the automatic replenishment option; and
7. Charged meals must be counted and claimed for reimbursement on the day that the student charged (received) the meal, not the day the charge is paid back. When charges are paid, these monies may not be considered “à la carte” transactions.

High School students eligible for free meals shall not be denied a reimbursable meal, even if they have accrued a negative balance from other cafeteria purchases. No student with unpaid charges will be prohibited from purchasing food if they have money that day.

When a student’s account balance is a negative balance and a meal is thereafter charged, the District will discreetly notify the parent of the balance, the process to refill the account, and the district’s policy on charging school meals. This notification will continue regularly until the account is replenished. Parents must repay all unpaid charges remaining at the end of the year or before their child leaves the district, whichever occurs first.

The District shall also discreetly notify parents of students with ongoing negative balances of the application process for free and/or reduced price meals. If a parent regularly fails to provide meal money and does not qualify for free or reduced price meals, the district may take other actions as appropriate, including notifying the local department of social services if neglect is suspected.

The school district shall notify parents/guardians in writing on an annual basis, at the start of the school year, and to families transferring into the district during the year, of the requirements of this policy. The policy shall also be published on the District website and may be included, as appropriate, in other district publications. All staff involved in implementing and enforcing this policy shall also be notified of these requirements and their responsibilities.

Unpaid Meal Charges and Debt Collection

Unpaid meal charges shall be considered “delinquent” in accordance with the district’s accounting practices. The district shall attempt to recover unpaid meal charges before the end of the school year, but may continue efforts into the next school year. The district shall notify parents of unpaid meal charges at regular intervals, and may engage in collection activities. The Minutes - Workshop Meeting
December 6, 2017

district shall offer repayment plans, and may take other actions that do not result in harm or shame to the child, until unpaid charges are paid.

Account Balances

Remaining funds will be carried over to the next school year. When students leave the district or graduate, the district will attempt to contact the parents to return remaining funds. Parents may request, in writing, that funds be transferred to other students (e.g., siblings) or to unpaid accounts. Unclaimed funds remaining after three months may be absorbed by the school meal account.

Staff

Staff members are allowed to purchase food from the district's food services. However, all purchases must be paid for at the point of sale in cash or credit/debit card. Staff members are not allowed to charge meals to be repaid later.

Cross-ref: Policy 5660 (School Food Service Program [Lunch and Breakfast])

Ref: 42 USC §1779 (Child Nutrition Act of 1966)
42 USC §§1758(f)(1); 1766(a) (National School Lunch Act)
2 CFR §200.426 (accounting for debt in federal programs)
7 CFR §§210.9 210.12; 210.19; 220.13; 245.5 (accounting in federal school meal programs)
Healthy, Hunger-Free Kids Act (Public Law 111-296), §143
USDA Report to Congress, *Review of Local Policies on Meal Charges and Provision of Alternate Meals*, June 2016, www.fns.usda.gov/sites/default/files/cn/unpaidmealcharges-report.pdf
Unpaid Meal Charges: Local Meal Charge Policies, USDA FNS Memo SP 46-2016 (07/08/16), www.fns.usda.gov/unpaid-meal-charges-local-meal-charge-policies
Unpaid Meal Charges: Guidance and Q&A, USDA FNS Memo SP 57-2016 (09/16/16), <https://fns-prod.azureedge.net/sites/default/files/cn/SP57-2016os.pdf>
Unpaid Meal Charges: Guidance and Q&A, USDA FNS Memo SP 23-2017 (03/23/17), <https://fns-prod.azureedge.net/sites/default/files/cn/SP23-2017os.pdf>
Unpaid Meal Charges: Clarification on Collection of Delinquent Meal Payments, USDA FNS Memo SP 47-2016 (07/08/16), www.fns.usda.gov/sites/default/files/cn/SP47-2016os.pdf
Overcoming the Unpaid Meal Challenge - Proven Strategies from Our Nation's Schools, USDA FNS Guidance Document (May 2017), <https://fns-prod.azureedge.net/sites/default/files/cn/SP29-2017a1.pdf>
Student Meal Charge Policy, NYSED Guidance Memo, (5/30/17), <http://www.cn.nysed.gov/content/student-meal-charge-policy>

Adoption date:

➤ Public Comments Paragraph-Recommended Revisions

Speakers are asked to please limit their comments to two minutes in order to ensure everyone has a chance to speak. Public comments are not meant to be a dialogue, rather a time for the board to hear comments from the public.

All six board members present were in favor of changing the paragraph on the agenda regarding Public Comment.

➤ Racial Equity Initiative-Debrief Community Meeting

Following a discussion by members of the board and the Superintendent, the board agreed that a second Community Workshop regarding the District's Racial Equity Initiative will be scheduled on January 17, 2018 following the regular Board of Education meeting. Additionally, the board agreed that a snow date be planned for January 24, 2018. The board members and the Superintendent will continue the discussion of the Racial Equity Initiative at the December 20, 2017 board meeting and plan for structuring the January 17, 2018 community meeting. The board members and the Superintendent announced that the ideas and recommendations generated from the November 13, 2017 Community Workshop will be posted to the district website.

COMMITTEE REPORTS

- FACILITIES COMMITTEE-Matthew Williams, Chair
- AUDIT COMMITTEE-Alison Easton, Chair
- POLICY COMMITTEE-Brian Cournoyer, Chair
- LEGISLATIVE COMMITTEE-Sophia Skiles, Chair

CMTE REPORTS

MINUTES OF MEETING

MINUTES

Motion made by Alison Easton and seconded by Kathy Preston that the Board of Education approve the following resolution:

10.1 Accept Minutes of the Meeting

BE IT RESOLVED: that the New Paltz Central Schools Board of Education accept the minutes of the Regular Business Meeting of November 15, 2017. Motion carried 6 to 0 with 6 members voting.

10.2 Request for Approval of Memorandum of Agreement-NPUT

Motion made by Alison Easton and seconded by Matthew Williams to approve the following:

BE IT RESOLVED that the Board of Education of the New Paltz Central School District hereby approves the terms of and authorizes its Superintendent of Schools to execute a Supplemental Memorandum of Agreement between the District, the New Paltz United Teachers dated November 16, 2017, regarding increasing the stipend for the Middle School Drama Club Advisor, as presented to the Board at this meeting. A copy of said Supplemental Memorandum of Agreement shall be incorporated by reference within the minutes of this meeting.

Motion carried 6 to 0 with 6 members voting.

PERSONNEL (CONSENT AGENDA)

PERSONNEL

Motion made by Kathy Preston and seconded by Alison Easton that the Board of Education approve the following personnel (consent agenda) resolutions, items 11.1 through 11.12:

11.1 Instructional Appointment-Substitutes

Recommendation that the New Paltz Central School District Board of Education, upon the recommendation of Maria C. Rice, Superintendent of Schools, does hereby appoint the following substitute teachers with remuneration as per rates established at the July 12, 2017 Organizational Meeting:

Name	Effective Dates
Andrew Ladouceur	12/7/17 – 6/30/18
Brian Shimansky	12/7/17 – 6/30/18
Sean Morrison	12/4/17 – 6/30/18
Nadine Segarra	12/7/17 – 6/30/18
Sarah Faoro	12/7/17 – 6/30/18

11.2 Instructional Leave of Absence - Extension

Recommendation that the New Paltz Central Schools Board of Education, upon the recommendation of Maria C. Rice, Superintendent of Schools, does hereby approve an extended unpaid leave of absence for the following instructional employee:

Name	Title	Original Effective Dates	Extension
Sarah Potenza	Math Teacher	9/1/17 – 1/26/18	1/27/18 – 5/27/18 (unpaid)

11.3 Instructional Leave of Absence

BE IT RESOLVED, that the New Paltz Central School District Board of Education, upon the recommendation of Maria C. Rice, Superintendent of Schools, does hereby approve an unpaid leave of absence, as set forth in a Supplemental Memorandum of Agreement dated November 21, 2017, for the following instructional employee:

Name	Title	Effective Dates
Kathryn Flanagan	Guidance Counselor	1/1/18 – 6/30/18

11.4 Instructional Appointments – Part-time

Recommendation that the New Paltz Central Schools Board of Education, upon the recommendation of Maria C. Rice, Superintendent of Schools, does hereby approve the appointment of the following instructional employees with remuneration as per NPUT contract, pro-rated:

Name	Title	Effective Dates	Step/Salary
Sean Morrison	Music Teacher .2	12/4/17-6/30/18	(.2) MA Step 1, \$62,300 (pro-rated)

11.5 Non-Instructional Resignation

The New Paltz Central Schools Board of Education, upon the recommendation of Maria C. Rice, Superintendent of Schools, does hereby accept the resignation of the following non-instructional employee:

Name	Title	Effective Date
Christine Renus	Food Service Helper	12/02/2017

11.6 Non-Instructional Appointment - Substitute

The New Paltz Central Schools Board of Education, upon the recommendation of Maria C. Rice, Superintendent of Schools, does hereby appoint the following employee:

Name	Title	Effective Date	Salary
Charles Foster	Substitute School Bus Driver	11/09/2017	\$20.00/hr

11.7 Coaching Appointments

The New Paltz Central Schools Board of Education, upon the recommendation of Maria C. Rice, Superintendent of Schools, does hereby appoint the following coaches for the 2017/2018 school year, with remuneration as per NPUT contract:

Name	Title	Stipend
Alyssa Schaler-Glam	Varsity Gymnastics	\$3,860
Douglas Thompson	Varsity Boys Swimming Assistant	unpaid
Christian (Ed) Burke	Varsity Boys Basketball Assistant	unpaid

11.8 Advisor Appointment – Correcting Resolution

The New Paltz Central Schools Board of Education, upon the recommendation of Maria C. Rice, Superintendent of Schools, does hereby correct from Personnel Item 11.2 approved on October 4, 2017 the advisor appointment:

Name	Title	Stipend
Mary Holmes	MS Drama Club	\$1,840

11.9 Appointment of Health Advisory Committee (HAC) Members

BE IT RESOLVED, that the New Paltz Central School District Board of Education, upon the recommendation of Sophia Skiles, Health Advisory Committee (HAC) board representative, does hereby appoint the following individual to the Health Advisory Committee:

Name	Membership	Effective Dates
Michelle Combs	Parent Representative	12/7/2017-6/30/2019

11.10 Rescind Appointment to Health Advisory Committee (HAC)

BE IT RESOLVED, that the New Paltz Central School District Board of Education, upon the recommendation of Maria C. Rice, does hereby rescind the appointment of Richard Wiesenthal, Administrative Representative, to the Health Advisory Committee effective December 7, 2017.

11.11 Appointment of Health Advisory Committee (HAC) Members

BE IT RESOLVED, that the New Paltz Central School District Board of Education, upon the recommendation of Maria C. Rice, Superintendent of Schools, does hereby appoint the following individuals to the Health Advisory Committee:

Name	Membership	Effective Dates
Hannah Goichman	Student Representative	12/7/2017-6/30/2018
Lily Sackett	Student Representative	12/7/2017-6/30/2018
Cathy Oncher	School Safety Personnel	12/7/2017-6/30/2018
Ann Sheldon	Administrative Representative	12/7/2017-6/30/2018
Tarkan Ceng	Administrative Representative	12/7/2017-6/30/2018

11.12 Request for Approval of Standard Work Day and Reporting Resolution

Recommendation - that the following resolution be approved: BE IT RESOLVED, that the Board of Education of the New Paltz Central School District/Location Code 75103 hereby establishes the following as standard work days for appointed officials and will report the following days worked to the New York State and Local Employees’ Retirement System based on the time keeping system records or the record of activities maintained and submitted by these officials to the District Clerk:

Title	Name	Social Security Number (Last 4 Digits)	Registration Number	Standard Work Day (Hrs/Day)	Term Begins/Ends	Participates In Employer’s Time Keeping System (Yes/No)	Days/ Month (Based on Record of Activities)	Tier 1 (Check only if member is Tier 1)	Not Submitted (Check box if no record of activities completed or if participates in timekeeping system)
APPOINTED OFFICIALS									

District Clerk	Dusti Callo	████	██████	6	7/1/17-6/30/18	Yes	N/A	<input type="checkbox"/>	<input checked="" type="checkbox"/>
District Treasurer	Tina Long	████	██████	6	7/1/17 – 6/30/18	Yes	N/A	<input type="checkbox"/>	<input checked="" type="checkbox"/>
School Tax Collector	Starleen Shirk	████	██████	6	7/1/17 – 6/30/18	Yes	N/A	<input type="checkbox"/>	<input checked="" type="checkbox"/>
School Claims Auditor	Amy Ludwigson	████	██████	6	7/1/17 – 6/30/18	Yes	N/A	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Motion to approve items 11.1 through 11.12 carried 6 to 0 with 6 members voting.

OLD BUSINESS
None.

OLD BUSINESS

NEW BUSINESS

NEW BUSINESS

Motion made by Alison Easton and seconded by Sophia Skiles that the Board of Education approve the following resolutions, items 13.1 through 13.2:

13.1 Request for Approval of Committee on Special Education Recommendations and Student Placements
Recommendation - that the following resolution be approved: BE IT RESOLVED, that the Board of Education of the New Paltz Central School District approve the Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) recommendations and student placements. 13926, 13922, 14529, 14791, 14509, 14710, 14271, 14295, 14223, 13023, 14387, 14394, 14569, 14566, 14567, 14774, 13887, 11532, 12148, 10927, 14803, 11127, 14395, 13923.

13.2 Request for Acceptance of Awards from NPCSD Foundation for Student Enhancement
Recommendation – that the following resolution be approved: BE IT RESOLVED, that the Board of Education of the New Paltz Central School District, upon the recommendation of Superintendent Maria C. Rice, does hereby accept funds from the New Paltz Central School District Foundation for Student Enhancement (the “Foundation”) in the amount of \$8,328.00 representing a grant awarded by the Foundation to New Paltz High School for use by the New Paltz Central School District for the 3D Printing in Technology/Engineering project. The Board of Education further directs the District Clerk to send a letter of appreciation to the Foundation for their donation.
Motion to approve items 13.1 through 13.2 carried 6 to 0 with 6 members voting.

13.3 First Reading-Request for Approval to Delete Policy 3430 Uniform Violent and Disruptive Incident Reporting System (VADIR) from District Policy Manual
BE IT RESOLVED, that the New Paltz Central School District Board of Education, upon the recommendation of the Board’s Policy Committee and school district counsel, does hereby delete District Policy 3430 from the District Policy Manual.

2008 3430
Community Relations

SUBJECT: UNIFORM VIOLENT AND DISRUPTIVE INCIDENT REPORTING SYSTEM (VADIR)

In compliance with the Uniform Violent and Disruptive Incident Reporting System, the District will record each violent or disruptive incident that occurs on school property or at a school function. School property shall mean in or within any building, structure, athletic playing field, playground, parking lot or land contained within the real property boundary line of a public elementary or secondary school; or in or on a school bus as defined in Vehicle and Traffic Law Section 142. A school function shall mean a school-sponsored or school-authorized extracurricular event or activity regardless of where such event or activity takes place, including any event or activity that may take place in another state.

In accordance with the manner prescribed, the District will submit an annual report of violent and disruptive incidents (on the *Summary of Violent and Disruptive Incidents* form) from the previous school year to the Commissioner of Education. Summary data will be used to determine the rate of violent and disruptive incidents in each school and to identify schools as persistently dangerous, as required by the No Child Left Behind Act.

The District will utilize the *Individual Violent or Disruptive Incident Report* form for the reporting of individual incidents by each building and/or program under its jurisdiction and for the tally count of incidents into the Summary Form. Copies of such incident reports will be retained for the time prescribed by the Commissioner in the applicable records retention schedule. These reports will be available for inspection by the State Education Department upon request.

All personally identifiable information included in a violent or disruptive incident report will be confidential and will not be disclosed to any person for any purpose other than that specified in Section 2802 of the Education Law, except as otherwise authorized by law.

The District will include a summary of the District's annual violent or disruptive incident report in its School District Report Card in the format prescribed by the Commissioner.

Reporting Guidelines

The District will utilize the New York State Education Department's website to obtain copies of the forms, directions, glossary and additional information at www.emsc.nysed.gov/irts/.

Education Law Sections 2801(1) and 2802
8 New York Code of Rules and Regulations (NYCRR) Section
100.2 (gg)

Adopted: 7/16/08

13.4 First Reading of Policy 6150 Alcohol, Drugs and Other Substances (School Personnel)

~~2008~~ 2017 6150

Personnel

SUBJECT: ALCOHOL, DRUGS AND OTHER SUBSTANCES (SCHOOL PERSONNEL)

The Board of Education, recognizing that students are often influenced by teachers and other members of a school's staff, impresses upon staff members the importance of maintaining a high level of professionalism appropriate to their position, which, in turn, shall set a positive example for students.

The Board, therefore, prohibits the consumption, sharing and/or selling, use and/or possession of illegal drugs including prescription drugs for which the employee does not have a prescription, counterfeit and designer drugs or alcoholic beverages in the workplace, or when the effects of such drugs and/or alcohol use may impair an employee's job performance.

Information about ~~any~~ drug and alcohol counseling and/or rehabilitation programs shall be made available to employees. Confidentiality shall be ensured as required by state and federal law. Employees who violate this policy will be subject to discipline in accordance with law and any applicable collective bargaining agreement. Data will also include the range of penalties (consistent with local, state and federal law) up to and including termination of employment and referral for prosecution, that will be imposed on employees who have transgressed the terms of this policy.

~~Additionally, confidentiality shall be ensured as required by state and federal law.~~

The Superintendent/designee shall periodically review the drug and alcohol abuse prevention program to determine its effectiveness and support appropriate modifications, as needed.

~~Safe and Drug-Free Schools and Communities Act,~~

9 –Approved at the 12/20/2017 BOE Meeting

as reauthorized by the No Child Left Behind Act of 2001 Title IV, Part A, Every Student Succeeds Act
20 United States Code (USC) Section 7101 et seq.
Civil Service Law Section 75
Education Law Sections 913, 1711(2)(e), 2508(5)
and 3020-a

NOTE: Refer also to Policies #3410 -- Code of Conduct on School Property
#7320 -- Alcohol, Tobacco, Drugs and Other Substances (Students)
District Code of Conduct on School Property

Adopted: 7/16/08
Revised:

13.5 First Reading of Policy 6212 Certification and Qualifications

2014 2017 6212
1 of 2

Personnel

SUBJECT: CERTIFICATION AND QUALIFICATIONS

a) In accordance with applicable statutes, Rules of the Board of Regents, and Regulations of the Commissioner of Education, each employee whose employment requires certification or other licensure shall inform the Superintendent of Schools immediately of any change in the status of his/her certification or licensure. The changes shall include, but not be limited to, the granting, revocation, upgrading, expiration, conversion and/or extension of these documents as to their periods of validity or their titles.

b) Commissioner's regulations extend the expiration dates for various certificate holders engaged in active military service for the period of active service and an additional 12 months from the end of such service. The regulations also reduce the professional development requirements for certificate holders called to active duty for the time of such active service.

➤c) The original certificates and/or licenses must be available via State Education Department's TEACHeach website. Copies will be maintained in the employee's personnel file in support of the legitimate employment of each affected employee. The failure of any such employee to possess the required certification or other licensure may result in the employee not being compensated and in the discharge of that employee.

➤d) It is the employee's responsibility. Whether or not the District verifies an individual's certification or licensure does not waive the responsibility of the employee to ensure that he/she maintains the proper certification and/or licensure what is required for his/her assignment.

Qualifications of Teachers

a) The District must ensure that all newly hired teachers in Title I programs who teach core academic subjects are highly qualified per Regulations of the Commissioner of Education. The term "core academic subjects" means English, reading or language arts, mathematics, science, foreign languages, civics and government, economics, arts, history, and geography. A "highly qualified" teacher is one who has obtained full state certification as a teacher, or has passed the state teacher licensing examination, holds a license to teach in the state and has at least a bachelor's degree, and also must show subject matter competency in the subjects they teach.

b) The District is also required to provide to teachers who are not new to the profession the opportunity to meet the NCLB requirement to be highly qualified, in part, through passing a High Objective Uniform State Standard of Evaluation (HOUSSE). The HOUSSE shall be an evaluation, prescribed by the New York State Education Department and conducted locally either during a pre-employment review or at the time of an Annual Professional Performance Review (APPR), that enables a teacher who is beyond the first year of teaching to demonstrate subject matter competency in all core academic subjects that the teacher teaches. The evaluation shall be based upon objective, coherent information

~~as prescribed by the department, and shall include, but not be limited to, information on the teacher's education, credentials, professional experience, and professional development. (Highly Qualified requirement was not included in ESSA)~~

Parent Notification

In accordance with the federal ~~No Child Left Behind~~ Every Student Succeeds Act, the District is required to provide parents, upon request, with specific information about the professional qualifications of their children's classroom teachers. The following shall be provided by the District in a timely manner upon such requests:

- a) If the teacher has met New York State qualifications and licensing criteria for the grade levels and subject area(s) he/she teaches;
- b) Whether the teacher is teaching under emergency or other provisional status through which the State qualification or licensing criteria have been waived;
- c) The teacher's college major; whether the teacher has any advanced degrees and, if so, the subject of the degrees; and
- d) If the child is provided services by any instructional aides or similar paraprofessionals and, if so, their qualifications.

~~— All requests shall be honored in a timely manner.~~

Education Law Sections 3001, 3001-a, 3004, 3006 and 3008
8 New York Code of Rules and Regulations (NYCRR) Subparts
80-1, 80-2, 80-3, 100.2(dd) and 100.2(o)
34 Code of Federal Regulations (CFR) Sections 200.55 and 200.56
20 United States Code (USC) Section 7801(23)

Adopted: 7/16/08
Revised: 10/05/11
Revised:

13.6 First Reading of Policy 5640 Smoking, Tobacco Use, and Use of Electronic Smoking Devices

~~2014~~ 2017 5640
1 of 2

Non-Instructional/Business
Operations

SUBJECT: SMOKING, TOBACCO USE, AND USE OF ELECTRONIC SMOKING DEVICES

School Grounds

Smoking and the use of tobacco and electronic smoking devices shall not be permitted-is prohibited on school grounds or within 100 feet of the entrances, exits, or outdoor areas of any elementary or secondary schools at any time, except smoking in a residence or within the real property boundary lines of such residential real property. For purposes of this policy, "school grounds" means any building, structure, and surrounding outdoor grounds, including parking lot contained within the District's preschool, nursery school, elementary or secondary school's legally defined property boundaries as registered in the County Clerk's Office; as well as all District vehicles, including vehicles used to transport children or school personnel. Smoking and tobacco use, as defined in this policy, is also prohibited at any school-sponsored event or activity, whether on or off school grounds. Further, smoking and tobacco use is prohibited within any indoor facility owned or leased or contracted for, and utilized, ~~by such person~~ for the provision of routine or regular kindergarten, elementary, or secondary education or library services to children.

For purposes of this policy, tobacco is defined to include any lighted or unlighted cigarette, cigar, cigarillo, pipe, bidi, clove cigarette, and any other smoking product, and spit/spitless tobacco (e.g., smokeless, dip, chew and/or snuff) and any other smoking or tobacco product in any form. Electronic smoking devices, for purposes of this policy are defined as an electronic cigarette (e.g., e-cig or e-cigarette), personal vaporizer (PV) or electronic nicotine delivery system (~~ENDS~~). These devices are electronic battery-powered vaporizers which produce a mist rather than smoke and has produce the feel of tobacco smoking. ~~They produce a mist rather than cigarette smoke.~~ Electronic smoking devices where a heating element vaporizes a liquid solution known as e-liquid (E-liquids usually contain a mixture of propylene glycol, glycerin, nicotine, and flavorings. Others have similar ingredients but without nicotine) are also prohibited. The only nicotine products that are permitted on school grounds are current FDA-approved smoking cessation products and only in accordance with law.

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Posting/Notification of Policy

In compliance with the New York State Clean Indoor Air Act, the District will prominently post its Smoking/Tobacco Use policy and signs prohibiting all forms of smoking/tobacco products and use in District buildings and other appropriate locations; and will supply a copy upon request to any current or prospective employee. The District will also designate a school official to tell individuals who smokes or uses tobacco where prohibited that they are in violation of the New York State Public Health Law, Education Law, the federal Pro-Children Act of 1994 and District policy.

The District shall also ensure that this policy is communicated to staff, students, parents/guardians, volunteers, and visitors as deemed appropriate in order to orient all persons to the District's "No Smoking/No Tobacco" Policy and environment.

Prohibition of Tobacco Promotional Items/Tobacco Advertising

Tobacco promotional items (e.g., brand names, logos and other identifiers) are prohibited:

- a) On school grounds;
- b) In school vehicles;
- c) At school-sponsored events, whether on or including those that take place-off school premises, including and in another state;
- d) In school publications;
- e) On clothing, shoes, accessories, gear, and school supplies in accordance with the District Code of Conduct and applicable collective bargaining agreements.

This prohibition of tobacco promotional items shall be implemented in accordance with the Code of Conduct and applicable collective bargaining agreements.

In addition, tobacco advertising is also prohibited in all school-sponsored publications and at all school sponsored events. The District will request, when possible, tobacco free editions of periodical publications for school libraries and classroom use.

20 United States Code

Safe and Drug-Free Schools and Communities Act
 20 United States Code (USC) Section 7101 et seq.
 Pro-Children Act of 2001, as amended by the ~~No~~ Child Left Behind Act of 2001 Every Student Succeeds Act of 2015,
 (USC) Sections 7181-7184
 Education Law Sections 409, 2801(1) and 3020-a
 Public Health Law Article 13-E

12 –Approved at the 12/20/2017 BOE Meeting

NOTE: Refer also to Policies #3280 -- Community Use of School Facilities, Materials and Equipment
#3410 -- Code of Conduct on School Property
#7310 -- School Conduct and Discipline
#7320 -- Alcohol, Tobacco, Drugs, and Other Substances (Students)
#8210 -- Prevention Instruction
District Code of Conduct on School Property

Adopted: 7/16/08
Revised: 10/20/10
Revised: 11/19/14
Revised:

13.7 First Reading of Policy 5500 Maintenance of Fiscal Effort (Title I Programs)
2008 2017 5550
Non-Instructional/Business
Operations

SUBJECT: MAINTENANCE OF FISCAL EFFORT (TITLE I PROGRAMS)

~~A Local Educational Agency (LEA) The District~~ may receive its full allocation of Title I funds if the combined fiscal effort per student or the aggregate expenditures of state and local funds with respect to the provision of free public education in the ~~(LEA) District~~ for the preceding fiscal year was not less than ninety percent (90%) of the combined fiscal effort per student or the aggregate expenditures for the second preceding fiscal year.

~~In determining an LEA's compliance with the maintenance of effort requirement, the State Educational Agency (SEA) shall consider the LEA's expenditures from state and local funds for free public education. These include expenditures for administration, instruction, attendance, health services, student transportation services, plant operation and maintenance, fixed charges, and net expenditures to cover deficits for food services and student body activities.~~

~~The SEA shall not consider the following expenditures in determining an LEA's compliance with the maintenance of effort requirements:~~

- ~~a) Any expenditures for community services, capital outlay, and debt service;~~
- ~~b) Any expenditures made from funds provided by the federal government for which the LEA is required to account to the federal government directly or through the SEA.~~

The Board of Education assigns the School Business Official the responsibility of reviewing, as part of the budgeting process, combined fiscal effort so that expenditures of state and local funds with respect to the provision of free public education per student and in the aggregate for any fiscal year are not budgeted at less than ninety percent (90%) of the combined fiscal effort per student or the aggregate of expenditures for the preceding fiscal year.

Title I of the Elementary and Secondary Education Act of 1965, as amended by the No Child Left Behind Act of 2001 and the Every Student Succeeds Act of 2015
34 Code of Federal Regulations (CFR) Part 200

Adopted: 7/16/08
Revised:

Motion made by Matthew Williams and seconded by Kathy Preston to approve items 13.8 through 13.10

13.8 Request for Approval of Establishment of Student Scholarship Award

BE IT RESOLVED, that the New Paltz Central School District Board of Education, upon the recommendation of Maria C. Rice, Superintendent of Schools, does hereby approve the establishment of the “Officer Bramley Memorial Scholarship” in the amount of \$500. The board further directs the District Clerk to send a letter of thanks to Roban Bramley for the donation.

13.9 Appointment of Title IX Investigator

BE IT RESOLVED, that the New Paltz Central School District Board of Education, upon the recommendation of Maria C. Rice, Superintendent of Schools, does hereby appoint Elizabeth Ledkovsky as Title IX Investigator effective December 7, 2017.

13.10 Request for Approval of Memorandum of Agreement-NPUT

BE IT RESOLVED that the Board of Education of the New Paltz Central School District hereby approves the terms of and authorizes its Superintendent of Schools to execute a Supplemental Memorandum of Agreement between the District, the New Paltz United Teachers dated November 16, 2017, regarding updating an April 8, 2014 regarding Income Related Medicare Adjustment Amount payments (IRMMA) reimbursements, as presented to the Board at this meeting. A copy of said Supplemental Memorandum of Agreement shall be incorporated by reference within the minutes of this meeting. Motion to approve items 13.8 through 13.10 carried 6 to 0 with 6 members voting.

OTHER DISCUSSION

None.

OTHER DISCUSSION

PUBLIC COMMENTS

Edgar Rodriguez, New Paltz-commented on the Racial Equity Initiative and shared decision making.

PUBLIC COMMENT

ADJOURN

Motion made by Kathy Preston and seconded by Matthew Williams that the Board adjourn at 11:19 PM. Motion carried 6 to 0 with 6 members voting.

ADJOURN

Respectfully submitted,

Dusti Callo
District Clerk