

**New Paltz Central School District Board of Education
October 2, 2019 Workshop Meeting – High School 7:00 PM
MEETING MINUTES**

CALL MEETING TO ORDER

CALL TO ORDER

Meeting was called to order at 6:00 PM by Kathy Preston, Board President.

BOARD MEMBERS PRESENT:

QUORUM CHECK

Diana Armstead
Glenn LaPolt
Michael O'Donnell
Kathy Preston
Sophia Skiles
Bianca Tanis
Teresa Thompson-arrived at 6:15 PM

ALSO PRESENT:

Maria Rice, Superintendent of Schools
Michelle Martoni, Deputy Superintendent
Richard Linden, Assistant Superintendent for Business
Adam Rodd

ROLL CALL

ROLL CALL

The roll was called as reflected above.

EXECUTIVE SESSION

EXECUTIVE SESSION

Motion made by Sophia Skiles and seconded by Bianca Tanis that the Board of Education move into Executive Session at 6:00 PM for the purpose of discussing the school history of particular students in accordance with their FERPA rights, discussing matters made exempt by FERPA, discussing proposed, pending, or current litigation, discussing the employment history of a particular person or corporation, and discussing the medical, financial, credit, or employment history of a particular person or corporation. Motion carried 6 to 0 with 6 members voting.

DISTRICT CLERK PRO-TEMPORE

DISTRICT CLERK PRO-TEMPORE

Board President, Kathy Preston, appointed Maria C. Rice as District Clerk Pro-Tempore for the Executive Session portion of the meeting.

Out of Executive Session - Motion made by Glenn LaPolt and seconded by Diana Armstead that the Board return to Public Session at 7:19 PM. Motion carried 7 to 0 with 7 members voting.

CALL TO ORDER

CALL TO ORDER

The Public Meeting was called to order at 7:25 PM by Kathy Preston, Board President.

BOARD MEMBERS PRESENT:

QUORUM CHECK

Diana Armstead
Glenn LaPolt
Michael O'Donnell
Kathy Preston
Sophia Skiles
Bianca Tanis
Teresa Thompson

ALSO PRESENT:

Maria Rice, Superintendent of Schools
Michelle Martoni, Deputy Superintendent
Richard Linden, Assistant Superintendent for Business
Connie Hayes, Director of Pupil Personnel Services
Dr. Mario Fernandez, New Paltz Central High School
Ann Sheldon, Principal, New Paltz Middle School
Alexandra MacKinnon, Coordinator of Student Services
Michael Teator, Interim Assistant Principal, High School
Gregory Warren, Director of Health, Physical Education & Athletics

Dusti Callo, District Clerk
Student Representative
Members of the Public and Press

ROLL CALL The roll was called as reflected above.

ROLL CALL

PLEDGE TO THE FLAG

PLEDGE

AGENDA CHANGES

AGENDA CHANGES

Motion made by Michael O'Donnell and seconded by Teresa Thompson to accept the changes to the agenda and to move the External Audit Report to follow the Student Representative report. Motion carried 7 to 0 with 7 members voting.

SPOTLIGHT ON PROGRAM

SPOTLIGHT ON PROGRAM

New Paltz High School

- Spotlight on Student Government and Student Initiated Outreach – Kyle Mast, Jay Patel, Madeline Abramson, Hope Nitza, and Jonah Nidorf.

PUBLIC COMMENTS

PUBLIC COMMENT

Maryanne Genco, New Paltz-commented on the Class of 1969 and their planned 50th Reunion.

SUPERINTENDENT'S COMMENTS

- Request from Class of 1969 to remove time capsule from cornerstone at High School
- Motion made by Bianca Tanis and seconded by Teresa Thompson to approve the removal of a time capsule from the cornerstone of the High School as part of the Class of 1969's 50th Class Reunion.

STUDENT REPRESENTATIVE REPORT

STUDENT REP

- Alana Gerber

New Paltz High School Senior, Alana Gerber reported on seniors Jaden Thomas-Markarian and Emily Y. Wong-Pan being named the Commended Students in the 2020 PSAT National Merit Scholarship Program, senior Joseph Ayala named a 2019-2020 National Hispanic Scholar by the College Board's National Hispanic Recognition Program, fall sports, Homecoming, school clubs and a great start to the school year.

BOARD COMMUNICATIONS

BOARD COMMUNICATION

- External Audit Report: Andrew Arias of Cooper-Arias, LLP

SUPERINTENDENT'S REPORTS & DISCUSSION ITEMS

SUPT REPORT

➤ **SUPERINTENDENT'S REPORTS**

- K-12 Counseling Plan including new Mental Health Curriculum – Connie Hayes, Director of Pupil Personnel Services & Special Education; Fredericka Butler, Director of Student Support Services; Alexandra MacKinnon, Coordinator of Student Support Services; Tara LaMonica, School Psychologist; Renee Reynolds, School Social Worker

Motion made by Michael O'Donnell and seconded by Glenn LaPolt to approve the 2019-2020 K-12 Counseling Plan. Motion carried 7 to 0 with 7 members voting.

- Continuum of Well-Being – Michelle Martoni, Deputy Superintendent; Gregory Warren, Director of Health, Physical Education and Athletics; Alexandra MacKinnon, Coordinator of Student Support Services

Includes reference and information regarding:

- Multi-disciplinary Team
- Community Partners in Well-Being

Motion made by Sophia Skiles and seconded by Bianca Tanis approve the Continuum of Well-Being. Motion carried 7 to 0 with 7 members voting.

Motion made by Diana Armstead and seconded by Glenn LaPolt to accept the 2018-2019 External Audit Report as noted in item 8.1.

8.1 Request for Approval to Accept the External Audit Report for the 2018-2019 Fiscal Year

BE IT RESOLVED that the Board of Education accept the 2018-2019 External Audit Report as presented by the accounting firm of Cooper-Arias, LLP, Certified Public Accountants.

Motion to accept the 2018-2019 External Audit Report carried 7 to 0 with 7 members voting.

COMMITTEE REPORTS

CMTE REPORTS

- Racial Equity Initiative Advisory Committee: Sophia Skiles and Diana Armstead, BOE Representatives
- Facilities Committee: Teresa Thompson, Chair
- Policy Committee: Michael O'Donnell, Chair
- Legislative Action Committee: Glenn LaPolt, Chair

MINUTES OF MEETING

MINUTES

Motion made by Bianca Tanis and seconded by Teresa Thompson that the Board of Education approve the following resolution: BE IT RESOLVED: that the New Paltz Central Schools Board of Education accept the minutes of the Regular Business Meeting of September 18, 2019. Motion carried 6 to 0 with 6 members voting.

FINANCIAL REPORTS

FINANCIAL REPORTS

- Treasurer's Report-July 2019 and August 2019

Motion made by Sophia Skiles and seconded by Teresa Thompson to accept the Treasurer's Reports for July 2019 and August 2019. Motion carried 6 to 0 with 6 members voting.

- Claims Audit Report-August 2019 and September 2019

Motion made by Bianca Tanis and seconded by Teresa Thompson to accept the Claims Audit Reports for August 2019 and September 2019. Motion carried 6 to 0 with 6 members voting.

PERSONNEL (CONSENT AGENDA)

PERSONNEL

Motion made by Bianca Tanis and seconded by Teresa Thompson that the Board of Education approve the following personnel (consent agenda) resolutions, items 12.1 through 12.11:

12.1 Instructional Appointment-Substitutes

Recommendation that the New Paltz Central School District Board of Education, upon the recommendation of Maria C. Rice, Superintendent of Schools, does hereby appoint the following substitute teachers with remuneration as per rates established at the July 10, 2019 Organizational Meeting:

Name	Effective Dates
Deborah Guerra	10/3/2019 – 6/30/2020
Samantha Hale	10/3/2019 – 6/30/2020
Emily Takacs	10/3/2019 – 6/30/2020

12.2 Instructional Appointment-Mentors

Recommendation that the New Paltz Central School District Board of Education, upon the recommendation of Maria C. Rice, Superintendent of Schools, does hereby appoint the following instructional employees as mentors for the 2019/2020 school year with remuneration as per NPUT contract:

Name

Jared Avigliano
Tara Crowder
Amanda DeMaro
Matt Elkin
Mary Kay Fiore
Marc Knittel
James Longbotham
Katherine Losee
Melissa Manning Sokota
Kerri McIntyre
Robin Taliaferro
Kristen Conrad
Mary Jo Serrao
Diane Batista

Rheam Deans
Melissa Giordano Phelps

12.3 Appointment of Mentor

Recommendation that the New Paltz Central School District Board of Education, upon the recommendation of Maria C. Rice, Superintendent of Schools, does hereby appoint the following individual as mentor for the 2019/2020 school year with remuneration as per NPUT contract:

Name

Jane Beck

12.4 Instructional Appointment – Leave Replacement

BE IT RESOLVED, that the New Paltz Central Schools Board of Education, upon the recommendation of Maria C. Rice, Superintendent of Schools, does hereby approve the leave replacement appointment of the following instructional employee for the 2019/2020 school year:

Name	Title	Effective Dates	Step/Salary
Jaime Larson	Special Education Teacher	10/15/2019 – 2/29/2020	MA Step 1, \$61,110 (pro-rated)

12.5 Non-Instructional Appointments

The New Paltz Central Schools Board of Education, upon the recommendation of Maria C. Rice, Superintendent of Schools, does hereby appoint the following employees:

Name	Title	Effective Date	Salary
Tenloy Pearce	Custodial Worker	10/03/2019	\$30,800/year (pro-rated)
Juanita Wenzel	Custodial Worker	10/03/2019	\$30,800/year (pro-rated)
Kyle Mast	Lighting and Sound Technician	09/25/2019	\$15.00/hr
Keegan Veeder	Lighting and Sound Technician	09/25/2019	\$15.00/hr
Talia Feinsod	Lighting and Sound Technician	09/25/2019	\$15.00/hr
Dona Savago	School Monitor	10/03/2019	\$13.50/hr
Jean Gervais	Substitute School Bus Driver	10/01/2019	\$25.00/hr
Joseph Stamatakis	Substitute School Bus Driver	10/01/2019	\$25.00/hr

12.6 Non-Instructional Resignation

BE IT RESOLVED, that the New Paltz Central School District Board of Education, upon the recommendation of Maria C. Rice, Superintendent of Schools, does hereby accept the resignation of the following non-instructional employee:

Name	Title	Effective Date
Louise Rizzuto	School Bus Attendant	10/01/2019

12.7 Non-Instructional Appointment - Substitutes

The New Paltz Central Schools Board of Education, upon the recommendation of Maria C. Rice, Superintendent of Schools, does hereby appoint the following employees:

Name	Title	Effective Date	Salary
Brandon Gibbons	Substitute School Bus Attendant	09/24/2019	\$13.50/hr
Deborah Ellis	Substitute School Bus Attendant	09/30/2019	\$13.50/hr
Dona Savago	Substitute School Monitor	09/25/2019	\$13.50/hr

12.8 Coaching Appointment

The New Paltz Central Schools Board of Education, upon the recommendation of Maria C. Rice, Superintendent of Schools, does hereby appoint the following coach for the 2019/2020 school year, with remuneration as per NPUT contract:

Name	Title	Stipend
Olivia Pacheco	Modified Soccer Boys	\$2,410

12.9 Advisorships

The New Paltz Central Schools Board of Education upon the recommendation of Maria C. Rice, Superintendent of Schools, does hereby appoint the following advisors for the 2019/2020 school year, with remuneration as per NPUT contract:

Name	Title	Stipend
David Finch	All County Band	\$1,524
Laura Faure	All County Chorus	\$1,524
Ryan Burns	Chess Club – Middle School	\$ 950

12.10 Appointment-Instructional Support Services

BE IT RESOLVED, that upon the recommendation of Maria C. Rice, Superintendent of Schools, the Board of Education hereby appoints Angelo Urrico, who possesses a Permanent Business and Distributive Education Certification and was previously tenured in the tenure area of business education – general, to serve a three year probationary period in the tenure area of business education – general, effective November 4, 2019 through November 3, 2022, at an annual salary of MA Step 10, \$76,430, pro-rated for the 2019-20 school year; and

WHEREAS, the District desires to assign Mr. Urrico, to the position of Integrated Technology Teacher, which constitutes an Instructional Support Services (“ISS”) position within the meaning of Part 30 of the Regents Rules; and

WHEREAS, the Superintendent deems Mr. Urrico to be competent and qualified to perform the duties of Integrated Technology Teacher, based upon his Permanent Business and Distributive Education Certification and more than three (3) years of teaching experience in the tenure area of business education – general; and

WHEREAS, in accordance with Part 30 of the Regents Rules and Section 3013 of the New York State Education Law, Mr. Urrico shall accrue seniority in the tenure area of business education – general while performing the ISS services of Integrated Technology Teacher;

NOW, THEREFORE, BE IT FURTHER RESOLVED, that Mr. Urrico is assigned to the position of Integrated Technology Teacher for the 2019-20 school year, and thereafter, unless reassigned to another position in his tenure area of employment.

12.11 Appointment of Members to Racial Equity Initiative Advisory Committee

BE IT RESOLVED, that the New Paltz Central School District Board of Education, upon the recommendation of Sophia Skiles, Board Representative, does hereby appoint the following individuals to the Racial Equity Initiative Advisory Committee:

Name	Membership Area	Effective Dates
Fredericka Butler	Administrator	10/3/2019-6/30/2021
Lilly Andino-Skinner	Instructional Staff	10/3/2019-6/30/2021

Motion to approve items 12.1 through 12.11 carried 7 to 0 with 7 members voting.

OLD BUSINESS

None.

OLD BUSINESS

NEW BUSINESS

Motion made by Diana Armstead and seconded by Bianca Tanis that the Board of Education approve the following resolution:

NEW BUSINESS

14.1 Request for Approval of Committee on Special Education Recommendations and Student Placements

Recommendation - that the following resolution be approved: BE IT RESOLVED, that the Board of Education of the New Paltz Central School District approve the Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) recommendations and student placements. 10922, 10929, 12424, 12316, 15213, 14482, 12082, 13926, 12708, 12197, 14387, 13008, 10932, 15229, 14563.

Motion carried 7 to 0 with 7 members voting.

Motion to approve Policy 1510 made by Sophia Skiles and seconded by Michael O’Donnell. Motion carried 7 to 0 with 7 members voting.

14.2 First Reading of Policy 1510 Board of Education Meetings

2019 1510

By-Laws

SUBJECT: BOARD OF EDUCATION MEETINGS

Board meetings shall be open to the public and conducted in accordance with Article 7 of the Public Officers Law, known as the "Open Meetings Law" and other applicable statutes.

Regular Meetings

The Board of Education shall meet at least one time each month for the purpose of conducting the business of the District. The dates and times of the regular monthly meetings will be established at the annual organizational meeting, but subject to change by the Board as necessary.

Acknowledgment of Land

Following the Call to Order, the Board of Education President or designee will read the *Acknowledgment of Land* as follows: “We recognize the Lenni-Lenape Nation, on whose traditional territory we are gathering. We acknowledge them as past, present, and future caretakers of this land.”

Special Meetings

Any member of the Board may call for a special meeting. A good-faith effort will be made by the Superintendent, the Board President, or Designee to give every member of the Board twenty-four (24) hours' notice of the time, place, and purpose of the meeting. In an emergency, however, the members may waive the twenty-four (24)-hour notice requirement.

All special meetings will be held at a location designated in the notice and in accordance with all applicable provisions of the New York State Open Meetings Law. Public notice of the time and place will be given to the extent practicable, to the news media, and it will be conspicuously posted in one or more designated public locations at a reasonable time before the meeting.

Board Retreats

The Board may hold Board development retreats where no District business is conducted. These retreats are exempt from the requirements of the open meeting rule. (NYS Department of State, Committee on Open Government, OML-AO-#1973, September 13, 1991.)

Notice of Meetings

Notice of meetings scheduled at least one week in advance shall be given to all members of the Board, the Superintendent of Schools and news media, as well as conspicuously posted in one or more designated public places at least seventy-two (72) hours prior to the meeting. When meetings are scheduled less than one week in advance, the Board shall provide public notice to the extent practicable.

Agenda Setting

The Superintendent and the Board President and/or Vice President will prepare the agenda for each Board meeting. The order of business will be constructed to help the Board accomplish its business expeditiously.

Items of business may be suggested by Board members, administrators, faculty and staff members, and the public. Such suggestions must be submitted in writing to the District Clerk at least ten (10) days before the meeting. Suggestions that are submitted less than ten (10) days prior to the meeting may be added to the agenda at the discretion of the Board President or Superintendent.

The agenda and supporting materials, including the minutes of the previous meeting or meetings, will be distributed to Board members during the week preceding the meeting.

Quorum and Voting

A majority of the members of the Board (four members) shall constitute a quorum for the transaction of business at a Board meeting. If a quorum is not present within twenty (20) minutes of the time set for a Board meeting, the meeting will be rescheduled or cancelled. Notice of a rescheduled meeting will be given to all members of the Board, the public and news media to the extent practicable, depending upon the date to which the meeting is rescheduled.

The Board shall take action by voting on resolutions presented by one Board member and seconded by another. A majority vote of the full Board is required to adopt a resolution, except in circumstances when a supermajority vote is required:

- a) Discontinuing a designated textbook within five years of adoption requires a three-quarters (3/4) vote of the Board;
- b) If a relative, by blood or marriage, of a Board member is employed in a teaching position or appointed to tenure, a two-thirds (2/3) vote of the Board is required;
- c) Standardization on a particular type of equipment or supplies must be determined to be in the best interests of the District by a two-thirds (2/3) vote of the Board;
- d) Placing a proposition before the voters for an object or purpose for which bonds may be issued requires a three-fifths (3/5) vote of the Board.

All actions requiring a vote can be conducted by voice, show of hands or roll call. The vote of each Board member shall be recorded on each action of the Board.

Videoconferencing

If videoconferencing or online technology is used to conduct a meeting, the notice for the meeting informing the public, identify all the locations for the meeting, and state that the public has the right to attend at any of the locations, in accordance with New York State Open Meetings Law. If a meeting is streamed live over the Internet, the public notice will include the Internet address. Voting may be done through videoconferencing, provided that members can be both seen and heard voting and participating from remote locations.

Teleconferencing

~~A member of the board may call in (voice only, no video) to a public meeting or executive session, but they may not participate in the meeting.~~

A member of the board may call in (voice only, no video) to a public meeting or executive session but solely for the purpose of listening in on the meeting. "The board member will not be considered "present" for the meeting and may not vote or participate in any manner during the meeting."

Rules of Order

The Board shall use Robert's Rules of Order, as a guideline for conducting meetings of the Board of Education, except when such provisions are inconsistent with law or policy, or are suspended by majority vote of the Board. The Board may, at its discretion, waive Robert's Rules and substitute its own procedures by a majority vote of the Board.

Public Participation

Because the Board desires to hear the viewpoints of stakeholders throughout the District, and conduct its business in an orderly and efficient manner, it will schedule a period during business meetings for brief comments and questions from the public. The Board may set a time limit on the length of this period for individual speakers.

There will be a sign-up sheet at the Board meeting. Persons wishing to address the Board should sign in with their name and town of residence prior to the start of the meeting. At the beginning of the public comment period, the Board President will read the names of speakers, in order, from the sign-in sheet. Each person will come to the microphone when their name is called to deliver their comments. The Board President will have the discretion to limit the speakers' time; this is meant to ensure that everyone has a chance to speak. If a speaker is unable to finish their remarks during the allotted time, the comments can be supplemented by submitting a written statement to the District Clerk. A speaker may not yield their time to another speaker in order to extend the time for comment. Speakers may not use the public comment platform to address issues that are irrelevant to the District's operations or programs.

Individuals that cannot attend a meeting in person may submit their comment, in writing, to the District Clerk. The individual may request that the District Clerk read their comment aloud at the meeting. To the extent practicable, the District Clerk will do so. Comments that identify a person by name or position will not be read aloud. Comments will not be read until all in-person speakers have had their opportunity to address the Board. The District reserves the right to redact any inappropriate material from the submitted comment. The Board President may, at their discretion, have a printed copy of each submitted comment available at the meeting for public review in lieu having the District Clerk read the comment aloud.

Once all signed-in speakers have spoken, additional speakers who have not signed in may address the Board on a first come basis.

The Board President shall have the authority to curtail public comment if, in their judgement, the continuation or commencement of the comment period threatens to obstruct the conduction of business. The decision to curtail public comment must be viewpoint neutral.

When a Board member attends a Board meeting by videoconference, any individual attending a Board meeting at the videoconference location may address the Board after all signed-in speakers have spoken.

All speakers shall conduct themselves in a civil, respectful and orderly manner in accordance with the District's Code of Conduct. The Board President will be responsible for orderly conduct of the meeting, time management, and determining the appropriateness of the subject being presented. The Board President shall have the right to discontinue any presentation which violates this policy.

Members of the public wishing to make formal presentations before the Board must make a request at least ten (10) days before the Board Meeting with the District Clerk so that such presentations may be scheduled on the agenda. The Board reserves the right to reject requests for such presentations, limit the time for such presentations, or schedule the presentation for a future meeting.

Speakers may comment on matters of public interest involving school operations and programs. To protect the privacy rights of the individuals involved, **speakers may not identify any person by name or position.** The Board will not permit discussion involving District personnel, students, or individual members of the Board.

The Board requires that persons wishing to communicate concerns about District personnel or students should begin with the staff member, administrator, or other employee closest to the issue in an attempt to resolve issues at the earliest possible stage. If the issue remains unresolved, persons wishing to discuss matters involving individual District personnel or students should present their comments and/or concerns to the Superintendent during regular business hours. The Board requests that members of the public refrain from specific mention by name or position of district personnel or students.

At the conclusion of the public comment period the Board may, at their discretion, offer comments or engage in a brief discussion of the topics or issues raised by members of the public. During such discussions Board members shall refrain from promising action, be conscious of their role as a deliberative body, and manage their time in consideration of the full agenda. This post-comment discussion period is reserved solely for the Board, Superintendent, and recognized personnel. The Board may ask brief clarifying questions of the original commenter when necessary.

Members of the public will not be recognized by the President as the Board conducts its official business, unless the Board agrees to waive this provision.

Minutes

Minutes will be taken by the District Clerk (or Clerk Pro-Tem) at all Board meetings in accordance with the New York State Open Meetings Law. All motions, resolutions, and any other matters formally voted upon by the Board shall be recorded in the minutes, including the final vote of each Board member.

Executive Sessions

Upon a majority vote of its total membership, taken in an open meeting pursuant to a motion identifying the area or areas of the subject or subjects to be considered, the Board may conduct an executive session for discussion of the below enumerated purposes only, provided, however, that no action by formal vote shall be taken except on an Education Law Section 3020-a

probable cause finding. For all other purposes, the action by formal vote shall be taken in open meeting and properly recorded in the minutes of the meeting.

- a) Matters that will imperil the public safety if disclosed;
- b) Any matter that may disclose the identity of a law enforcement agent or informer;
- c) Information relating to current or future investigation or prosecution of a criminal offense that would imperil effective law enforcement if disclosed;
- d) Discussions regarding proposed, pending, or current litigation;
- e) Collective negotiations pursuant to Article 14 of the Civil Service Law;
- f) Medical, financial, credit or employment history of any particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of any particular person or corporation;
- g) Preparation, grading or administration of examinations;
- h) Proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities, but only when publicity would substantially affect the value thereof.

Matters discussed in executive sessions must be treated as confidential; that is, never discussed outside of that executive session.

Superintendent Participation

It is the Board's desire that the Superintendent shall attend all meetings of the Board. However, if the Superintendent or their designee is unable to attend a regularly scheduled Board meeting, the Board can still meet at its discretion. The Superintendent or their designee may attend all executive session meetings of the Board except those that concern their evaluation and salary determination. The Board may request the attendance of such additional persons as it desires.

Public Officers Law Article 7
Education Law Sections 1708 and 3020-a
General Construction Law Section 41
Public Officers Law Section 106
NYS Department of State, Committee on Open Government,
OML-AO-#1973, September 13, 1991

NOTE: Refer also to Policy #1721 -- Minutes
Adopted: 7/16/08
Revised: 4/03/13
Revised: 05/22/2019

Motion made by Teresa Thompson and seconded by Bianca Tanis to approve Policy 7512. Following discussion by the members of the Board, Policy 7512 was tabled to the October 16, 2019 Board of Education meeting until advice on adjusting some of the language can be obtained by the District's attorney.

14.3 First Reading of Policy 7512 Student Physicals

~~2011~~ **2019**
7512
1 of 5

Students

SUBJECT: STUDENT PHYSICALS

Health Examination and Certificate

Health Examination

Each student enrolled in a District school must have a satisfactory health examination conducted by a duly licensed physician,

physician assistant, or nurse practitioner within (12) **twelve** months prior to the commencement of the school year of the student's entrance into:

- a) A District school at any grade level;
- b) Pre-kindergarten or kindergarten; and
- c) 1st, 3rd, 5th, 7th, 9th, and 11th grades.

The District may also require an examination and health history of a student when it is determined by the District that it would promote the educational interests of the student.

~~The District will also provide health examinations before participation in strenuous physical activity and periodically throughout the season as necessary, as well as for the issuance of employment certificates, vacation work permits, newspaper carrier certificates, and street trades badges.~~

In addition, the District requires a certificate of physical fitness for:

- a) All athletes prior to their first sport of the school year, then only those who were injured or ill during their first sport before participating in a second sport during the school year; and**
- b) All students who need work permits.**

Health Certificate

Each student must submit a health certificate attesting to the health examination within (30) **thirty** calendar days after his or her entrance into:

- a) A District school at any grade level;
- b) Pre-Kindergarten or kindergarten; and
- c) 1st, 3rd, 5th, 7th, 9th, and 11th grades.

The building principal or designee will send a notice to the parent of, or person in parental relation to, any student who does not present a health certificate, that if the required health certificate is not furnished within (30) **thirty** calendar days from the date of the notice, an examination by health appraisal will be made of the student by the Director of School Health Services.

The health certificate will be filed in the student's cumulative record. The health certificate must:

- a) Be on a form prescribed by the Commissioner;
- b) Describe the condition of the student when the examination was given, provided that such examination was not given more than (12) **twelve** months prior to the commencement of the school year in which the examination is required;
- c) State the results of any test conducted on the student for sickle cell anemia;
- d) State whether the student is in a fit condition of health to permit **his or her** **their** attendance at a District school and, where applicable, whether the student has impaired sight or hearing, has received a scoliosis screening, or has any other physical disability which may tend to prevent the student from receiving the full benefit of school work or from receiving the best educational results, or which may require a modification of such work to prevent injury to the student;
- e) State the student's body mass index (BMI) and weight status category; and
- f) Be signed by a duly licensed physician, physician assistant, or nurse practitioner, who is:
 - 1. Authorized by law to practice in New York State consistent with any applicable written practice agreement; or
 - 2. Authorized to practice in the jurisdiction in which the examination was given, provided that the Commissioner has determined that the jurisdiction has standards of licensure and practice comparable to those of New York State.

A licensed health professional with appropriate training may conduct a scoliosis screening.

Dental Health Certificate

The District will request a dental health certificate from each student within (30) **thirty** calendar days after his or her entrance into:

- a) A District school at any grade level; and
- b) 1st, 3rd, 5th, 7th, and 9th grades.

The District may also request an assessment and dental health history of a student when it is determined by the District that it would promote the educational interests of the student.

A notice of request for a dental health certificate will be distributed at the same time that the parent or person in parental relation is notified of health examination requirements. The notice of request for a dental health certificate will list dental practices, dentists, and registered dental hygienists to which students may be referred for dental services on a free or reduced-cost basis upon request of the student's school.

The dental health certificate will be filed in the student's cumulative record. The dental health certificate must:

- a) Describe the dental health condition of the student when the assessment was given, provided that the assessment was not given more than (12) **twelve** months prior to the commencement of the school year in which the assessment is requested; and
- b) State whether the student is in fit condition of dental health to permit **his or her** **their** attendance at a District school; and
- c) Be signed by a duly licensed dentist, or a registered dental hygienist, who is:
 - 1. Authorized by law to practice in New York State, and consistent with any applicable written practice agreement; or
 - 2. Authorized to practice in the jurisdiction in which the assessment was performed, provided that the Commissioner has determined that the jurisdiction has standards of licensure and practice comparable to New York State.

Examination by Health Appraisal

The Director of School Health Services will cause students who are required to, but have not submitted, the required health certificate and students with disabilities to be separately and carefully examined and tested to ascertain whether any student has impaired sight or hearing, or any other physical disability which may tend to prevent the student from receiving the full benefit of school work or from receiving the best educational results, or which may require a modification of work to prevent injury to the student.

Each examination will include a calculation of the student's BMI and weight status category. Further, the physician, physician assistant, or nurse practitioner administering the examination will determine whether a one-time test for sickle cell anemia is necessary or desirable and, if so determined, will conduct the test and include the results in the health certificate.

Unless otherwise prohibited by law, if it is ascertained that a student has impaired sight or hearing, or a physical disability or other condition, including sickle cell anemia, the building principal or designee will notify, in writing, the student's parent or person in parental relation as to the existence of the disability. If the parent or person in parental relation is unable or unwilling to provide the necessary relief and treatment for the student, it will be reported by the building principal or designee to the Director of School Health Services, who then has the duty to provide relief for the student.

District Reporting of BMI and Weight Status Category

Each school year, the New York State Department of Health randomly selects a certain number of districts across New York State to report, in the aggregate, students' BMI and weight status categories. Selected districts must report BMI results on-line using the Department of Health's Health Provider Network secure website. A student's parent or person in parental relation may refuse to have the student's BMI and weight status category included in such survey.

Health Screenings

The District will provide a:

- a) scoliosis screening, if not documented on the student's health certificate, at least once each school year for male students in grade 9, and for female students in grades 5 and 7. The positive results of any scoliosis screening examination will be provided in writing to the student's parent or person in parental relation within (90) **ninety** calendar days after the finding;
- b) vision screening, if not documented on the student's health certificate, to all students within six months of admission to a District school. The vision screening will test the student's color perception, distance acuity, and near vision. In addition, all students will be screened for distance acuity and near vision in grades pre-~~K~~Kindergarten or ~~K~~Kindergarten, 1, 3, 5, 7, and 11, as well as at any other time deemed necessary. The results of all vision screening examinations will be provided in writing to the student's parent or person in parental relation and to any teacher of the student while the student is enrolled in the District school; and
- c) hearing screening, if not documented on the student's health certificate, to all students within six months of admission to a District school. In addition, all students will receive a hearing screening in grades pre-~~K~~Kindergarten or ~~K~~Kindergarten, 1, 3, 5, 7, and 11, as well as at any other time deemed necessary. Each hearing screening will include, but not be limited to, pure tone screening. The results of any hearing tests requiring a follow-up examination will be provided in writing to the student's parent or person in parental relation and to any teacher of the student while the student is enrolled in the District school.

The results of all health screenings will be recorded in the student's cumulative health record which will be maintained by the school for at least as long as the minimum retention period for such records.

Student Health Records

The health records of individual students will be kept confidential in accordance with the federal Family Educational Rights and Privacy Act (FERPA) and any other applicable federal and state laws.

Accommodation for Religious Beliefs

No health examinations, health history, examinations for health appraisal, screening examinations for sickle cell anemia and/or other health screenings will be required where a student or the parent or person in parental relation to that student objects on the grounds that the examinations, health history, and/or screenings conflict with their genuine and sincere religious beliefs. A written and signed statement from the student or the student's parent or person in parental relation that the person holds these beliefs must be submitted to the building principal or designee, in which case he or she may require supporting documents.

Students in Temporary Housing

For students in temporary housing (i.e., homeless children and youth), the enrolling school must immediately refer the parent or guardian of the student to the District's McKinney-Vento liaison, who will assist them in obtaining the necessary medical records.

20 USC § 1232g
Education Law §§ 903-905, and 3220
8 NYCRR §§ 136.1, 136.3

NOTE: Refer also to Policies #5690 -- Exposure Control Program
#5691 -- Communicable Diseases
#5692 -- Human Immunodeficiency Virus (HIV) Related Illnesses

- #7121 -- Diagnostic Screening of Students
- #7131 -- Education of Students in Temporary Housing
- #7250 -- Student Privacy, Parental Access to Information, and Administration of Certain Physical Examinations to Minors
- #7420 -- Sports and the Athletic Program
- #7510 -- School Health Services
- #7511 -- Immunization of Students
- #7522 -- Concussion Management

Adopted: 7/16/08
Revised: 1/27/11
Revised: XX/XX/2019

OTHER DISCUSSION

None.

OTHER DISCUSSION

PUBLIC COMMENTS

None.

PUBLIC COMMENT

EXECUTIVE SESSION

Motion made by Michael O'Donnell and seconded by Diana Armstead to move into Executive Session at 10:15 PM for the purpose of discussing the employment history of a particular person. Motion carried 7 to 0 with 7 members voting. Board President, Kathy Preston announced that the board would return to public session with no action taken.

EXECUTIVE SESSION

BOARD MEMBERS PRESENT:

Diana Armstead
Glenn LaPolt
Michael O'Donnell
Kathy Preston
Sophia Skiles
Bianca Tanis
Teresa Thompson

QUORUM CHECK

Out of Executive Session

Motion made by Michael O'Donnell and seconded by Teresa Thompson that the Board return to Public Session at 11:53 PM. Motion carried 7 to 0 with 7 members voting.

RETURN PUBLIC SESSION

ADJOURN

Motion made by Sophia Skiles and seconded by Bianca Tanis that the Board adjourn at 11:55 PM. Motion carried 7 to 0 with 7 members voting.

ADJOURN

Respectfully submitted,

Dusti Callo
District Clerk