

Or Why *you* should be a Google-Head

Search and...

- Search of many types
- Useful tools available from Google Search box
 - Calculator
 - Converter
 - Definitions
 - Translation
 - Movie Times
- Other applications
 - Google Earth
 - Google Sky
 - Google Moon
 - Google Mars
 - Google SketchUp
- Other Search via cell phone
 - 1-800-Goog411
 - Text Message to GOOGLE

- Online Applications (available with free Google account)
 - iGoogle Custom home page
 - Research
 - Notebook Save webpages
 - Bookmarks Save URLs
 - Reader
 - Applications & Online Storage
 - Word Processing
 - Spreadsheet
 - Presentation
 - Picasa Photo album
 - Calendar
 - Blogspot
 - Webpages
 - Websites
 - Email (Gmail) Requires free Gmail ID

Why sign up?

- o Improve search results
- Custom Google home page iGoogle
- Track websites of interest RSS
- o Save (and share) online research
- Use online applications for collaboration and sharing

Step 1: Sign-up for free account

- Go to <u>www.google.com</u>
- Click on "SignIn" (upper right of screen)
- Click on "Don't have a Google Account?"



Web History

- You must add Google Toolbar with Page Rank enabled if you want Google to track your Web History
- Advantages
 - View and manage your web activity.
 - Get the search results most relevant to you.
 - Follow interesting trends in your web activity.
- OR just select Limit Web History to Searches

Step 2: Confirm

- Create a Google Account using your current email address
- Go to your email account and click on confirmation link
- Access to all features except Gmail (which you can add at any time)

Step 3: Sign-In

- Go to <u>www.google.com</u>
- Click on "Sign in"



iGoogle Your personal home page

- Use iGoogle instead of Classic
- Add "stuff"
- Add tabs for topics
- Share tabs
- Select themes

o TRY IT!



Stay up to date with RSS

A personal "clipping service"

- Add websites at any time
- Updated constantly

 An aside: Great <u>website</u> for "In plain English" explanations (Google "Common craft RSS")

Google Notebook

- Gather webpage links and notes
- Stored Online
 - Always available
 - Can be shared
- Limitations
 - Must be installed on your computer
 - Can only be used with Firefox browser

Applications

- Google Docs: Online, Available, Shareable
 - Word Processing
 - Spreadsheet
 - Presentation
- Other
 - Calendar

- Combination desktop and online
 - Picasa Photo album

Online Applications are...

- Compatible with Microsoft Office files
- Saved on Google servers
- Available from any computer, any where, any time
- Can be shared with others
- Can be updated by others, even at the same time

Try It!

- Start a new Document
- Write several sentences
- Format them (i.e. change font)
- Insert a table
- Save
- Now SHARE it
 - Click "Share"
 - Enter email addresses

