



New★Paltz

CENTRAL SCHOOL DISTRICT

2022-2023
Calendar

Interim Superintendent's Message

To the New Paltz School Community,

Asked about her goals for the coming school year, one of our principals told me that she wanted to “beautify the building.” She was talking specifically about the building’s appearance—how it looked, how it felt. But she was also talking about more than that. Metaphorically, she was talking about why we have schools and what we want for our kids as a result of their time in our schools.

In the course of building their lives in our schools, students should experience beauty. They should discover beauty and learn that it assumes many forms that can enrich their lives in many ways. They should be taught how to make beautiful things and—as the Irish poet W.B. Yeats put it—that “we must labor to be beautiful.” They should come to understand—and come to school to understand—that such labor can be labors of love.

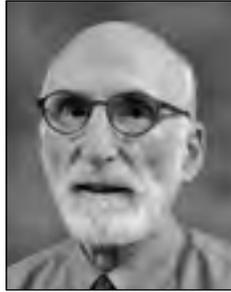
It’s a new school year! Time to Beautify the Building.

Sincerely,

Bernard Josephsberg

The Superintendent of Schools is responsible to the Board of Education for the management and supervision of the school system. As the Chief School Administrator, the Superintendent advises the Board on all matters of policy and carries out the policies of the Board once they are adopted.

Responsibility for management of individual schools and programs within the school district is delegated to the building administrators and other supervisory personnel. Questions regarding an individual school should be directed to the building principal. Questions of a district-wide nature or problems that cannot be resolved at the building level should be referred to the Superintendent’s Office.



MISSION STATEMENT

The New Paltz Central School District exists for the children of the community. The focus of its programs and activities is the commitment to measured excellence and continuous growth and development for all.

VISION

Our school community – students, staff, families, and community members – are citizens of the world, passionate about learning, and empowered to achieve their dreams.

Citizens of the World: responsible, ethical, contributing, participating members of local, national, and global communities who value all peoples and care about each other; we respect the environment, work to improve the society in which we live, and understand our role in it.

Passionate About Learning: confident and reflective, curious, nimble thinkers whose knowledge of the past makes them capable of questioning, analyzing, and assimilating new information. They are technologically creative and able to imagine alternatives to what is and what is yet to be. They also dare to be risk takers in crafting their futures.

Empowered: they are well prepared to be self-directed and expressive, to develop and use their personal skills and abilities, to be comfortable with change, achieve deep understanding, make informed and wise decisions, and to cooperate, collaborate, and compete. They live a healthy life style, are creative, and are empowered to achieve their dreams.

The Board of Education and administration believes it is important to have a clear direction for guiding the District in developing programs and beliefs. The Board of Education adopted the above Vision as a living draft that will continuously be revisited and revised.

Feedback and input is welcome and the Board of Education encourages anyone with ideas to attend a Board meeting or contact the Board of Education via e-mail at boe@newpaltz.k12.ny.us, via phone at (845) 256-4020, or via mail at 196 Main Street, New Paltz, NY 12561.

GUIDING PRINCIPLES

The following Guiding Principles have been adopted by the Board of Education and will help to guide their decisions and focus for the school year:

- To maintain a focus on learning and success for all.
- To create a cohesive and inclusive culture PK-12, across buildings and departments.
- To empower and create success for disengaged and disenfranchised students.



CENTRAL ADMINISTRATION TEAM

Interim Superintendent of Schools

Dr. Bernard Josefsberg (845) 256-4020

Interim Deputy Superintendent

Ann Sheldon (845) 256-4030

Assistant Superintendent for Business

Debra Kosinski (845) 256-4010

Director of Pupil Personnel Services & Special Education

Dr. Janety Encarnación (845) 256-4040

Special Education Coordination

Kathleen Clark, K-5 Coordinator (845) 256-4041

Kathleen Coughlin, Grade 6-12 Coordinator (845) 256-4047

Student Support Services & Community Engagement

Fredericka Butler, Director (845) 256-4046

Health, Physical Education & Athletics

Gregory Warren, Director (845) 256-4151

Sports Hotline (845) 256-4045

Technology

Keith Baisley, Director of Integrated Technology (845) 256-4066

Transportation

Maureen Ryan, Director (845) 256-4070

Kelli Ricci, Assistant Director (845) 256-4070

Facilities & Operations

Guy Gardner, Director (845) 256-4090

Food Services

Sheila Moran, Director (845) 256-4050

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NEW PALTZ CENTRAL SCHOOL DISTRICT FOUNDATION FOR STUDENT ENHANCEMENT

The New Paltz Central School District Foundation for Student Enhancement is an independent, nonprofit organization that was formed in 2011 by community members concerned about preserving the superior quality of New Paltz Schools.

Its primary focus is to enhance the educational opportunities in the District by funding innovative projects that go beyond the scope of the current curriculum. These projects are created by the District's own teachers, with an emphasis on sustainable, forward-thinking initiatives.

The core of our mission is to help provide a more well-rounded and enriched experience, preparing those students for the real world.

For more information, please visit npschoolfoundation.org.

EDUCATIONAL STANDARDS

The District's Educational Standards provide focus and direction for our decisions, actions, and programs for the future. These standards address the following six areas of focus:

► Core Intelligence

Standard 1.0: All policies, decisions, agreements, and procedures developed and implemented by policy makers and leadership in the New Paltz Central School District are compatible with the mission, vision, and guiding principles, and enhance and assure the learning and success for all students.

► Program Coherence

Standard 2.0: All programs, curriculum, and instructional strategies employed within the District are coherent and provide the learners with the knowledge, skills, and dispositions that are expected of the citizens of the future; are founded on strategies that lead learners to the highest levels of understanding, empathy, and self-knowledge; and empower learners to be curious, self-directed,

responsible, ethical, confident, and reflective who have a love of learning.

► Teacher Skill and Competency

Standard 3.0: All teachers in the District demonstrate a thorough knowledge and understanding of the content area they teach, knowledge and application of current learning theories and principles, and proficiency in conducting, guiding, and assessing the teaching and learning process.

► Learning Environment

Standard 4.0: A safe and supportive learning environment is sustained throughout the District to promote inquiry and learning for all.

► Leadership Capacity

Standard 5.0: Leadership within the District is collaborative, aligned with the district mission and vision, invites staff input in collegial inquiry and decision making, and promotes excellence to enhance and to improve student learning.

► Resources

Standard 6.0: The District assures that all resources (human, physical, and financial) are allocated and provided equitably, efficiently, and in a timely fashion, to support and enhance student learning.

Standard 7.0: The District is a valued resource within the community.

BOARD OF EDUCATION

► Duties

The Board has legal responsibility for the operation of the entire district. The Board establishes the policies under which the school district is operated, and the Superintendent of Schools is responsible for administering the school program within the context of these policies.

The Board's duties are derived from the State Constitution, the laws of New York State, and rulings of the New York State Commissioner of Education. The Board's four main areas of responsibility are to establish all school district policies, to develop an annual budget for public approval, to approve or disapprove the Superintendent's recommendations regarding personnel matters, and to approve or disapprove the Superintendent's recommendations regarding many contracts the district must enter into.

The Board encourages parents and residents who have a concern about school matters to try first to resolve the problem at the level most directly involved, which is usually the classroom teacher or the principal. If a satisfactory solution cannot be reached at this level, contact the Superintendent of Schools.



Johanna Herget
President
Term 2021-2024



Matthew Williams
Vice President
Term 2022-2025



Brian Cournoyer
Trustee
Term 2020-2023



Glenn LaPolt
Trustee
Term 2021-2024



Heather O'Donnell
Trustee
Term 2021-2024



Bianca Tanis
Trustee
Term 2022-2025



Teresa Thompson
Trustee
Term 2020-2023

► Meetings

Board of Education meetings are generally held on the first and third Wednesdays of each month unless otherwise noted in this calendar. Residents of the district are invited to attend the meetings and may speak during the public comment portion of the meeting.

► Committees

The Board of Education has created committees of the Board for the purpose of undertaking a specific task in connection with Board activity. Examples of these committees include the Audit Committee, Facilities Committee, Policy Committee, Legislative Action Committee, and the Racial Equity Initiative Advisory Committee (REIAC). These committees consist of less than a quorum of full membership, and community members may serve on these committees as well. Appointments are made annually.

► Voting in School District Elections

The Budget Vote and Board of Education Election for the 2022-2023 school year will be held on **Tuesday, May 16, 2023**, in the New Paltz High School Gymnasium. Polling hours are 7 AM to 9 PM. Board of Education candidate petitions are due by 5 PM on **Monday, April 17, 2023**.

You are entitled to vote in school district elections if you are a qualified voter. A qualified voter is a person who is a citizen of the United States, at least 18 years old, and a resident of the school district for at least 30 days prior to the vote.

Absentee ballots are available and may be obtained from the District Clerk if the voter is unable to appear in person on the day of the election/vote.

DUZINE ELEMENTARY SCHOOL

School Hours: 9:25 AM to 3:35 PM
Doors Open for Students: 9:10 AM
Staff Hours: 8:50 AM to 3:45 PM

31 Sunset Ridge, New Paltz, NY 12561
Duzine Main Office: (845) 256-4350



Principal Ross Hogan



Coordinator of Student Support Services
Jennifer Mojica



Principal Sean Inglee

LENAPE ELEMENTARY SCHOOL

School Hours: 9:15 AM to 3:25 PM
Doors Open for Students: 9:05 AM
Staff Hours: 8:40 AM to 3:35 PM

1 Eugene L. Brown Drive, New Paltz, NY 12561
Lenape Main Office: (845) 256-4300

NEW PALTZ MIDDLE SCHOOL

School Hours: 7:55 AM to 2:35 PM
Doors Open for Students: 7:30 AM
Staff Hours: 7:40 AM to 2:45 PM

196 Main Street, New Paltz, NY 12561
MS Main Office: (845) 256-4200



Acting Principal
Daniel Wetzel



Assistant Principal
Jessica Miller



Principal Dr. Samuelle Simms



Assistant Principal
Kathleen Schneck-Suma

NEW PALTZ HIGH SCHOOL

School Hours: 8:00 AM to 2:20 PM
Doors Open for Students: 7:30 AM
Staff Hours: 7:45 AM to 2:50 PM

130 South Putt Corners Road, New Paltz, NY 12561
HS Main Office: (845) 256-4100

Mailing Address for All Schools:

196 Main Street
New Paltz, NY 12561



Duzine/Lenape Parent Teacher Association ★ (845) 288-1PTA ★ www.newpaltz.k12.ny.us/dzlnpta
duzine.lenape.pta@gmail.com

President: Cara Kubert ★ Vice President: Rafaella Zaccaria ★ Secretary: Jackie Hersh ★ Treasurer: Lindsey Williams

The Duzine/Lenape PTA proudly represents the New York State and National PTA in supporting excellence in education. Our PTA is unique in that we have one PTA for two schools. Throughout the year, our PTA helps coordinate a diverse array of school functions, cultural arts experiences and field trips that enrich the education and lives of our children. This cannot be done without the help of the many PTA volunteers such as parents, grandparents, teachers, administrators, and community members. Please consider helping your PTA, no matter how big or how small. **Follow us on Facebook**

MS Parent Teacher Association ★ www.npmspta.org ★ npz.ms.pta@gmail.com

The New Paltz Middle School PTA helps to enrich the academic programs of the student community by providing scholarships for field trips and contributing funds to the cultural arts programs. We also provide volunteers to support the book fairs, the school store, fundraising initiatives, and other school events. All are welcome at our meetings! **Follow us on Facebook**

HS Parent Teacher Student Association ★ hsptsa@npcsd@gmail.com

President: Aimee Hemminger ★ Treasurer: Colleen Oremus

The New Paltz High School PTSA is working to bring the home and school into a closer relationship, to promote a positive school environment, and to build and maintain positive community relations. The PTSA is an active organization which contributes significantly and in many different ways to the educational programs in our District. We believe it is important that parents, teachers, and students work together to enrich the education experience of our youth. **Follow us on Facebook**

New Paltz Arts in the Schools Association

Board: Jen Castle, Jennifer Voorhis, Aimee Hemminger ★ npasa.npcsd@gmail.com

NPASA's mission is to promote, support and advocate for the enrichment of fine, visual, literary, dramatic and music arts K-12 programs in the NPCSD. We are a volunteer-run "booster" organization for the NPCSD. **Follow us on Facebook**

Ab for
New Paltz Schools!

New Paltz High School (NPHS) is currently one of the best high schools in New York State, according to Niche (www.niche.com), an online database that helps users compare the relative merits of various schools and neighborhoods. According to this highly competitive list, NPHS was ranked 160th of 1,247 public high schools. NPHS is also cited as the top high school in Ulster County in 2022. Niche awarded NPHS an overall grade of "A" by taking into account a wide range of factors, including academics, teachers, clubs and activities, diversity, college readiness, and health and safety. In addition to reviews and survey responses from parents, students, and residents, the ranking process included an analysis of test scores, college data, and statistics from the U.S. Department of Education.

The New Paltz Central School District also fared well on the 2022 Niche list, with an impressive grade of "A" as a district overall.

► Central Registration for New Entrants

Parents of elementary, middle and high school children (Grades K through 12) should contact the Central Registrar at (845) 256-4040 to enroll their children in school. The office is located in the Pupil Personnel Services Office in the District Office Building located at Lenape Elementary School, 1 Eugene L. Brown Drive in New Paltz.

In order to register, parents must have proof of a student's birth, proof of immunizations, and two acceptable proofs of residency. Guardians or agencies must have a court

order assignment and/or Department of Social Services assignment that states they have authorization to act on behalf of the State of New York.

Parents or persons in parental relation of newly enrolled students are hereby notified that they may obtain additional information regarding the referral and evaluations of students suspected of or having disabilities by reviewing the publication "Special Education in New York State for

Children Ages 3-21: A Parent's Guide" on the New York State Education Department website at www.nysed.gov and/or by reviewing the Procedural Safeguards Notice at www2.ed.gov/policy/speced/guid/idea/modelform-safeguards.pdf, or by contacting the Director of Pupil Personnel Services & Special Education at (845) 256-4040.



All new entrants are required to have a physical examination within 12 months prior to entering the District. Proof of this examination must be presented within 30 days of the time the student enters the school.

For questions about registering a new student, please contact the Central Registrar at (845) 256-4040.

New York State Education Law also requires that each public school district account for the education of all resident minors. If your child attends a nonpublic school and has not previously been registered with the District Registrar's Office, please call (845) 256-4040. If your child is being homeschooled, the student must be in compliance with New York State Part 100.10 Home Instruction regulations by submitting an individualized home instruction plan (IHIP) to request special education services.



► Age and Residency Requirements: Ages of Attendance/Compulsory Attendance Age

According to Education Law, a student who becomes six (6) years of age on or before the first of December in any school year shall be required to attend full-time instruction from the first day that the District schools are in session in September of such school year, and a student who becomes six (6) years of age after the first of December in any school year shall be required to attend full-time instruction from the first day of session in the following September.

In accordance with Education Law Section 3205(3), the Board of Education shall require minors who are not

employed to attend full-time instruction until the end of the school year in which the student turns seventeen (17) years of age.

All persons dwelling within the District who are between the ages of five (5) years and twenty-one (21) years and who have not received a high school diploma shall be entitled to enroll in the District.

► Kindergarten Registration

Students who will be five (5) years old on or before December 1, 2022 are old enough to attend kindergarten in the 2022-23 school year. See Central Registration instructions, above.

Students who will be five (5) years old on or before December 1, 2023 are old enough to register for kindergarten in the 2023-24 school year. Kindergarten Registration is by appointment only and will begin on January 23, 2023. Kindergarten screening is also by appointment only and will be held April 24-28, 2023.

For questions about kindergarten registration, please contact the Duzine Main Office at (845) 256-4350.

► Special Education Services

Children with special needs may be entitled to additional services from the school district in which they reside. If your child has special needs, please call the office of Pupil Personnel Services & Special Education at (845) 256-4040 to inform the District.

Referrals for preschool or school-age children: If a student's parent or a person in the parental relationship, or a professional staff member of the school district in which the student resides, or the public or private school the student legally attends, suspects the student possesses a disability that affects the student's educational performance, they may refer the student to the Committee on Special Education. Send a letter or email to the Director of Pupil Personnel Services and Special Education or the Coordinator of Special Education for the grade level the student attends (or is eligible to attend if not yet in school) for an individual evaluation. Determination of eligibility for special education programs and services will be made by the Committee on Special Education. For further information, please call (845) 256-4040.

HEALTHY STUDENTS & HEALTH EXAM REQUIREMENTS

Please take a moment to review the following policies regarding student health and dental examinations. Contact the Nurse's Office at your child's school if you have any questions.

Duzine: (845) 256-4360

Lenape: (845) 256-4310

Middle School: (845) 256-4210

High School: (845) 256-4110

► Physical Examination Requirements

All students are required to have a physical examination when they:

- ★ Enter the school district for the first time.
- ★ Enter Grades K, 1, 3, 5, 7, 9 & 11.
- ★ Participate in interscholastic sports.
- ★ Need working papers.
- ★ Are referred to/by the Committee on Special Education.
- ★ Are deemed necessary by the school authorities to determine a child's education program.

The physical examination may be performed by the District-appointed physician or by a physician, physician's assistant, or nurse practitioner licensed to practice medicine in New York State. Exams given by a NYS physician who is not the District designee must be reported on the required New York State form, and be given not more than 12 months prior to the start of the school year. The District health form can be found on the District Health/Nursing site at <https://bit.ly/2GnsMXy>

Education Law 903 requires health certificates be submitted within 30 days of the start of the school year. If a school physical is not provided during a mandated year your child's building nurse will arrange one with our school physician.

During the year school nurses are required to perform mandatory screenings, including vision, hearing, and scoliosis for certain grades. Please contact your school health office for more information regarding screenings.

► Dental Certificates

NYS Law (Chapter 281) requires schools to request an oral health assessment for all students entering grades K, 2, 4, 7, and 10. Dental Health Certificates can be found on the District Health/Nursing site and should be submitted along with the student's health certificate. A list of dentists can be provided upon request.

► Immunization Requirements

All students are required to provide to their respective Health Office proof of immunization prior to being allowed entry. No child will be admitted to school or

allowed to attend school without certification of New York State required immunizations. The District is required to provide the Ulster County Health Department with the name and address of any child denied admission or attendance due to lack of immunization.

Acceptable proof of immunization includes:

- ★ An immunization certificate signed or stamped by your health care practitioner.
- ★ A record issued by NYSIS or CIR from NYC or an official immunization registry from another state or official record from a foreign country.
- ★ An electronic health record from your provider's office.
- ★ Official school health record (paper or electronic) which includes the name of immunization, date given and name of the health practitioner who administered the immunizing agents.
- ★ A blood test (titer) lab report that proves your child is immune to the diseases (MMR, Varicella and Hepatitis B ONLY). For varicella (chicken pox), a note from your medical provider stating student had disease.
- ★ Written physician's statement of medical exemption by a physician licensed to practice in NY State. Medical exemptions to immunizations must be reissued annually, identify the immunization exempted, the medical contraindication for the exemption, and the length of time immunization is contraindicated. Please contact your school for the specific form. Medical exemptions to immunizations must be reviewed and approved by our district Medical Director in accordance with New York State Department of Health guidelines.

New York State immunization requirements can be found on the District Health/Nursing site or at http://www.health.ny.gov/prevention/immunization/schools/updated_school_imm_requirements.htm

► Concussion Management

New Paltz Central School District has always taken the approach that student safety is of the highest priority. The New Paltz School District recognizes that concussions and head injuries are commonly reported injuries in children and adolescents who participate in sports and recreational activities and can have serious consequences if not managed carefully. Therefore, the Board of Education

has adopted *Policy 7522 Concussion Management* to support the proper evaluation and management of head injuries, including immediate removal from play, no activity until at least free of symptoms for 24 hours and cleared by a NYS licensed physician, and training for District-wide personnel. This policy may be found on the District's website, www.newpaltz.k12.ny.us.

► Healthy Students

In January 2006, the New York State Education Department, in collaboration with the New York State Department of Health, began working with local education agencies in developing health and wellness policies. The intent of the legislation is for local school communities to model, foster, and teach children to eat well and be physically active in order to achieve a lifetime of good health. The Districtwide Wellness Policy, drafted by the District's Health Advisory Committee (HAC) and adopted by the Board of Education, will have the responsibility of studying the issues of nutrition, healthy living, and physical activities, and the impact these issues have on the District's children.

COVID-19

The New Paltz Central School District will be following a multi-layered approach in accordance with direction and guidance from New York State Department of Health and Ulster County Department of Health. The District is required to be in full compliance with State and local health department mandates. Due to the ever-evolving guidelines, specific protocols can be found on our District website. We require that when your child is experiencing any symptoms of illness they stay home and follow New York State Guidance for Attending School during COVID-19. Details regarding that specific guidance can be found on our District health page: NPCSD/Departments/Health and Nursing.

► Transportation Requests

Transportation requests for Private/Parochial schools are due in the Transportation Office before **April 1** for the following school year. The transfer points for Private/Parochial runs are located at the New Paltz High and Duzine Elementary Schools.

For information pertaining to the above, including transfer point times, call the Transportation Office at (845) 256-4070.

► Bus Routes

Routes are mailed to students in August. If you did not receive your child(ren)'s school bus route(s) by **August 29, 2022**, please call the Transportation Office at (845) 256-4070.

► Bus Safety Communication

All buses are equipped with two-way radio systems that provide instant and constant communication between bus drivers and the Transportation Office supervisory staff. This communication system ensures that all questions and concerns are addressed as quickly as possible. If you have a question or concern that needs to be addressed, contact the Transportation Office at (845) 256-4070.

Parents' Rights & Responsibilities

1. Parents have the right to choose not to put their child(ren) on the bus in the morning and to pick them up from school in the afternoon if they believe it is safer for them to transport their child(ren).
2. Parents are required to see that students are properly dressed for the temperature and wind chill.

► Behavioral Expectations

The bus driver is in charge of the bus and is responsible for the safety of students en route and while they are crossing the roads. Behavior that distracts the driver, and thus endangers the safety of the students on the bus, is prohibited. Students on school buses must obey the requests and directions of the bus driver.

Please review the following bus safety rules with your child in order to ensure a safe, comfortable ride for all. Students who choose not to follow these rules will be subject to disciplinary action, including bus suspension.

Parents/guardians will be contacted regarding inappropriate behavior on the bus.

Your cooperation is greatly appreciated.

► Bus Safety Rules

- ★ No student may attempt to enter or leave the bus while it is in motion.
- ★ After boarding, students are to take their seats quickly and remain seated until they leave the bus.
- ★ If students live on the side of the road opposite that on which the bus stops, they must remain there until the bus stops and the bus driver directs them to cross. Students should cross 10 feet in front of the bus.
- ★ Students may not eat on the bus.
- ★ Students may not yell, fight, push, shove, wrestle, tease, or engage in name-calling.
- ★ Nothing may be thrown about on the bus or thrown out the window.
- ★ Students are expected to care for the bus and not litter or damage the bus in any way.
- ★ Students are to keep hands, arms, heads, and feet inside the bus at all times.

► What Can Be Brought on the Bus?

The New York State Department of Transportation and federal regulations PROHIBIT bringing large items and large musical instruments on school buses. All of the items that the student will be bringing to school should be packed in a carrying case, such as a tote bag or backpack, which must be small enough to be held on the student's lap. Large items and food for class parties may not be transported by school bus.

The following is a partial list of what is allowed on the bus if held on lap: piccolo, oboe, flute, soprano clarinet, bassoon, snare drum, alto saxophone, trumpet, violin, and viola. Service animals are allowed when accompanying a student.

Large items are not allowed on the bus. These include, but are not limited to: alto clarinet, bass clarinet, contra bass clarinet, baritone saxophone, cello, guitar, French horn, tenor saxophone, tuba, baritone horn, string bass, trombone, large school projects, skateboards, lacrosse sticks, baseball bats, and skis and poles.

Other items not allowed on the bus include, but are not limited to, any weapons, pets or any live animals other than service animals, glass containers, and aerosol cans.



IT'S THE LAW! NEVER PASS A STOPPED SCHOOL BUS WHILE ITS LIGHTS ARE FLASHING!



DELAY/CLOSING/EMERGENCY

CALL THE SCHOOL CLOSING HOTLINE AT 256-4099

DELAYS AND CLOSINGS COMMUNICATIONS

Sign up for **Text Alerts:** <http://www.newpaltz.k12.ny.us/textalerts>

Visit the **District Homepage:** www.newpaltz.k12.ny.us

Call the **School Closing Hotline:** (845) 256-4099

► Announcements of School Delay/Closing

Student safety is always the highest priority when deciding whether to close or delay school in inclement weather. Please note: When school has been closed due to weather, all School and District Offices are also closed. All outside user group activities are also cancelled for the day/evening if school is closed.

You may also find school closing information at www.cancellations.com and on many of our local radio stations.

You can now sign up for text alerts at <http://www.newpaltz.k12.ny.us/textalerts> for closings and delays.

Or, you can visit the District homepage at www.newpaltz.k12.ny.us or call the School Closing Hotline at (845) 256-4099.

► Emergency Procedures

Should there be an emergency situation, as soon as information is available it can be found by calling our emergency hotline at (845) 256-4099. Information provided on the hotline will include where to pick up your child and the protocols for doing so.

► Student Emergency Information Sheets

For the safety of your child, it is extremely important that he/she has an emergency information sheet on file in the Nurse's Office. If any changes should occur during the course of the school year, such as a change of address, telephone number (home or parent/guardian work number), or contact person, please notify the school nurse immediately. You can also update your information online in the parent portal at <http://ps.newpaltz.k12.ny.us> (you must use a computer, not a cell phone). It is imperative that this form is completed and returned promptly and kept up to date. Please remember to include all phone numbers requested, as well as a contact outside your immediate family.

► Guidelines Used to Delay or Close School

The guidelines and procedures presented in this notice will be followed except in very unique circumstances which would cause school officials to take alternate action. You are asked to familiarize yourself with these procedures.

1. **SURFACES:** Road conditions, school driveways, and parking lots need to be declared safe for use by the responsible governmental units.
2. **ICE:** Surfaces must be sanded. It is expected that buses will not end the routes with the sanded surface covered by new icing.
3. **TEMPERATURE:** When the temperature is below -15 degrees Fahrenheit at 5:15 AM, a delay will occur. At 7:15 AM the final decision to open or close schools for the day will be made. This decision will be based on the temperature at that time and the forecast for the day provided by the professional weather service contractor.
4. **WIND CHILL:** When the wind chill factor is predicted to be below -25 degrees Fahrenheit at 5:15 AM, a delay will occur. At 7:15 AM the final decision to open or close schools for the day will be made. This decision will be based on the temperature at that time and the forecast for the day provided by the professional weather service contractor.
5. **AFTER SCHOOL STARTS:** When a storm arrives after school starts, the schools will remain open unless a heavy snowfall or other severe weather is predicted to continue into the afternoon hours. If this is the case, then the schools may close earlier. The Transportation Office will notify the radio stations of early dismissal times. Lunches will be served prior to dismissal whenever possible.

FOOD SERVICES

CALL FOOD SERVICES AT 256-4050

► Daily Breakfast & Lunch Prices

School	Breakfast	Lunch
Duzine & Lenape	\$2.20	\$3.20
Middle School	\$2.45	\$3.45
High School	\$2.45	\$3.45
Student Milk	\$0.70	

Reduced Rates for Breakfast & Lunch

Daily.....\$0.00

There is still a charge for à la carte items.

À la carte items include but are not limited to: snacks, bottled water, second breakfast, second lunch, extras, and doubles. Any allergies for students must be updated with your school nurse. Parents can still access myschoolbucks.com and create an account for their child. This tool allows parents to manage their students school meal account easily and conveniently.

► Free & Reduced Applications

Applying for meal benefits is still very important. By applying for meal benefits you may be eligible for the following:

- ★ P-EBT Funding
- ★ Free or Reduced Fees for Sports
- ★ Reduced Registration Fees for AP, SAT, and or AP Tests
- ★ Discounted Rates on College Application Fees

Additional information can be found on our school website www.newpaltz.k12.ny.us under Food Services Department. For additional assistance, questions, or concerns, please call the Food Service Office at (845) 256- 4050.

► Nutrition

Our daily menu of breakfast and lunch meals are carefully analyzed for nutritional content. Your children are receiving well-balanced meals which give them the fuel they need for the day. The Food Service Department continues to be committed to providing your child with safe and nutritious meals for the upcoming school year. To ensure everyone's safety, we will be following all CDC, SED, and Department of Health safety measures for food handling. All meals will be prepared with the utmost of care and safety with minimal handling and processing.

The Athletics webpage is updated daily with information pertaining to games, meets, and, if necessary, cancellations and rescheduling, up-to-date schedules, permission slips, and directions to away athletic contests.

Please visit the Athletics webpage at www.newpaltz.k12.ny.us and click on the links box “Our Departments,” then “Athletics.”

The New Paltz Athletic Association may be reached by calling (845) 256-4151.



Opportunities to participate in 49 interscholastic sports will be offered during the 2022-2023 school year, provided there are enough certified coaches to cover the teams and adequate participation.

Fall Sports	Winter Sports	Spring Sports
<p>➔ Fall Sports Start Dates Varsity Football: August 20, 2022 All Other Varsity and JV: August 22, 2022 Modified: September 6, 2022</p> <p>High School Fall Sports Varsity Boys & Girls Cross Country Varsity Football Varsity Boys Golf Varsity/JV Boys & Girls Soccer Varsity Girls Swimming Varsity Girls Tennis Varsity/JV Girls Volleyball</p> <p>Middle School Fall Sports Modified A Football Modified Boys & Girls Soccer Modified Girls Volleyball Modified Boys & Girls Cross Country</p>	<p>➔ Winter Sports Start Dates Varsity and JV: Nov. 14, 2022 Modified: November 21, 2022</p> <p>High School Winter Sports Varsity/JV Boys & Girls Basketball Varsity Gymnastics Varsity Boys & Girls Nordic Ski Varsity Boys Swimming Varsity/JV Wrestling Varsity Boys & Girls Indoor Track</p> <p>Middle School Winter Sports Modified Boys & Girls Basketball Modified Wrestling</p>	<p>➔ Spring Sports Start Dates Varsity and JV: March 13, 2023 Modified: March 20, 2023</p> <p>High School Spring Sports Varsity/JV Baseball Varsity/JV Softball Varsity Boys Tennis Varsity Boys & Girls Track Varsity Girls Golf Varsity Boys & Girls Lacrosse</p> <p>Middle School Spring Sports Modified Boys & Girls Track Modified Softball Modified Baseball Modified A Boys & Girls Lacrosse</p>

COLD WEATHER PROCEDURES FOR OUTDOOR ACTIVITIES

When harsh winter weather hits the region, the faculty and staff of the New Paltz Central School District make sure students are protected from the outdoor elements. District staff members follow strict guidelines to ensure students’ safety during participation in outdoor activities such as physical education, clubs, and recess.

Guidelines include:

- ★ Outdoor activities are suspended when temperatures or wind chill is below 20 degrees Fahrenheit. The on-line forecasting system (found at www.weatherbug.com) is used to gauge local outside temperatures.
- ★ Students not properly dressed for outdoor activity will remain inside.

- ★ Students who feel cold or get wet are sent indoors.
- ★ Any students reporting pain or numbness are sent immediately to the nurse.
- ★ Outdoor activities may be suspended, regardless of temperature, if there is danger from high winds or snow and ice conditions.

Exceptions for sports and those activities that are specific to cold weather will follow the NYSPHSAA Wind Chill Procedures (found at www.nysphsaa.org).



In addition, students will be educated annually about the dangers of temperature extremes and instructed in how to prepare themselves to engage in activities under such conditions.

If parents have any concerns or questions about outdoor activities, they are invited to contact the principal of their child’s school.

September 2022

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November 2022

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December 2022

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NYSSMA ALL-STATE CONFERENCE @ ROCHESTER			BOE Mtg 5:30 pm			
11	12	13	14	15	16	17
	Gr 5 Winter Concert 6 pm @ HS Gr 4 Winter Concert 7:15 pm @ HS	Gr 7 Winter Concert 6:30 pm @ HS Gr 8 Winter Concert 7:30 pm @ HS	Snow Date Gr 7 Winter Concert 6:30 pm @ HS Snow Date Gr 8 Winter Concert 7:30 pm @ HS	HS Winter Concert 7 pm	End of 15-Week Marking Period	
18	19	20	21	22	23	24
	Snow Date Gr 5 Winter Concert 6 pm @ HS Snow Date Gr 4 Winter Concert 7:15 pm @ HS		Duzine/Lenape PTA Food Drive Ends BOE Mtg 5:30 pm		WINTER RECESS SCHOOL & DISTRICT OFFICES CLOSED	
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January 2023

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1	2 <i>NEW YEARS DAY SCHOOL & DISTRICT OFFICES CLOSED</i>	3	4 BOE Mtg 5:30 pm	5	6	7 Gr 5-9 All-County Band Auditions @ Kingston																																																																																					
8 Snow Date Gr 5-9 All-County Band Auditions @ Kingston	9	10	11	12 Gr 6 Winter Concert 6:30 pm @ HS	13	14																																																																																					
15	16 <i>MARTIN LUTHER KING, JR. DAY SCHOOL & DISTRICT OFFICES CLOSED</i>	17 Duzine/Lenape PTA Mtg 6:30 pm @ LN Library Snow Date Gr 6 Winter Concert 6:30 pm @ HS	18 BOE Mtg 5:30 pm	19	20	21																																																																																					
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February 2023

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March 2023

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5	6	7	8 HS Scholarship Concert 7 pm	9 Snow Date for HS Scholarship Concert	10 DZ/LN 1/2 Day for Students Duzine Parent/Teacher Conferences 1-3:45 pm Lenape Parent/Teacher Conferences 1-3:45 pm GR 5-12 ALL-COUNTY BAND FESTIVAL	11
12	13 JV/Varsity Spring Sports Begin	14 Duzine/Lenape PTA Mtg 6:30 pm @ LN Library MS Parent/Teacher Conferences 6-8 pm	15 BOE Mtg/Community Budget Forum 5:30 pm	16 Duzine Parent/Teacher Conferences 6-8 pm Lenape Parent/Teacher Conferences 6-8 pm HS Parent/Teacher Conferences 6-8 pm	17 DZ/LN 1/2 Day for Students Duzine Parent/Teacher Conferences 1-3:45 pm Lenape Parent/Teacher Conferences 1-3:45 pm GR 4-12 ALL-COUNTY ORCHESTRA/JAZZ BAND & YEMS	18
19	20 Modified Spring Sports Begin	21	22	23 HS MUSICAL 7:30 PM	24 HS MUSICAL 7:30 PM	25 HS MUSICAL 2 PM
26	27	28	29 BOE Mtg/Budget Presentation & Approval 5:30 pm HS Jazz Cabaret 6:30 pm	30	31	

April 2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	
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9	10	11	12	13	14	15	
			Kindergarten Reception A-L 10:30-11:30 am M-Z 1:30-2:30 pm		End of Third Quarter		
16	17	18	19	20	21	22	
		BOE Mtg/BOCES County-wide Vote 5:30 pm Duzine/Lenape PTA Mtg 6:30 pm @ DZ Library			HS/MS Report Card Distribution		
23	24	25	26	27	28	29	
30				MS Arts & Music Festival 6-7:30 pm			
KINDERGARTEN SCREENING @ DUZINE							

May 2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday																																																																																				
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7	8	9	BOE Mtg/Public Hearing on Approved Budget 5:30 pm	Duzine Staff Appreciation Day Duzine Art & Music Celebration 5-7:30 pm	12	SAT Exams																																																																																				
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June 2023

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<p>4</p>	<p>5</p>	<p>6</p>	<p>7</p> <p>BOE Mtg 5:30 pm The Last Act: HS Drama Club/Musical Senior Showcase 7 pm</p>	<p>8</p> <p>Transportation Appreciation Day @ Bus Garage Lenape Art Show 6-8 pm</p>	<p>9</p>	<p>10</p>																																																																																				
<p>11</p>	<p>12</p>	<p>13</p>	<p>14</p>	<p>15</p>	<p>16</p> <p>End of Fourth Quarter Gr 5 Moving Up Ceremony 10:30 am @HS</p> <p>REGENTS EXAMS, SCHOOLS OPEN</p>	<p>17</p>																																																																																				
<p>18</p>	<p>19</p> <p>JUNETEENTH SCHOOL & DISTRICT OFFICES CLOSED</p>	<p>20</p> <p>MS 1/2 Day for Students Duzine/Lenape PTA Mtg 6:30 pm @ DZ Library</p>	<p>21</p> <p>DZ/LN/MS 1/2 Day for Students Gr 2 Fun in the Sun BOE Mtg 5:30 pm</p> <p>REGENTS EXAMS, SCHOOLS OPEN</p>	<p>22</p> <p>DZ/LN/MS 1/2 Day for Students Gr 8 Moving Up Ceremony 9 am @ SUNY New Paltz</p>	<p>23</p> <p>Last Day of School DZ/LN/MS 1/2 Day for Students HS/MS Report Card Distribution HS Graduation 6 pm</p>	<p>24</p>																																																																																				
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July 2023

Sun	Mon	Tues	Wed	Thu	Fri	Sat
JUNE 2023 S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30		SEPTEMBER 2023 S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30				1
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		INDEPENDENCE DAY DISTRICT OFFICES CLOSED	BOE Mtg 5:30 pm (Organizational/ Business Mtg)		District Closed 4-Day Week	
9	10	11	12	13	14	15
					District Closed 4-Day Week	
16	17	18	19	20	21	22
			BOE Mtg 5:30 pm		District Closed 4-Day Week	
23	24	25	26	27	28	29
30	31				District Closed 4-Day Week	

August 2023

Sun	Mon	Tues	Wed	Thu	Fri	Sat
		1	2	3	4	5
			BOE Mtg 5:30 pm		District Closed 4-Day Week	
6	7	8	9	10	11	12
					District Closed 4-Day Week	
13	14	15	16	17	18	19
			BOE Mtg 5:30 pm		District Closed 4-Day Week	
20	21	22	23	24	25	26
					District Closed 4-Day Week	
27	28	29	30	31		

IMPORTANT INFORMATION, POLICIES & NOTICES

▶▶ State Income Tax ID#

State Aid to schools is based, in part, on the income of its residents. In order to receive proper credit, please record **tax number 427** on your tax return if you live in the New Paltz Central School District.

▶▶ Schools Against Violence in Education (SAVE)

All District-Wide SAVE documents are available for public review at the following locations: New Paltz Central School District Office, all individual School Building Offices, and at www.newpaltz.k12.ny.us.

▶▶ Section 504 of the Rehabilitation Act of 1973 (Refer to Policy 762)

Section 504 of the Rehabilitation Act of 1973, commonly called “Section 504,” is a federal law that protects students from discrimination based on disability. Section 504 assures that students with disabilities have educational opportunities and benefits equal to those provided to students without disabilities. Students may be eligible for evaluation and reasonable accommodations to enable access to educational facilities, programs and services. To be eligible, a student must have a physical or mental impairment that substantially limits one or more major life activities. If you believe that your child may have a disability and be entitled to reasonable accommodations and/or services, please contact the Director of Student Support Services & Community Engagement at (845) 256-4046.

▶▶ Asbestos Notice

The New Paltz Central School District has developed and implemented an asbestos management plan. This plan is designed to effectively manage asbestos containing material in all school buildings. This plan is available for review by parents/guardians of all students in the School District. Please contact the Director of School Facilities & Operations at (845) 256-4090 if you have any questions regarding this matter.

ACCESS TO STUDENT RECORDS/STUDENT DIRECTORY INFORMATION/STUDENT PRIVACY

(Refer to Policy 7250-Student Privacy and Protection Under ESSA, PPRA and FERPA)

▶▶ FERPA

The Family Educational Rights and Privacy Act (“FERPA”) affords parents/guardians and students over 18 years of age (“eligible students”) certain rights with respect to the student’s education records, including:

- The right to inspect and review the student’s education records within 45 days the School District receives a request for access. Parents/Guardians or eligible students should submit to the Principal a written request that identifies the record(s) they wish to inspect. The Principal will make arrangements for access and notify the parent/guardian or eligible student of the time and place where the records may be inspected.
- The right to request the amendment of the student’s education records that the parent/guardian or eligible student believes are inaccurate or misleading. Parents/Guardians or eligible students may ask the School District to amend a record that they believe is inaccurate or misleading or otherwise. They should write to the Building Principal,

clearly identify the part of the record they want changed and specify why it is inaccurate or misleading. If the School District decides not to amend the record, as requested by the parent/guardian or eligible student, the School District will notify the parent/guardian or eligible student of the decision and advise him/her of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent/guardian or eligible student when notified of the right to a hearing.

- The right to consent to disclosures of personally identifiable information contained in the student’s education records, except to the extent that FERPA authorizes disclosure without consent. One exception which permits disclosure without consent is disclosure to school officials with legitimate educational interests. A school official is a person employed by the School District as an administrator, supervisor, instructor or support staff member (including health or medical staff); a person serving on the Board of Education; a person or company with whom the District has contracted to perform a special task (such as an attorney, auditor, medical consultant, District’s insurance company, related service provider or therapist); or a parent or student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility. Upon request, the School District discloses education records without consent to officials of another school district in which a student seeks or intends to enroll.
- The right not to have Directory Information disclosed without prior written consent. This School District designates the following items as Directory Information, and may disclose any of these items without prior written consent, unless notified to the contrary, in writing, by the parent/guardian or eligible student within 14 days of receipt of this notice:
 - student’s name
 - address
 - telephone listing
 - date and place of birth
 - major field of study
 - weight & height of members of athletic teams
 - participation in officially recognized activities and sports
 - degrees and awards received, picture and/or video picture
 - name of the educational agency or institution previously attended by the student
 - photographic/digital images, voiceprints, video and streaming video for instructional and school purposes
- The right to file a complaint with the U.S. Department of Education concerning alleged failure by the School District to comply with the requirements of FERPA. The name and address of the Office that administers FERPA is: Student Privacy Policy Office/U.S. Department of Education 400 Maryland Avenue, SW, Washington, DC, 20202.

► PPRA

The Protection of Pupil Rights Amendment (“PPRA”) affords parents and students over 18 years of age certain rights with regard to student surveys, instructional materials, physical examinations or screenings, and the collection, disclosure, or use of personal information. The District will provide you with the specific or approximate dates during the school year when any of the following are scheduled or expected to be scheduled.

1. Activities involving the collection, disclosure or use of personal information collected from students for the purpose of marketing or selling that information;
2. The administration of any survey containing:
 - Political affiliations or beliefs of the student or student’s parent;
 - Mental or psychological problems of the student or student’s family;
 - Sex behavior or attitudes;
 - Illegal, anti-social, self-incriminating, or demeaning behavior;
 - Critical appraisals of others with whom respondents have close family relationships;
 - Legally recognized privileged relationships, such as with lawyers, doctors, or ministers;
 - Religious practices, affiliations, or beliefs of the student or student’s parent; or
 - Income, other than as required by law to determine program eligibility.
3. Parent consent is required before students must submit to a survey that concerns one or more of the areas in #2 if the survey is funded, in whole or in part, by a program of the U.S. Department of Education.
4. Parents must receive notice and an opportunity to opt a student out of any other survey that concerns the areas in #2.
5. Parents must receive notice and an opportunity to opt a student out of any non-emergency, invasive physical exam or screening required as a condition of attendance, administered by a school and scheduled by the school in advance, and not necessary to protect the immediate health and safety of the student, except for any physical exam or screenings permitted or required under NYS law.
6. Parents must receive notice and an opportunity to opt a student out of activities involving collection, disclosure, or use of personal information collected from students for marketing or to sell or otherwise distribute the information to others. (This does not apply to the collection, disclosure, or use of personal information collected from students for the exclusive purpose of developing, evaluating, or providing educational products or services for, or to, students or educational institutions.)
7. Parents may inspect, upon request and before administration or use of:
 - Protected information surveys of students and surveys created by a third party;
 - Instruments used to collect personal information from students for any of the above marketing, sales, or other distribution purposes; and
 - Instructional material used as part of the educational curriculum.

You will have the opportunity to exclude your child from participating in any of the above activities, by notifying the district in writing. Please call or contact the principal of your child’s school if you have questions about this notice.

► Annual Professional Performance Review (APPR) of Teachers and Principals

Education Law 3012-c prohibits the disclosure of APPR of individual teachers and principals under the New York State Freedom of Information Law. However, parents/guardians of students in the District have the right, upon request, to review and receive the final quality rating and composite APPR effectiveness score of individual teacher and principals to which their children have been assigned for the current school year. (NOTE: There was no APPR for teachers and principals during the 2021-2022 school year.)

► Attendance

There is a definite relationship between regular attendance and success in school. Parents/Guardians are urged to impress upon their children the importance of punctuality and regular attendance. The New York State Education Law requires every child age 6 (by December 1) through the school year in which they become 17 to be in attendance at school. Excused absences include sickness, a death or serious illness in the family, observance of certain religious holidays, and a requirement to be in court. Medical and other appointments should be scheduled after school if at all possible.

► Body Mass Index Reporting

Because New York State is interested in data about children’s health, schools are required to keep height and weight data and to calculate students’ Body Mass Index (BMI). BMI is a way of checking for underweight or overweight children based on their height and weight. Some schools will be surveyed by the state Department of Health each year and asked to share the number of students they have in each of six possible BMI categories based on students’ age and sex. If our district is surveyed by the state, we will only share group data (for instance, the number of second-grade boys whose BMI is below the fifth percentile), not individual data. However, if parents wish their child’s data to be excluded from such group calculations, they may do so by contacting their child’s school.

► Child Abuse Reporting

If you suspect a child is being abused or maltreated (neglected), report it by calling 1-800-342-3720, a toll-free 24-hour hotline operated by the New York State Office of Children and Family Services (OCFS). If you believe a child is in immediate danger, call 911 or your local police department. Information about reporting child abuse and maltreatment (neglect) is available online on the OCFS website at <http://ocfs.ny.gov/main/cps>.

► Child Nutritional Program

In fulfilling its responsibilities under the National School Lunch and Breakfast Programs, the New Paltz Central School District agrees to:

- Serve meals free to any student who is a member of a family which has an annual income below the applicable family size income level adopted by the School District, as prescribed by the New York State Education Department.
- Prohibit the physical segregation of, or any other discrimination against, any student because of their inability to pay the full price of meals.
- Follow the hearing procedure outlined in District regulations for the appeal of decisions regarding eligibility.

The New Paltz Central School District assures the New York State Education Department Child Nutrition Program Administration that the School District will uniformly implement the regulation with respect to determining the eligibility of students for free meals in all National School Lunch and Breakfast Program participating schools under its jurisdiction.

Designated Official

The title of the official(s) who has been designated to determine which students are eligible for free meals under the regulations is the School Lunch Director.

Criteria for Determining Eligibility

The New Paltz Central School District will use the Federal Income Eligibility Guidelines for determining eligibility for free and/or reduced price meals. The only specific criteria to be used will be gross family income and the number of individuals in the family, and will be uniformly applied by all National School Lunch and Breakfast Program participating schools under the jurisdiction of the School District. The scale based on the above criteria may be changed from year to year by the New York State Education Department in accordance with the annual United States Secretary of Agriculture's guidelines. Any change in the scales will be submitted to each School District by the New York State Education Department for their adoption.

► Disclosure of Information to the Military

In the past, it has been the policy of the New Paltz Central School District to limit access to military recruiters about school and student information. However, pursuant to the Federal No Child Left Behind Act, and then the Every Student Succeeds Act, the New Paltz Central School District must disclose to military recruiters and institutions of higher learning, upon request, the names, addresses, and telephone numbers of high school students. The School District must also notify parents/guardians of their right and the right of their child to request that the District not release such information without the prior written parental consent. Therefore, if you, as a parent/guardian of a high school student, or a high school student, **wish to exercise your option to withhold your consent** to the release of the above information to military recruiters and/or institutions of higher learning, **you must complete, sign, date, and return the form provided by the High School Main Office, or send a letter to that effect to the attention of the High School Principal.**

► HIPAA Notice and its Application to the School Setting

HIPAA (the Health Information Portability and Accountability Act) is a federal law that imposes standards for the protection of individual health information. It is important to distinguish between HIPAA and FERPA (the Family Educational Rights and Privacy Act). Educational records that are subject to FERPA are expressly exempted from HIPAA's coverage. Therefore, the confidentiality and privacy of school health records that are part of the student's educational record are governed solely by FERPA. The passage of HIPAA does NOT change that in any way. HIPAA does, however, affect the nature of the exchange of information from the student's health care provider TO the school. Previous informal exchanges between health providers and school health staff are no longer permitted; explicit written authorization is required from the parent or guardian in order for information to flow to the school. For example, immunization records

require such authorization. Within the school setting, FERPA continues to govern the exchange of health care information that is contained in the student's educational record. It is not necessary to obtain a release of information from a parent or guardian in order to share such information with school staff for the purposes of insuring the best and most appropriate care for a student.

► Homeless Children

The School District shall provide a public education to all persons between the ages of 5 and 21 who are legal School District residents. The parent/guardian of a homeless child, or a homeless child if no parent/guardian is available, or the director of a residential program for runaway and homeless youth established pursuant to Article 19-H of the Executive Law, in consultation with the homeless child, where such homeless child is living in such program, may designate either the school district of current location, the school of origin, or a school district participating in a regional placement plan as the district the homeless child shall attend. All programs and services of the New Paltz Central School District are available to homeless students and unaccompanied youth. Students have the right to be enrolled even though the admission requirements have not been completed and prior student records are not available, and the right to transportation to and from school.

Contact information for the District Homeless Liaison is:

Director of Pupil Personnel Services & Special Education, New Paltz Central School District, 196 Main Street, New Paltz, NY 12561, Phone: (845) 256-4040.

► Notice of Non-Discrimination

The District condemns and prohibits all forms of discrimination and harassment in educational programs, activities and services based on actual or perceived race (including traits historically associated with race such as hair texture and protective hairstyles) color, weight, national origin, ethnic group, religion, religious practice, disability, sexual orientation, gender (including identity and expression) or sex. If you believe that you have been discriminated against, you may make a claim that your rights have been denied.

A claim or grievance may be filed with the following individuals:

Civil Rights Compliance Officer (Title VI, Title IX, Section 504)

Fredericka Butler, Director of Student Support Services & Community Engagement ... (845) 256-4046

Alternate Civil Rights Compliance Officer (Title VI, Title IX, Section 504)

Dr. Janety Encarnacion

Director of Pupil Personnel Services and Special Education..... (845) 256-4040

Title IX Complaint Officers

Ann Sheldon, Interim Deputy Superintendent (845) 256-4030

Fredericka Butler, Director of Student Support Services & Community Engagement ... (845) 256-4046

Section 504 Coordinators

Fredericka Butler, Director of Student Support Services & Community Engagement ... (845) 256-4046

Kathleen Coughlin, Coordinator of Special Education, 6-12..... (845) 256-4041

Kathleen Clark, Coordinator of Special Education, Pre-K-5..... (845) 256-4047

at the following address:

New Paltz Central School District, 196 Main Street, New Paltz, NY 12561

► Parents Bill of Rights for Data Privacy and Security

Pursuant to Sections 2-c and 2-d of the Education Law and Part 121 of the Commissioner's Regulation, parents and students are entitled to certain protections regarding confidential student information. The District is committed to safeguarding personally identifiable information from unauthorized access or disclosure as set forth below:

1. A student's personally identifiable information cannot be sold or released for any commercial purposes;
2. Parents have the right to inspect and review the complete contents of their child's education record;
3. The District is committed to implementing safeguards associated with industry standards and best practice under state and federal laws protecting the confidentiality of personally identifiable information, including but not limited to, encryption, firewalls, and password protection when data is stored or transferred;
4. A complete list of all student data elements collected by the State is available for public review at www.nysed.gov/data-privacy-security/student-data-inventory or by writing to the Superintendent's Office, New Paltz Central School District, 196 Main St., New Paltz, NY 12561; and
5. Parents have the right to have complaints about possible breaches of student data addressed. Complaints should be directed to your child's building principal.
6. The District has entered into contracts with certain third party contractors who have been sent student data and/or teacher data and/or principal data. The following information about such contractors appears in the attachment to this document as required by law:
 - The names of the third party contractors, the exclusive purpose(s) for which the data will be used;
 - the commencement and termination dates of each such agreement;
 - A description of how the data will be disposed by the contractor when the contract purpose has been fulfilled;
 - The data storage and security measures undertaken.
7. Agreements with third party contractors will ensure that the subcontractors, persons or entities that the third party contractor will share the student data or teacher or principal data with, if any, will abide by data protection and security requirements.
8. A parent, student, eligible student, teacher or principal may challenge the accuracy of the student data or teacher or principal data that is collected by filing a written request with the Superintendent of Schools.

► Pesticide Annual Notification

New York State Education Law Section 409-H, effective July 1, 2001, requires all public and nonpublic elementary and secondary schools to provide written notification to all persons in parental relation, faculty, and staff regarding the potential use of pesticides periodically throughout the school year. The New Paltz Central School District is required to maintain a list of persons in parental relation, faculty, and staff who wish to receive 48-hour prior written notification of certain pesticide applications. The following pesticide applications are not subject to prior notification requirements:

- A school remains unoccupied for a continuous 72 hours following an application

- Anti-microbial products
- Nonvolatile rodenticides in tamper resistant bait stations in areas inaccessible to children
- Nonvolatile insecticidal baits in tamper resistant bait stations in areas inaccessible to children
- Silica gels and other nonvolatile ready-to-use pastes, foams, or gels in areas inaccessible to children
- Boric acid and disodium octaborate tetrahydrate; the application of EPA designated biopesticides
- The application of EPA designated exempt materials under 40CFR152.25
- The use of aerosol products with a directed spray in containers of 18 fluid ounces or less when used to protect individuals from an imminent threat from stinging and biting insects including venomous spiders, bees, wasps, and hornets
- In the event of an emergency application necessary to protect against an imminent threat to human health, a good faith effort will be made to supply written notification to those on the 48-hour prior notification list.

If you would like to receive 48-hour prior notification of pesticide applications that are scheduled to occur in your school, contact: Director of Facilities & Operations 196 Main Street, New Paltz, NY 12561 Phone: (845) 256-4090. Written notification must be provided to all persons in parental relation and staff at the following intervals throughout the school year: at the beginning of the school year; within two school days of the end of winter recess; within two school days of the end of spring recess; and within ten days of the end of the school year.

► Promotion and Placement (refer to Policy 7210 - Student Evaluation)

► Every Student Succeeds Act (ESSA) Parental Notification Regarding Highly Qualified Teachers

Upon parent/guardian request and in a timely manner, the District will provide information regarding the professional qualifications of the student's classroom teacher(s), including, at a minimum:

- Whether the teacher has met State qualifications and licensing criteria for the grade levels and subject areas in which the teacher provides instruction;
- Whether the teacher is teaching under an emergency license or waiver through which the State qualifications or licensing criteria have been waived;
- The baccalaureate degree major of the teacher and any other graduate certification or degree held by the teacher, and the field or discipline of the certification or degree; and
- Whether the child is provided services by paraprofessionals and, if so, their qualifications.

Additionally, schools that receive Title I funding shall provide each individual parent/guardian timely notice that the parent's/guardian's child has been assigned or has been taught for four or more consecutive weeks by a teacher who is not highly qualified, as per ESSA.

► Title I Parent and Family Engagement

The District will collaborate with parents and other family members to help students participating in Title I programs reach their academic potential and to improve the District's overall academic quality. As part of its collaboration, the District will conduct outreach; plan and implement programs, activities, and procedures for parent and family

member engagement; and consult meaningfully with parents and family members. The Title I programs shall include input from parents of students who participate in Title I programs. To that end, a Title I Parents Advisory Committee shall be constituted by the District each year, composed primarily of members who are parents of children served by the Title I programs and projects.

The District encourages participation by parents of students and family members in the Title I programs in the education of their children. To that end, the District shall:

- a) Convene an annual meeting, at a convenient time, inviting all parents of participating children to attend, to inform parents of their school's participation in Title I, its requirements and their right to be involved. The District shall explain the reasons for such participation, as well as the specific instructional objectives and methods of the program, a description and explanation of the curriculum being used, the forms of assessment used to measure student progress and expectations for student achievement.
- b) Offer opportunities for regular meetings of parents and family members at flexible times (e.g., morning or evening) to formulate suggestions, share experiences with other parents and participate in decisions relating to the education of their children.
- c) Support parent efforts, including training, where practicable, to assist students in homework efforts and in understanding program requirements.
- d) Provide parents with their children's individual assessment results and seek feedback from parents for improved understanding.
- e) Train parents, teachers, and principals to build a partnership between home and school and to work together effectively, including development and implementation of a school-parent compact that outlines how parents, the school staff, and students will share responsibility for improved student achievement.
- f) Involve parents and family members in an organized, ongoing and timely way, in the planning, review and improvement of Title I programs and the policies affecting the program, particularly the parental involvement component.
- g) Respond to parents' suggestions in a timely manner and include parent and family member comments regarding their lack of satisfaction in the plan.
- h) Provide the necessary support, including technical assistance and coordination, to assist in planning and implementing effective parental involvement.

The District shall assess, annually, through consultation with parents and family members of participating students, the efficacy of the parent involvement program, particularly in terms of increasing parent participation and identifying barriers to greater parent participation, such as being economically disadvantaged, disabled, or limited English proficiency, limited literacy, or any racial or ethnic minority.

For more information contact Ann Sheldon, Interim Deputy Superintendent, at (845) 256-4030 or see Policy 8260 – Title I Parent Involvement Policy.

► Facilities Use: Recap of Policy 3280

The Board of Education recognizes and affirms that the primary purpose of school facilities is to provide and promote the education of the District's children. It shall be the policy of the Board to encourage the greatest possible use of school facilities for community-wide activities. This is meant to include use by recognized not-for-profit, athletic, civic, social, fraternal, youth and religious organizations in accordance with law. Groups who wish to use the school

facilities must submit a District Facilities Use Form in order to apply for approval by the New Paltz Central School District. Use of the facilities without approval is prohibited. Groups must abide by the rules and regulations established for such use including prohibition of pets on school property (Policy 8250) and alcohol, tobacco (including e-cigarettes) and drug use.

Excepted from this policy is the Floyd A. Patterson Field Complex, the use of which by groups requires Board approval. The Board of Education recognizes that community use of the track within the Floyd A. Patterson Field Complex may be desired. The track will be available for public walking/running only, prior to High School hours and after District activity usage. Members of the public will be asked to leave the area during District use hours. The track will not be available when it is snow-covered. Proper running shoes must be worn while on the track surface; football, soccer and baseball/softball cleats are prohibited on the track. Use of motorized vehicles, strollers, rollerblades, and bicycles are prohibited.

It is important that all community members follow District Policy 3280 and do not use any of the fields without submitting a Facilities Use Form and being granted approval. This will assure that the fields are available and in their best shape for our students.

Facilities Use Forms are available at any school's main office, the Facilities & Operations office, and on the District website. The schedule of use fees may apply; insurance is required.

► English Language Learners

All students identified as English Language Learners will receive instruction in a stand-alone and/or integrated English as a New Language (ENL) program as per Part 154 of the Commissioner's Regulations.

All new entrants will be screened to determine which students are possibly English Language Learners (ELLs). The initial identification process which determines ELL status will be completed within 10 days of the student's enrollment. The NYSITELL Assessment will be completed for each first time ELL entrant. In addition, the NYSESLAT Assessment will be completed for each ELL annually and the results will be utilized to determine the student's continued eligibility in the English as a New Language program.

Annual evaluation data in the content areas will be collected on each student to measure the student's academic progress and the need for future services.

English Language Learners will be provided with equal access to all school programs and services offered by the District commensurate with their age and grade level and will have equal opportunity to participate in all school programs and extra-curricular activities.

All laws and regulations regarding entry screening and procedures for diagnostic evaluation and placement of ELLs with possible disabilities will be followed. English Language Learners who are suspected of having an educational disability will be referred to the Committee on Special Education (CSE) in accordance with Part 200 and Part 154 of the Commissioner's Regulations.

Notification of a child's designation as an English Language Learner and placement in an appropriate program, as well as other school related information, will be distributed to the child's parents or to the persons in parental relation or translated into the "language and mode of preferred communication as identified."

Transitional services will be provided for former limited English proficient students for two years after they have reached proficiency on the NYSESLAT Assessment. For more information contact Ann Sheldon, Interim Deputy Superintendent, at (845) 256-4030.

DIGNITY FOR ALL STUDENTS: PROHIBITING DISCRIMINATION AND HARASSMENT OF STUDENTS (Refer to Policy 7370)

The New Paltz Central School District Board of Education is committed to providing a safe and productive learning environment within its schools. In accordance with New York State's "Dignity for All Students Act" ("DASA"), the Board is committed to promptly addressing incidents of harassment and/or discrimination of students that impede students' ability to learn. This includes bullying, taunting or intimidation in all their myriad forms as outlined in District Policy 7370 which may be found on the District's website, www.newpaltz.k12.ny.us.

The Board condemns and strictly prohibits all forms of discrimination, such as harassment, hazing and bullying on school grounds, school buses and at all school-sponsored activities, programs and events, whether on or off school property. No student shall be subjected to harassment by employees or students on school property or at a school function. Nor shall any student be subjected to discrimination based on the student's actual or perceived race (including traits historically associated with race such as hair texture and protective hairstyles), color, weight, physical size/shape, national origin, ethnic group, religion, religious

practice, disability, sexual orientation, gender (including identity and expression), or sex, by school employees or students on school property or at a school function.

Discrimination, harassment, hazing or bullying that takes place at locations outside of school grounds which can be reasonably expected to materially and substantially interfere with the requirements of appropriate discipline in the operation of the school or impinge on the rights of other students is prohibited, and may be subject to disciplinary consequences. In addition, the District reserves the right to discipline students who engage in harassment of students off school property under circumstances where such off campus conduct would be violative of the student code of conduct.

Building DASA Coordinators

Duzine: Jennifer Mojica (845)256-4305

Duzine: Ross Hogan (845)256-4350

Lenape: Jennifer Mojica (845)256-4305

Lenape: Sean Inglee (845)256-4300

Middle School: Jessica Miller (845)256-4201

High School: Kathleen Schneck-Suma (845)256-4100

District DASA Compliance Officer

Director of Student Support Services
& Community Engagement: (845)256-4046

CODE OF CONDUCT SUMMARY, 2022-2023

Dear Students and Parents/Guardians:

New York State enacted the Safe Schools Against Violence in Education Act (Project SAVE) in 2000 to improve school safety and promote an environment of learning in our schools. To accomplish this end, all school districts must have a Code of Conduct. The purpose of our District Code of Conduct is to set expectations for behavior and to maintain order in our school community. These expectations are based on principles of good citizenship, mutual respect, tolerance, and integrity.

The New Paltz District Code was developed by a District Wide Health Advisory Committee, including students, parents, community members, teachers, and administrators. We have included feedback from public forums and surveys from students, parents, teachers, administrators, and the Board of Education.

We encourage ongoing feedback from all areas of our school community and hope that you will send us your input. Comments and suggestions can be sent to:

New Paltz Central School District Health Advisory Committee
196 Main Street, New Paltz, NY 12561

Unless otherwise indicated, this Code applies to all students, school personnel, parents, and other visitors when on school property or attending a school function.

A full copy of the District Wide Code of Conduct may be found on the District website, www.newpaltz.k12.ny.us, in the District Office and in the main offices of each school building.

►► Definitions

Definitions of terms are found in **Attachment A** of the full code.

►► I. Introduction

The New Paltz Board of Education hopes that our students will become passionate learners who are empowered to achieve their dreams and act as good citizens of the world.

To achieve that goal, the Board strives to provide safe schools for all students regardless of actual or perceived race, color, weight, national origin, ethnic group, religion, religious practice, disability, sexual orientation, gender or sex and prohibit denigration of a student's physical size/shape where all members of the school community behave with personal responsibility, give mutual respect, and accept accountability for their actions. The Board recognizes that to maintain such an environment, we must all live within certain boundaries and that inappropriate action by one person can infringe upon the rights of another. When conflicts arise, we are committed to nonviolent resolutions that encourage personal growth, responsibility and that treat each individual with respect and dignity.

This Code of Conduct describes the behavior that the Board expects from all members of the school community, identifies interventions if those standards are not met, and establishes procedures to ensure that discipline, when necessary, is prompt, fair and effective.

➤ II. Student Rights and Responsibilities

Students have a right to:	Students have the responsibility to, and are held accountable for:
A free education that will prepare them for active citizenship in a democracy.	Attend classes, observe school rules and work for satisfactory achievement.
A safe and secure environment that promotes learning.	Refrain from violence. Notify an adult of the presence of drugs, alcohol, weapons, harassment and other violent acts or threats of violence.
Speak and be heard.	Listen to others.
Take part in any school activity on an equal basis.	Participate and support others in school events.
Be treated with courtesy and respect.	Be courteous and respectful.
Freedom from bullying, harassment and other abuse or discrimination based on, for example, actual or perceived race, color, weight, national origin, ethnic group, religion, religious practice, disability, sexual orientation, gender or sex and prohibit denigration of a student's physical size/shape.	Speak up about and refrain from bullying, harassment and other abuse or discrimination based on, for example, actual or perceived race, color, weight, national origin, ethnic group, religion, religious practice, disability, sexual orientation, gender or sex and prohibit denigration of a student's physical size/shape.
Academic and emotional support.	Ask for help when it is needed, and offer help to peers when needed.
Express themselves through their choices in clothing.	Adhere to the school dress code.
Communicate thoughts and beliefs that do not interfere with the rights of others or school operations.	Show consideration for people whose beliefs differ from their own.
Assemble peacefully.	Get permission from appropriate school personnel before assembling.
Learn strategies that develop cooperation, tolerance, and conflict resolution.	Use cooperative solutions.
Be informed of school policies and rules.	Abide by the Code of Conduct.

➤ III. Expected Behavior

All members of the school community should respect the rights and welfare of others, act ethically, and care for school facilities and equipment. The Board expects respectful behavior and civil conduct on all school property, including buses, and at all school functions, whether on or off school property.

The Board will not condone:

- Possession or use of weapons or illegal materials.
- Possession, distribution, use, or being under the influence of alcohol or illegal substances (including synthetic drugs).
- Behaviors whether in person or online that infringe on the physical, mental or emotional well-being of others, or that disrupt the safe and supportive educational environment.
- Intimidation, harassment or discrimination on the basis of, for example, actual or perceived race, color, weight, national origin, ethnic group, religion, religious practice, disability, sexual orientation, gender or sex, and prohibit denigration of a student's

- physical size/shape or for any other reason, including acts committed via social media.
- Academic misconduct (e.g., plagiarism, cheating, copying, altering records, assisting another student in any of these actions).
- Damage to school property, including buses, or the property of others.
- The distribution of materials that are obscene, advocate illegal action or appear libelous including distribution on social media.
- Entering or remaining on school property without authorization.
- Violation of any federal, state or local law, or Board policy.

Attachment B describes the specific expectations for staff, parents/legal guardians and visitors. **Attachment C** describes the specific expectations for students. **Attachment D** describes interventions for infractions of the Code.

➤ IV. Dignity For All Students Act

The Board of Education recognizes that a learning environment that is safe and supportive can increase student attendance, enhance student social emotional well-being, and improve academic achievement. A student's ability to learn and achieve high academic standards, and a school's ability to educate students, is compromised by incidents of discrimination or harassment, including but not limited to bullying, taunting, hazing and intimidation. The District will strive to create an environment free of discrimination and harassment and will foster civility in the schools including conduct on social media to prevent and prohibit conduct which is inconsistent with the District's educational mission.

The District condemns and prohibits all forms of discrimination and harassment of students based on actual or perceived race, color, weight, national origin, ethnic group, religion, religious practice, disability, sexual orientation, gender or sex and prohibit denigration of a student's physical size/shape by school employees or students on school property or at school-sponsored events and activities that take place on or off of school property. In addition, any act of discrimination or harassment outside of school-sponsored events, including cyberbullying, which can reasonably be expected to materially and substantially disrupt the educational process where it is foreseeable that the conduct might reach school property, may be subject to discipline. See **Attachment E: DASA Policy**.

➤ V. Dress Code

All students and staff should show healthy and respectful attention to their personal cleanliness and clothing. Adults should model and reinforce acceptable dress for students. **Attachment F** lists the specific dress code rules.

➤ VI. Reporting Code Violations

Each individual in the school community has the responsibility to report code violations that he or she witnesses. Violations involving weapons, alcohol or illegal substances (including synthetic drugs such as synthetic cannabinoids) must be reported immediately. Students should report violations to the building principal or a school counselor, social worker, teacher or any adult they trust. Adults should report violations in accordance with District Policy 7310 When code violations break not only school policy but the law, the school principal or designee must promptly notify the appropriate law enforcement agency.

➤ VII. Discipline

The Board believes that the best discipline is self-imposed. Adults should model self-discipline and help students accept responsibility for their actions.

Disciplinary action should be used only when necessary and in accordance with applicable contracts, laws, regulations and policies. Such actions should not just discipline, but should encourage personal growth and individual responsibility. Staff members authorized to impose discipline should act in a prompt, fair and problem-solving manner.

School personnel administering student discipline should consider:

- The student's age, and prior disciplinary record.
- The nature and circumstances of the offense.
- The effectiveness of any prior discipline.
- Information from parents/legal guardians, teachers or others, as appropriate.
- Other extenuating circumstances.

Interventions

For students, these can range from an oral warning to permanent school suspension. Disciplinary action for staff will conform to law and applicable contracts. Visitors will be asked to leave the building. **Attachment D** more fully describes the possible interventions.

Procedures

All disciplinary action should adhere to District contracts, regulations and policies. Students accused of misconduct should be told by authorized personnel of the nature of the accusation. If necessary, authorized school staff should investigate the facts surrounding the alleged misconduct. Students will have an opportunity to tell their version of the events. Depending on the nature of the misconduct, students may be entitled to additional rights before an intervention is imposed. **Attachment G** more fully describes disciplinary procedures.

Minimum Suspensions

A student who brings a weapon to school (including but not limited to a weapon under the Gun Free Schools Act) will be suspended for at least one calendar year, unless the Superintendent modifies the penalty based upon the student's age, prior disciplinary record, the belief that other forms of discipline may be more effective, other relevant information from parent(s)/legal guardian(s), teacher(s) or others, or other extenuating circumstances. A student who commits any other violent act or who repeatedly and substantially disrupts the educational process will be suspended for at least five days, unless the Superintendent modifies the penalty, based upon the factors listed above. **Attachment H** more fully describes minimum suspensions.

Alternative Instruction for Disciplined Students

The District will provide immediate, alternative instruction to all students removed from classes by teachers or suspended from school.

Referrals

Students may be referred for counseling, a Person in Need of Supervision (PINS) petition through Family Court, or juvenile delinquency proceedings. **Attachment I** describes when students may be referred to such counseling or proceedings.

Disciplining Students with Disabilities

Students with known or suspected disabilities who are determined to have committed an act of misconduct may be referred to the District's Committee on Special Education (CSE). A student will not be disciplined if the CSE determines that the conduct stems from the student's disability. But when the CSE determines that discipline is allowed, it will conform to the federal and state laws and regulations governing the discipline of students with disabilities. Such students will not receive harsher disciplinary interventions than students who are not disabled. **Attachment J** describes the specific policies for disciplining students with disabilities.

Use of Physical Force

Corporal, or physical punishment, is strictly forbidden. However, reasonable physical force may be used to:

- Protect oneself or others from physical injury.
- Protect another student, teacher or any other person from physical injury.
- Protect the property of the school or of others.
- Restrain or remove a disruptive or violent student who refuses to refrain from disruptive or violent acts where methods not involving the use of physical force cannot be reasonably employed to achieve the aforementioned purposes.

The District will file reports on incidents of the use of physical force with the Commissioner of Education in accordance with Commissioner's Regulations. The Building Principal or designee is responsible for enforcing these rules, as described in **Attachment K**.

➤ VIII. Student Searches and Interviews

Searches

The superintendent, building principals and assistant principals, may search students and their possessions for illegal matter, matter that threatens the health, safety, welfare or morals of fellow students or matter that violates this code, if there is reasonable individualized suspicion to believe a student is violating a law or this Code of Conduct. If a search is warranted, it must be reasonable in scope.

School computers, desks, lockers and storage spaces are school property and may be opened and inspected by school officials from time to time without prior notice or student consent, but mindful of the student's rights and the nature of the school as an educational institution.

Questioning

School officials may question students about possible violations of school rules. The student's parents/legal guardians may be contacted, however, there is no right for a student's parents/legal guardians to be contacted while school officials are investigating violations of school rules.

Law enforcement may enter the schools if a crime has been committed on school property, if they have an arrest or search warrant, or if they have been invited by school officials. Prior to questioning students, law enforcement must give students their "Miranda rights" and school administrators or law enforcement must diligently try to notify the student's parents/legal guardians and give them the opportunity to be present.

Child Protective Services (CPS) may interview students on school property without notification to the parents/legal guardians regarding allegations of suspected child abuse, maltreatment or neglect (including educational neglect).

Attachment L more fully describes the rules governing student searches and questioning.

IX. School Visitors

The Board encourages parents/legal guardians and other community members to visit our schools to observe the work of students, teachers and other staff. All visitors must first report to the office and obtain authorization for being on school premises. The building principal or their designee is responsible for all persons in the building and on the grounds. **Attachment M** more fully describes the policy governing school visitors.

X. Public Conduct on School Property

The District is committed to providing an orderly, respectful and safe environment that is conducive to learning. All persons on school property or attending a school function, whether on or off of school property, shall conduct themselves in a respectful and orderly manner.

No person, either alone or with others, while on school property or attending a school function, shall:

- Intentionally injure or threaten to injure any person.
- Intentionally damage or destroy school property or the property of others, or remove or use such property without authorization.
- Disrupt the orderly conduct of classes, school programs and activities.
- Distribute or wear materials that are obscene, advocate illegal action, appear libelous, obstruct the rights of others or are disruptive to the school program.
- Intimidate, harass or discriminate against any person on the basis of, for example, actual or perceived race, color, creed, weight, national origin, ethnic group, religion, religious practice, age, gender, sexual orientation or disability, prohibit denigration of a student's physical size/shape or any other discriminatory reason.
- Harass, which includes a sufficiently severe action or a persistent, pervasive pattern of actions or statements (verbal, by electronic or other means), an identifiable individual or group which is intended to be, or which a reasonable person would perceive as ridiculing or demeaning.
- Intimidate, which includes engaging in actions or statements that put an individual in fear of bodily harm, including threats.
- Enter any school property without authorization or remain in any school premises after it is closed.
- Obstruct the free movement of any person.
- Violate traffic laws, parking regulations or other vehicle restrictions.
- Possess, consume, solicit a sale, sell, buy, distribute or exchange alcoholic beverages, any form of tobacco including but not limited to, cigarettes, smokeless tobacco, e-cigarettes and electronic smoking devices, or controlled substances (including but not limited to synthetic drugs such as synthetic cannabinoids), or be under the influence of the above.
- Possess, display or use weapons (unless specifically authorized by the District).

- Loiter, gamble, litter or spit.
- Refuse to comply with reasonable directives of school officials while they are performing their duty.
- Willfully incite others to commit any acts prohibited by the Code of Conduct.
- Violate any federal or state law, local ordinance or Board policy.

XI. Dissemination and Review of Code

The school district will educate the community about this Code of Conduct by:

- Providing a summary of the code to all students and parents/legal guardians at the beginning of each school year, including a form encouraging comments on how to improve or change the code.
- Providing the code to all students and parents/legal guardians at the beginning of each school year.
- Providing a summary of the Code of Conduct written in a plain-language age-appropriate manner to students at a school- or grade-level assembly or within the classroom held at the beginning of the school year.
- Providing copies of the code, including any amendments, to all school personnel as soon as practical after adoption.
- Providing new employees with a copy of the code when they are hired.
- Providing copies of the code to any student, parent/legal guardian, or community member who asks for one.

Copies of the complete code are available on the District website. **Attachment N** more fully describes the district's plan for educating the community about the Code of Conduct.



IMPORTANT CONTACT INFORMATION

District Office

Street Address: 1 Eugene L. Brown Drive, New Paltz, NY 12561

Mailing Address: 196 Main Street, New Paltz, NY 12561

Superintendent

Interim Superintendent of Schools, Dr. Bernard Josefsberg (845) 256-4020
Administrative Assistant to the Superintendent, Sandra Ermo (845) 256-4020
District Clerk, Sandra Ermo (845) 256-4020

Instructional & Student Support

Interim Deputy Superintendent, Ann Sheldon (845) 256-4030
Supervisor of Elementary Education, Lljaira Dessereau (845) 256-4033
Director of Pupil Personnel Services & Special Education, Dr. Janety Encarnación (845) 256-4040
Director of Student Support Services & Community Engagement, Fredericka Butler (845) 256-4046
Special Education K-5 Coordinator, Kathleen Clark (845) 256-4041
Special Education 6-12 Coordinator, Kathleen Coughlin (845) 256-4047
Central Registration Registrar, Jaclyn Tiano (845) 256-4040

Business & Operations

Assistant Superintendent for Business, Debra Kosinski (845) 256-4010
Facilities & Operations Director, Guy Gardner (845) 256-4090
Food Services Director, Sheila Moran (845) 256-4050
Tax Collector, Tina Long (845) 256-4017
Facilities Use (845) 256-4090

Athletics

Health, Physical Education, & Athletics Director, Gregory Warren (845) 256-4151
Sports Hotline (845) 256-4045

Transportation

Transportation Director, Maureen Ryan (845) 256-4070
Transportation Assistant Director, Kelli Ricci (845) 256-4070



Visit the NPCSD website at www.newpaltz.k12.ny.us

Duzine Elementary School

Street Address: 31 Sunset Ridge, New Paltz, NY 12561

Mailing Address: 196 Main Street, New Paltz, NY 12561

Principal: Ross Hogan • Coordinator of Student Support Services: Jennifer Mojica

Main Office (845) 256-4350
Fax (845) 256-4359
School Nurse (845) 256-4360

Lenape Elementary School

Street Address: 1 Eugene L. Brown Drive, New Paltz, NY 12561

Mailing Address: 196 Main Street, New Paltz, NY 12561

Principal: Sean Inglee • Coordinator of Student Support Services: Jennifer Mojica

Main Office (845) 256-4300
Fax (845) 256-4309
School Nurse (845) 256-4310

Middle School

Street Address: 196 Main Street, New Paltz, NY 12561

Mailing Address: 196 Main Street, New Paltz, NY 12561

Acting Principal: Daniel Wetzel • Assistant Principal: Jessica Miller

Main Office (845) 256-4200
Fax (845) 256-4209
Guidance Office (845) 256-4220
School Nurse (845) 256-4210

High School

Street Address: 130 South Putt Corners Road, New Paltz, NY 12561

Mailing Address: 196 Main Street, New Paltz, NY 12561

Principal: Dr. Samuelle Simms • Assistant Principal: Kathleen Schneck-Suma

Main Office (845) 256-4100
Fax (845) 256-4109
Guidance Office (845) 256-4120
School Nurse (845) 256-4110



SCHOOL HOURS

	START	END
HIGH SCHOOL:	8:00 AM	2:20 PM
MIDDLE SCHOOL:	7:55 AM	2:35 PM
LENAPE:	9:15 AM	3:25 PM
DUZINE:	9:25 AM	3:35 PM

New Paltz

Central School District

196 Main Street
New Paltz, New York 12561
Tel. (845)256-4000 • Fax (845)256-4009
www.newpaltz.k12.ny.us

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