



NEW ★ PALTZ

CENTRAL SCHOOL DISTRICT

2023-2024
Calendar

New Paltz

www.newpaltz.k12.ny.us

SUPERINTENDENT'S MESSAGE

Dear Friends of the New Paltz Central School District,

Welcome back to another school year. While I hope that your summer was very enjoyable, I suspect that it was also very short. The good news is that although the warm weather is gone and students are back in school, there is still plenty of good work ahead of us and lots to enjoy.

I encourage all parents, students, employees, and community members to get fully involved in all that our outstanding school district has to offer. While providing our students with a world class education is our top priority, the activities that happen after the school day has ended are also very important. We hope all students will round out their education by participating in sports, drama, music, art, and other extracurricular activities. We hope parents and community members will come out and support our students in their concerts, plays, sports contests, and academic pursuits.

There is a lot going on at NPCSD and you don't want to miss any of it. Please hang this calendar in a prominent spot in your home and use it as a guide so you can be fully engaged in all our school has to offer.

Sincerely,

Stephen Gratto

The Superintendent of Schools is responsible to the Board of Education for the management and supervision of the school system. As the Chief School Administrator, the Superintendent advises the Board on all matters of policy and carries out the policies of the Board once they are adopted.

Responsibility for management of individual schools and programs within the school district is delegated to the building administrators and other supervisory personnel. Questions regarding an individual school should be directed to the building principal. Questions of a district-wide nature or problems that cannot be resolved at the building level should be referred to the Superintendent's Office.



MISSION STATEMENT

The New Paltz Central School District exists for the children of the community. The focus of its programs and activities is the commitment to measured excellence and continuous growth and development for all.

VISION

Our school community – students, staff, families, and community members – are citizens of the world, passionate about learning, and empowered to achieve their dreams.

Citizens of the World: responsible, ethical, contributing, participating members of local, national, and global communities who value all peoples and care about each other; we respect the environment, work to improve the society in which we live, and understand our role in it.

Passionate About Learning: confident and reflective, curious, nimble thinkers whose knowledge of the past makes them capable of questioning, analyzing, and assimilating new information. They are technologically creative and able to imagine alternatives to what is and what is yet to be. They also dare to be risk takers in crafting their futures.

Empowered: they are well prepared to be self-directed and expressive, to develop and use their personal skills and abilities, to be comfortable with change, achieve deep understanding, make informed and wise decisions, and to cooperate, collaborate, and compete. They live a healthy life style, are creative, and are empowered to achieve their dreams.

The Board of Education and administration believe it is important to have a clear direction for guiding the District in developing programs and beliefs. The Board of Education adopted the above Vision as a living draft that will continuously be revisited and revised.

Feedback and input is welcome and the Board of Education encourages anyone with ideas to attend a Board meeting or contact the Board of Education via e-mail at boe@newpaltz.k12.ny.us, via phone at (845) 256-4020, or via mail at 196 Main Street, New Paltz, NY 12561.

GUIDING PRINCIPLES

The following Guiding Principles have been adopted by the Board of Education and will help to guide their decisions and focus for the school year:

- To maintain a focus on learning and success for all.
- To create a cohesive and inclusive culture PK-12, across buildings and departments.
- To empower and create success for disengaged and disenfranchised students.





CENTRAL ADMINISTRATION TEAM

Superintendent of Schools

Stephen Gratto(845) 256-4020

Deputy Superintendent

Dr. Linda Oehler-Marx(845) 256-4030

Assistant Superintendent for Business

Debra Kosinski(845) 256-4010

Director of Pupil Personnel Services & Special Education

Kathleen Coughlin(845) 256-4040

Special Education

Kathleen Clark, Pre-K–5 Coordinator(845) 256-4041

Dr. Tara LaMonica, Grade 6–12 Coordinator(845) 256-4047

Health, Physical Education & Athletics

Gregory Warren, Director(845) 256-4151

Sports Hotline(845) 256-4045

Technology

Keith Baisley, Director of Integrated Technology(845) 256-4066

Transportation

Maureen Ryan, Director(845) 256-4070

Kelli Ricci, Assistant Director(845) 256-4070

Facilities & Operations

Guy Gardner, Director(845) 256-4090

Food Services

Sheila Moran, Director(845) 256-4050

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NEW PALTZ CENTRAL SCHOOL DISTRICT FOUNDATION FOR STUDENT ENHANCEMENT

The New Paltz Central School District Foundation for Student Enhancement is an independent, nonprofit organization that was formed in 2011 by community members concerned about preserving the superior quality of New Paltz Schools.

Its primary focus is to enhance the educational opportunities in the District by funding innovative projects that go beyond the scope of the current curriculum. These projects are created by the District's own teachers, with an emphasis on sustainable, forward-thinking initiatives.

The core of our mission is to help provide a more well-rounded and enriched experience, preparing those students for the real world.

For more information, please visit npschoolfoundation.org.

EDUCATIONAL STANDARDS

The District's Educational Standards provide focus and direction for our decisions, actions, and programs for the future. These standards address the following six areas of focus:

► Core Intelligence

Standard 1.0: All policies, decisions, agreements, and procedures developed and implemented by policy makers and leadership in the New Paltz Central School District are compatible with the mission, vision, and guiding principles, and enhance and assure the learning and success for all students.

► Program Coherence

Standard 2.0: All programs, curriculum, and instructional strategies employed within the District are coherent and provide the learners with the knowledge, skills, and dispositions that are expected of the citizens of the future; are founded on strategies that lead learners to the highest levels of understanding, empathy, and self-knowledge; and empower learners to be curious, self-directed,

responsible, ethical, confident, and reflective who have a love of learning.

► Teacher Skill and Competency

Standard 3.0: All teachers in the District demonstrate a thorough knowledge and understanding of the content area they teach, knowledge and application of current learning theories and principles, and proficiency in conducting, guiding, and assessing the teaching and learning process.

► Learning Environment

Standard 4.0: A safe and supportive learning environment is sustained throughout the District to promote inquiry and learning for all.

► Leadership Capacity

Standard 5.0: Leadership within the District is collaborative, aligned with the district mission and vision, invites staff input in collegial inquiry and decision making, and promotes excellence to enhance and to improve student learning.

► Resources

Standard 6.0: The District assures that all resources (human, physical, and financial) are allocated and provided equitably, efficiently, and in a timely fashion, to support and enhance student learning.

Standard 7.0: The District is a valued resource within the community.

BOARD OF EDUCATION

► Duties

The Board has legal responsibility for the operation of the entire district. The Board establishes the policies under which the school district is operated, and the Superintendent of Schools is responsible for administering the school program within the context of these policies.

The Board's duties are derived from the State Constitution, the laws of New York State, and rulings of the New York State Commissioner of Education. The Board's four main areas of responsibility are to establish all school district policies, to develop an annual budget for public approval, to approve or disapprove the Superintendent's recommendations regarding personnel matters, and to approve or disapprove the Superintendent's recommendations regarding many contracts the district must enter into.

The Board encourages parents and residents who have a concern about school matters to try first to resolve the problem at the level most directly involved, which is usually the classroom teacher or the principal. If a satisfactory solution cannot be reached at this level, contact the Superintendent of Schools.



Johanna Herget
President
Term 2021-2024



Heather O'Donnell
Vice President
Term 2021-2024



Liz Bonhag
Trustee
Term 2023-2026



Jason Clark
Trustee
Term 8/21/23-5/21/24



Heather Kort
Trustee
Term 2023-2026



Glenn LaPolt
Trustee
Term 2021-2024



Matthew Williams
Trustee
Term 2022-2025

► Meetings

Board of Education meetings are generally held on the first and third Wednesdays of each month unless otherwise noted in this calendar. Residents of the district are invited to attend the meetings and may speak during the public comment portion of the meeting.

► Committees

The Board of Education has created committees of the Board for the purpose of undertaking a specific task in connection with Board activity. Examples of these committees include the Audit Committee, Facilities Committee, Policy Committee, and the Racial Equity Initiative Advisory Committee (REIAC). These committees consist of less than a quorum of full membership, and community members may serve on these committees as well. Appointments are made annually.

► Voting in School District Elections

The Budget Vote and Board of Education Election for the 2024-2025 school year will be held on **Tuesday, May 21, 2024**, in the New Paltz High School Gymnasium. Polling hours are 7 AM to 9 PM. Board of Education candidate petitions are due by 5 PM on **Monday, April 22, 2024**.

You are entitled to vote in school district elections if you are a qualified voter. A qualified voter is a person who is a citizen of the United States, at least 18 years old, and a resident of the school district for at least 30 days prior to the vote.

Absentee ballots are available and may be obtained from the District Clerk if the voter is unable to appear in person on the day of the election/vote.

DUZINE ELEMENTARY SCHOOL

School Hours: 9:25 AM to 3:35 PM
Doors Open for Students: 9:10 AM
Staff Hours: 8:50 AM to 3:45 PM

31 Sunset Ridge, New Paltz, NY 12561
Duzine Main Office: (845) 256-4350



Principal Ross Hogan



Assistant Principal
Lljaira Dessereau



Principal Sean Inglee

LENAPE ELEMENTARY SCHOOL

School Hours: 9:15 AM to 3:25 PM
Doors Open for Students: 9:05 AM
Staff Hours: 8:40 AM to 3:35 PM

1 Eugene L. Brown Drive, New Paltz, NY 12561
Lenape Main Office: (845) 256-4300

NEW PALTZ MIDDLE SCHOOL

School Hours: 7:55 AM to 2:35 PM
Doors Open for Students: 7:30 AM
Staff Hours: 7:40 AM to 2:45 PM

196 Main Street, New Paltz, NY 12561
MS Main Office: (845) 256-4200



Principal
Ann Sheldon



Assistant Principal
Jessica Miller



Principal
Dr. Samuelle Simms



Assistant Principal
Kathleen Schneck-Suma

NEW PALTZ HIGH SCHOOL

School Hours: 8:00 AM to 2:20 PM
Doors Open for Students: 7:30 AM
Staff Hours: 7:45 AM to 2:50 PM

130 South Putt Corners Road, New Paltz, NY 12561
HS Main Office: (845) 256-4100

Mailing Address for All Schools:

196 Main Street
New Paltz, NY 12561



Duzine/Lenape Parent Teacher Association ★ (845) 288-1PTA ★ www.newpaltz.k12.ny.us/dzlnpta

duzine.lenape.pta@gmail.com

President: Jackie Hersh ★ Co-Vice Presidents: Rafaella Zaccaria & Lindsey Williams

Secretary: Sarah Ricketson ★ Treasurer: Molly Carrera

The Duzine/Lenape PTA proudly represents the New York State and National PTA in supporting excellence in education. Our PTA is unique in that we have one PTA for two schools. Throughout the year, our PTA helps coordinate a diverse array of school functions, cultural arts experiences and field trips that enrich the education and lives of our children. This cannot be done without the help of the many PTA volunteers such as parents, grandparents, teachers, administrators, and community members. Please consider helping your PTA, no matter how big or how small.

Follow us on Facebook & Instagram

MS Parent Teacher Association ★ www.npmspta.org ★ npz.ms.pta@gmail.com

Co-Presidents: Janine Manley & Jessica Herron ★ Vice President: Nora Scandariato ★ Secretary: Christina Vasquez ★ Treasurer: Erin Korey

The New Paltz Middle School PTA helps to enrich the academic programs of the student community by providing scholarships for field trips and contributing funds to the cultural arts programs. We also provide volunteers to support the book fairs, the school store, fundraising initiatives, and other school events. All are welcome at our meetings! **Follow us on Facebook & Instagram**

HS Parent Teacher Student Association ★ hsptsa@npcsd@gmail.com

President: Aimee Hemminger ★ Secretary: Jenn Voorhis ★ Treasurer: Colleen Oremus

The New Paltz High School PTSA is working to bring the home and school into a closer relationship, to promote a positive school environment, and to build and maintain positive community relations. The PTSA is an active organization which contributes significantly and in many different ways to the educational programs in our District. We believe it is important that parents, teachers, and students work together to enrich the education experience of our youth. **Follow us on Facebook**

New Paltz Arts in the Schools Association

Board: Jen Castle, Jennifer Voorhis, Aimee Hemminger ★ npasa.npcsd@gmail.com

NPASA's mission is to promote, support and advocate for the enrichment of fine, visual, literary, dramatic and music arts K-12 programs in the NPCSD. We are a volunteer-run "booster" organization for the NPCSD. **Follow us on Facebook & Instagram**

A for New Paltz Schools!

New Paltz High School (NPHS) is currently one of the best high schools in New York State, according to Niche (www.niche.com), an online database that helps users compare the relative merits of various schools and neighborhoods. According to this highly competitive list, NPHS was ranked 168th of 1,255 public high schools. NPHS is also cited as the top high school in Ulster County in 2023. Niche awarded NPHS an overall grade of "A" by taking into account a wide range of factors, including academics, teachers, clubs and activities, diversity, college readiness, and health and safety. In addition to reviews and survey responses from parents, students, and residents, the ranking process included an analysis of test scores, college data, and statistics from the U.S. Department of Education.

The New Paltz Central School District also fared well on the 2023 Niche list, with an impressive grade of "A" as a district overall.

► Central Registration for New Students

Parents of elementary, middle and high school children (Grades 1 through 12) should contact the Central Registrar at (845) 256-4040 to enroll their children in school. Central Registration is located in the Pupil Personnel Services Office at the District Offices, 1 Eugene L. Brown Drive, in New Paltz.

In order to register, parents must have proof of a student's birth, proof of immunizations, and two acceptable proofs of residency. Guardians or agencies must have a court order assignment and/or Department of Social Services assignment that states they have authorization to act on behalf of the State of New York.

All new entrants are required to have a physical examination within 12 months prior to entering the District. Proof of this examination must be presented within 30 days of the time the student enters the school.

New York State Education Law also requires that each public school district account for the education of all resident minors. If your child attends a nonpublic school and has not previously been registered with the school district, please contact the registrar.

If your child is to be homeschooled, they must be in compliance with New York State Part 100.10 Home Instruction regulations by submitting an individualized home instruction plan (IHIP). For further information, please contact the registrar.



► Age and Residency Requirements

According to Education Law, a student who becomes six (6) years of age by December 1st in any school year is required to attend full-time instruction from the first day that schools are in session in September of such school year.

In accordance with Education Law Section 3205(3), the Board of Education shall require minors who are not employed to attend full-time instruction until the end of the school year in which the student turns seventeen (17) years of age.

All district residents who are between the ages of five (5) years and twenty-one (21) years and who have not received a high school diploma are entitled to enroll in the District.

► Kindergarten Registration

Students who will be five (5) years old on or before December 1, 2023 are old enough to attend kindergarten in the 2023-24 school year.

Students who will be five (5) years old on or before December 1, 2024 are old enough to register for kindergarten in the 2024-25 school year. Kindergarten Registration for the 2024-25 school year is by appointment only and will begin on January 29, 2024. Kindergarten screening is also by appointment only and will be held April 15-19, 2024.

For questions about kindergarten registration, please contact the Duzine Main Office at (845) 256-4350.

► Pre-Kindergarten (Pre-K)

The District is pleased to offer full-day Pre-K at no cost to parent or guardians. Pre-K is available to all New Paltz residents who will be four (4) years old by December 1st of the school year for which they are registering. See website for details.

► Special Education Services

Children with special needs may be entitled to additional services from the school district in which they reside. If your child has special needs, please contact the office of Pupil Personnel Services & Special Education at (845) 256-4040.

Referrals for preschool or school-age children:

If a student's parent or guardian, a professional staff member of the school district of residence, or the public or private school the student legally attends, suspects the student possesses a disability that affects the student's educational performance, they may refer the student to the Committee on Special Education for an individual evaluation. Send a letter or email to the Director of Pupil Personnel Services and Special Education or the Coordinator of Special Education for the grade level the student attends (or is eligible to attend if not yet in school). Determination of eligibility for special education programs and services will be made by the Committee on Special Education.

Parents or guardians of newly enrolled students may obtain additional information regarding the referral and evaluations of students suspected of or having disabilities by reviewing the publication "*Special Education in New York State for Children Ages 3-21: A Parent's Guide*" at <https://www.p12.nysed.gov/specialed/publications/policy/parentsguide.pdf> and/or by reviewing the *Procedural Safeguards Notice* at <https://www.p12.nysed.gov/specialed/formsnotices/documents/NYSEDProceduralSafeguardsNoticeJuly2017v2.pdf>, or by contacting the office of Pupil Personnel Services & Special Education.



HEALTHY STUDENTS & HEALTH EXAM REQUIREMENTS

Please take a moment to review the following policies regarding student health and dental examinations. Contact the Nurse's Office at your child's school if you have any questions.

Duzine: (845) 256-4360

Lenape: (845) 256-4310

Middle School: (845) 256-4210

High School: (845) 256-4110

► Physical Examination Requirements

All students are required to have a physical examination when they:

- ★ Enter the school district for the first time.
- ★ Enter Grades Pre K or K, 1, 3, 5, 7, 9 & 11.
- ★ Participate in interscholastic sports.
- ★ Need working papers.
- ★ Are referred to/by the Committee on Special Education.
- ★ Are deemed necessary by the school authorities to determine a child's education program.

The physical examination may be performed by the District-appointed physician or by a physician, physician's assistant, or nurse practitioner licensed to practice medicine in New York State. Exams given by a NYS physician who is not the District designee must be reported on the **Required New York State Health Examination Form**, and be given not more than 12 months prior to the start of the school year. The District health form can be found on the District website under Our Departments/Health & Nursing.

Education Law 903 requires health certificates be submitted within 30 days of the start of the school year. If a school physical is not provided during a mandated year your child's building nurse will arrange one with our school physician.

During the year school nurses are required to perform mandatory screenings, including vision, hearing, and scoliosis for certain grades. Please contact your school health office for more information regarding screenings.

► Dental Certificates

NYS Law (Chapter 281) requires schools to request an oral health assessment for all students entering grades K, 2, 4, 7, and 10. Dental Health Certificates can be found on the District website under Our Departments/Health & Nursing and should be submitted along with the student's health certificate. A list of dentists can be provided upon request.

► Immunization Requirements

All students are required to provide to their respective Health Office proof of immunization prior to being allowed entry. No child will be admitted to school or allowed to attend school without certification of New York State required immunizations. The District is required to provide the Ulster County Health Department with the name and address of any child denied admission or attendance due to lack of immunization.

Acceptable proof of immunization includes:

- ★ An immunization certificate signed or stamped by your health care practitioner.
- ★ A record issued by NYSIIS or CIR from NYC or an official immunization registry from another state or official record from a foreign country.
- ★ An electronic health record from your provider's office.
- ★ Official school health record (paper or electronic) which includes the name of immunization, date given and name of the health practitioner who administered the immunizing agents.
- ★ A blood test (titer) lab report that proves your child is immune to the diseases (MMR, Varicella and Hepatitis B ONLY). For varicella (chicken pox), a note from your medical provider stating student had disease.
- ★ Written physician's statement of medical exemption by a physician licensed to practice in NY State. Medical exemptions to immunizations must be reissued annually, identify the immunization exempted, the medical contraindication for the exemption, and the length of time immunization is contraindicated. Please contact your school for the specific form. Medical exemptions to immunizations must be reviewed and approved by our district Medical Director in accordance with New York State Department of Health guidelines.

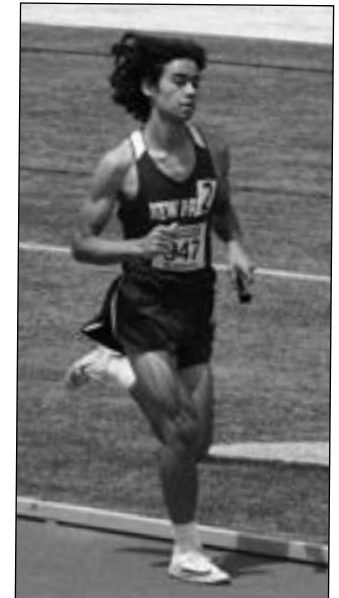
New York State immunization requirements can be found on the District website under Our Departments/Health & Nursing or at <https://www.health.ny.gov/prevention/immunization/schools/#1n1>.

► Concussion Management

New Paltz Central School District has always taken the approach that student safety is of the highest priority. The New Paltz School District recognizes that concussions and head injuries are commonly reported injuries in children and adolescents who participate in sports and recreational activities and can have serious consequences if not managed carefully. Therefore, the Board of Education has adopted *Policy 7522 Concussion Management* to support the proper evaluation and management of head injuries, including immediate removal from play, no activity until at least free of symptoms for 24 hours and cleared by a NYS licensed physician, and training for District-wide personnel. This policy may be found on the District's website under Board of Education/District Policy Manual.

► Healthy Students

In January 2006, the New York State Education Department, in collaboration with the New York State Department of Health, began working with local education agencies in developing health and wellness policies. The intent of the legislation is for local school communities to model, foster, and teach children to eat well and be physically active in order to achieve a lifetime of good health. The Districtwide Wellness Policy, drafted by the District's Health Advisory Committee (HAC) and adopted by the Board of Education, will have the responsibility of studying the issues of nutrition, healthy living, and physical activities, and the impact these issues have on the District's children.



► Transportation Requests

Transportation requests for Private/Parochial schools are due in the Transportation Office before **April 1** for the following school year. The transfer points for Private/Parochial runs are located at New Paltz High School and both Lenape and Duzine Elementary Schools.

For information pertaining to the above, including transfer point times, call the Transportation Office at (845) 256-4070.

► Bus Routes

Routes are mailed to students in August. If you did not receive your child(ren)'s school bus route(s) by **August 29, 2023**, please call the Transportation Office at (845) 256-4070.

► Bus Safety Communication

All buses are equipped with two-way radio systems that provide instant and constant communication between bus drivers and the Transportation Office supervisory staff. This communication system ensures that all questions and concerns are addressed as quickly as possible. If you have a question or concern that needs to be addressed, contact the Transportation Office at (845) 256-4070.

Parents' Rights & Responsibilities

1. Parents have the right to choose not to put their child(ren) on the bus in the morning and to pick them up from school in the afternoon if they believe it is safer for them to transport their child(ren).
2. Parents are required to see that students are properly dressed for the temperature and wind chill.

► Behavioral Expectations

The bus driver is in charge of the bus and is responsible for the safety of students en route and while they are crossing the roads. Behavior that distracts the driver, and thus endangers the safety of the students on the bus, is prohibited. Students on school buses must obey the requests and directions of the bus driver.

Please review the following bus safety rules with your child in order to ensure a safe, comfortable ride for all. Students who choose not to follow these rules will be subject to disciplinary action, including bus suspension.

Parents/guardians will be contacted regarding inappropriate behavior on the bus. Your cooperation is greatly appreciated.

► Bus Safety Rules

- ★ No student may attempt to enter or leave the bus while it is in motion.
- ★ After boarding, students are to take their seats quickly and remain seated until they leave the bus.
- ★ If students live on the side of the road opposite that on which the bus stops, they must remain there until the bus stops and the bus driver directs them to cross. Students should cross 10 feet in front of the bus.
- ★ Students may not eat on the bus.
- ★ Students may not yell, fight, push, shove, wrestle, tease, or engage in name-calling.
- ★ Nothing may be thrown about on the bus or thrown out the window.
- ★ Students are expected to care for the bus and not litter or damage the bus in any way.
- ★ Students are to keep hands, arms, heads, and feet inside the bus at all times.

► What Can Be Brought on the Bus?

The New York State Department of Transportation and federal regulations PROHIBIT bringing large items and large musical instruments on school buses. All of the items that the student will be bringing to school should be packed in a carrying case, such as a tote bag or backpack, which must be small enough to be held on the student's lap. Large items and food for class parties may not be transported by school bus.

The following is a partial list of what is allowed on the bus if held on lap: piccolo, oboe, flute, soprano clarinet, bassoon, snare drum, alto saxophone, trumpet, violin, and viola. Service animals are allowed when accompanying a student.

Large items are not allowed on the bus. These include, but are not limited to: alto clarinet, bass clarinet, contra bass clarinet, baritone saxophone, cello, guitar, French horn, tenor saxophone, tuba, baritone horn, string bass, trombone, large school projects, skateboards, lacrosse sticks, baseball bats, and skis and poles.

Other items not allowed on the bus include, but are not limited to, any weapons, pets or any live animals other than service animals, glass containers, and aerosol cans.



IT'S THE LAW! NEVER PASS A STOPPED SCHOOL BUS WHILE ITS LIGHTS ARE FLASHING!



DELAY/CLOSING/EMERGENCY

SCHOOL CLOSING HOTLINE: (845)256-4099

DELAYS AND CLOSINGS COMMUNICATIONS

Sign up for **Text Alerts:** <http://www.newpaltz.k12.ny.us/textalerts>

Visit the **District Homepage:** www.newpaltz.k12.ny.us

Call the **School Closing Hotline:** (845) 256-4099

► Announcements of School Delay/Closing

Student safety is always the highest priority when deciding whether to close or delay school in inclement weather. Please note: When school has been closed due to weather, all School and District Offices are also closed. All outside user group activities are also cancelled for the day/evening if school is closed.

You may also find school closing information at www.cancellations.com and on many of our local radio stations.

You can now sign up for text alerts at <http://www.newpaltz.k12.ny.us/textalerts> for closings and delays.

Or, you can visit the District homepage at www.newpaltz.k12.ny.us or call the School Closing Hotline at (845) 256-4099.

► Emergency Procedures

Should there be an emergency situation, as soon as information is available it can be found by calling our emergency hotline at (845) 256-4099. Email and text alerts will be sent.

► Student Emergency Information Sheets

For the safety of your child, it is extremely important that he/she has an emergency information sheet on file in the Nurse's Office. If any changes should occur during the course of the school year, such as a change of address, telephone number (home or parent/guardian work number), or contact person, please notify the school nurse immediately. You can also update your information online in the parent portal at <http://ps.newpaltz.k12.ny.us> (you must use a computer, not a cell phone). It is imperative that this form is completed and returned promptly and kept up to date. Please remember to include all phone numbers requested, as well as a contact outside your immediate family.

► Guidelines Used to Delay or Close School

The guidelines and procedures presented in this notice will be followed except in very unique circumstances which would cause school officials to take alternate action. You are asked to familiarize yourself with these procedures.

1. **SURFACES:** Road conditions, school driveways, and parking lots need to be declared safe for use by the responsible governmental units.
2. **ICE:** Surfaces must be sanded. It is expected that buses will not end the routes with the sanded surface covered by new icing.
3. **AFTER SCHOOL STARTS:** When a storm arrives after school starts, the schools will remain open unless a heavy snowfall or other severe weather is predicted to continue into the afternoon hours. If this is the case, then the schools may close earlier. The Transportation Office will notify the radio stations of early dismissal times. Lunches will be served prior to dismissal whenever possible. Email and text alerts will be sent.



FOOD SERVICES

(845)256-4050

► Daily Breakfast & Lunch Prices

School	Breakfast	Lunch
Duzine & Lenape	\$2.30	\$3.30
Middle School	\$2.55	\$3.55
High School	\$2.55	\$3.55
Student Milk	\$0.75	

Reduced Rates for Breakfast & Lunch

Daily.....\$0.00

There is still a charge for à la carte items.

À la carte items include but are not limited to: snacks, bottled water, second breakfast, second lunch, extras, and doubles. Any allergies for students must be updated with your school nurse. Parents can still access myschoolbucks.com and create an account for their child. This tool allows parents to manage their students school meal account easily and conveniently.

► Free & Reduced Applications

Applying for meal benefits is still very important. By applying for meal benefits you may be eligible for the following:

- ★ P-EBT Funding
- ★ Free or Reduced Fees for Sports
- ★ Reduced Registration Fees for AP, SAT, and or AP Tests
- ★ Discounted Rates on College Application Fees

Additional information can be found on our school website www.newpaltz.k12.ny.us under Food Services Department. For additional assistance, questions, or concerns, please call the Food Service Office at (845) 256- 4050.

► Nutrition

Our daily menu of breakfast and lunch meals are carefully analyzed for nutritional content. Your children are receiving well-balanced meals which give them the fuel they need for the day. The Food Service Department continues to be committed to providing your child with safe and nutritious meals for the upcoming school year. To ensure everyone's safety, we will be following all CDC, SED, and Department of Health safety measures for food handling. All meals will be prepared with the utmost of care and safety with minimal handling and processing.

INTERSCHOLASTIC ATHLETICS

Opportunities to participate in 51 interscholastic sports will be offered during the 2023-2024 school year, provided there is adequate participation and enough certified coaches to cover the teams.

Game and practice schedules and other important information pertaining to Athletics can be found on the District website under Our Departments/Athletics.



Fall Sports

► Fall Sports Start Dates

Varsity Football: **August 19, 2023**
All Other Varsity and JV: **August 21, 2023**
Modified: **September 6, 2023**

High School Fall Sports

Varsity Boys & Girls Cross Country
Varsity Football
Varsity Boys Golf
Varsity/JV Boys & Girls Soccer
Varsity Girls Swimming
Varsity Girls Tennis
Varsity/JV Girls Volleyball

Middle School Fall Sports

Modified A Football
Modified Boys & Girls Soccer
Modified Girls Volleyball
Modified Boys & Girls Cross Country

Winter Sports

► Winter Sports Start Dates

Varsity and JV: **November 13, 2023**
Modified: **November 20, 2023**

High School Winter Sports

Varsity/JV Boys & Girls Basketball
Varsity Gymnastics
Varsity Boys & Girls Nordic Ski
Varsity Boys Swimming
Varsity/JV Wrestling
Varsity Boys & Girls Indoor Track
Unified Bowling

Middle School Winter Sports

Modified Boys & Girls Basketball
Modified Wrestling

Spring Sports

► Spring Sports Start Dates

Varsity and JV: **March 11, 2024**
Modified: **March 18, 2024**

High School Spring Sports

Varsity/JV Baseball
Varsity/JV Softball
Varsity Boys Tennis
Varsity Boys & Girls Track
Varsity Girls Golf
Varsity Boys & Girls Lacrosse
Unified Basketball

Middle School Spring Sports

Modified Boys & Girls Track
Modified Softball
Modified Baseball
Modified A Boys & Girls Lacrosse

COLD WEATHER PROCEDURES FOR OUTDOOR ACTIVITIES

When harsh winter weather hits the region, the faculty and staff of the New Paltz Central School District make sure students are protected from the outdoor elements. District staff members follow strict guidelines to ensure students' safety during participation in outdoor activities such as physical education, clubs, and recess.

Guidelines include:

- ★ Outdoor activities are suspended when temperatures or wind chill is below 20 degrees Fahrenheit. The on-line forecasting system (found at www.weatherbug.com) is used to gauge local outside temperatures.
- ★ Students not properly dressed for outdoor activity will remain inside.

- ★ Students who feel cold or get wet are sent indoors.
- ★ Any students reporting pain or numbness are sent immediately to the nurse.
- ★ Outdoor activities may be suspended, regardless of temperature, if there is danger from high winds or snow and ice conditions.


Exceptions for sports and those activities that are specific to cold weather will follow the NYSPHSAA Wind Chill Procedures (found at www.nysphsaa.org).



In addition, students will be educated annually about the dangers of temperature extremes and instructed in how to prepare themselves to engage in activities under such conditions.

If parents have any concerns or questions about outdoor activities, they are invited to contact the principal of their child's school.



SEPTEMBER

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
AUGUST 2023 S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	OCTOBER 2023 S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31				1	2
3	4	5	6	7	8	9
	LABOR DAY SCHOOL & DISTRICT OFFICES CLOSED	SUPT CONF DAY-STAFF ONLY	First Day of School for Students Kindergarten 45-Minute Sessions BOE Mtg 5:30 pm	1/2 Day Kindergarten Only Pre-K 45-Minute Sessions	1/2 Day Pre-K & Kindergarten Only	
10	11	12	13	14	15	16
	1/2 Day Pre-K Only	MS PTA Mtg 6 PM @ MS Library		Special Education Parent Night 6:30-8:30 pm @ Virtual		
17	18	19	20	21	22	23
	HS DRAMA AUDITIONS	Duzine/Lenape PTA Mtg 6:30 pm @ DZ Library	BOE Mtg 5:30 pm HS Open House 6-8 pm	MS Open House 6-8 pm		
24	25	26	27	28	29	30
	HOLIDAY SCHOOL & DISTRICT OFFICES CLOSED	Title I Parent Mtg 6 pm @ DO Conf Room (LN)	Lenape Open House 6-8 pm	HS Underclassmen Picture Day Duzine Open House 6-8 pm		


OCTOBER

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4	5	6	7
	MS PICTURE DAY		BOE Mtg 5:30 pm	HS SENIOR PICTURE DAY		End of 5 Week Marking Period
8	9	10	11	12	13	14
	INDIGENOUS PEOPLES DAY SCHOOL & DISTRICT OFFICES CLOSED	MS PTA Mtg 6 PM @ MS Library			HS Homecoming Football Game & Dance	
15	16	17	18	19	20	21
		Duzine/Lenape PTA Mtg 6:30 pm @ LN Library	BOE Mtg 5:30 pm			
22	23	24	25	26	27	28
				Financial Aid Night 6:30 pm-8 pm @ HS	Duzine Picture Day Lenape Picture Day	
29	30	31			SEPTEMBER 2023 S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	
	New Paltz Halloween Parade: HS & MS Bands				NOVEMBER 2023 S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	


DECEMBER

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
NOVEMBER 2023 S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	JANUARY 2024 S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31			1	2	
3	4	5	6	7	8	9
HS NYSSMA ALL-STATE CONFERENCE @ ROCHESTER			BOE Mtg 5:30 pm		Duzine Picture Retake Day 9:30-10:30 am Lenape Picture Retake Day 12:30-1:30 pm	
10	11	12	13	14	15	16
	Gr 7/8 Winter Concert 6 pm @ HS	MS PTA Mtg 6 PM @ MS Library Snow Date Gr 7/8 Winter Concert 6 PM @ HS		HS Winter Concert 7 pm	End of 15 Week Marking Period	
17	18	19	20	21	22	23
	Gr 5 Winter Concert 6 pm @ HS Gr 4 Winter Concert 7:15 pm @ HS HS MUSICAL AUDITIONS	Snow Date Gr 5 Winter Concert 6 pm @ HS Snow Date HS Winter Concert 7 pm Snow Date Gr 4 Winter Concert 7:15 pm @ HS	Duzine/Lenape PTA Food Drive Ends BOE Mtg 5:30 pm		WINTER RECESS SCHOOL & DISTRICT OFFICES CLOSED	
24	25	26	27	28	29	30
31	WINTER RECESS SCHOOL & DISTRICT OFFICES CLOSED	WINTER RECESS SCHOOL & DISTRICT OFFICES CLOSED	WINTER RECESS SCHOOL & DISTRICT OFFICES CLOSED	WINTER RECESS SCHOOL & DISTRICT OFFICES CLOSED	WINTER RECESS SCHOOL & DISTRICT OFFICES CLOSED	


JANUARY

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	1 <i>NEW YEARS DAY SCHOOL & DISTRICT OFFICES CLOSED</i>	2	3 BOE Mtg 5:30 pm	4	5	6 Gr 5-9 All County Band Auditions @ Kingston																																																																																																		
7 Snow Date Gr 5-9 All County Band Auditions @ Kingston	8	9 MS PTA Mtg 6 PM @ MS Library	10	11 Gr 6 Winter Concert & School of Rock 6 pm @ HS Special Education Parent Night 6:30-8:30 pm @ Virtual	12	13																																																																																																		
14	15 <i>MARTIN LUTHER KING, JR. DAY SCHOOL & DISTRICT OFFICES CLOSED</i>	16 Duzine/Lenape PTA Mtg 6:30 pm @ LN Library Snow Date Gr 6 Winter Concert & School of Rock @ HS	17 BOE Mtg 5:30 pm	18	19	20																																																																																																		
21	22	23	24	25	26 End of Second Quarter ALL COUNTY JAZZ BAND FESTIVAL @ HIGHLAND	27																																																																																																		
28 Snow Date All County Jazz Band Festival @ Highland	29 Kindergarten Registration Begins	30	31			<table border="1"> <thead> <tr> <th colspan="7">DECEMBER 2023</th> <th colspan="7">FEBRUARY 2024</th> </tr> <tr> <th>S</th><th>M</th><th>T</th><th>W</th><th>T</th><th>F</th><th>S</th> <th>S</th><th>M</th><th>T</th><th>W</th><th>T</th><th>F</th><th>S</th> </tr> </thead> <tbody> <tr> <td></td><td></td><td></td><td></td><td></td><td>1</td><td>2</td> <td></td><td></td><td></td><td></td><td>1</td><td>2</td><td>3</td> </tr> <tr> <td>3</td><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td> <td>4</td><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td> </tr> <tr> <td>10</td><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td> <td>11</td><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td><td>17</td> </tr> <tr> <td>17</td><td>18</td><td>19</td><td>20</td><td>21</td><td>22</td><td>23</td> <td>18</td><td>19</td><td>20</td><td>21</td><td>22</td><td>23</td><td>24</td> </tr> <tr> <td>24</td><td>25</td><td>26</td><td>27</td><td>28</td><td>29</td><td>30</td> <td>25</td><td>26</td><td>27</td><td>28</td><td>29</td><td></td><td></td> </tr> </tbody> </table>	DECEMBER 2023							FEBRUARY 2024							S	M	T	W	T	F	S	S	M	T	W	T	F	S						1	2					1	2	3	3	4	5	6	7	8	9	4	5	6	7	8	9	10	10	11	12	13	14	15	16	11	12	13	14	15	16	17	17	18	19	20	21	22	23	18	19	20	21	22	23	24	24	25	26	27	28	29	30	25	26	27	28	29		
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18	19 <i>PRESIDENTS' DAY SCHOOL & DISTRICT OFFICES CLOSED</i>	20 Duzine/Lenape PTA Mtg 6:30 pm @ DZ Library	21 BOE Mtg/ 1st Budget Presentation 5:30 pm	22	23 MS MUSICAL (TENTATIVE)	24																																																																																																		
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Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
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3 Snow Date Gr 4 YEMS Festival @ Kingston NYSBDA MS AND HS HONOR BAND @ SYRACUSE	4	5 HS Scholarship Concert	6 BOE Mtg/ 2nd Budget Presentation 5:30 pm	7 MS Parent/Teacher Conferences 6-8 pm Snow Date HS Scholarship Concert	8 DZ/LN 1/2 Day for Students Duzine Parent/Teacher Conferences 1-3:45 pm Lenape Parent/Teacher Conferences 1-3:45 pm GR 4-12 ALL-COUNTY BAND FESTIVAL	9
10 Snow Date Gr 4-12 All-County Band Festival	11 Varsity/JV Spring Sports Begin	12 MS PTA Mtg 6 PM @ MS Library	13	14 Duzine Parent/Teacher Conferences 6-8 pm Lenape Parent/Teacher Conferences 6-8 pm	15 DZ/LN 1/2 Day for Students Duzine Parent/Teacher Conferences 1-3:45 pm Lenape Parent/Teacher Conferences 1-3:45 pm HS Jazz Cabaret 6:30 pm	16
17	18	19 Duzine/Lenape PTA Mtg 6:30 pm @ LN Library HS Parent Teacher Conferences 6-8 pm	20 BOE Mtg/ 3rd Budget Presentation/ Community Budget Forum 5:30 pm	21 HS MUSICAL 7:30 PM	22	23 HS MUSICAL 2 PM
24	25	26	27	28	29	30
31	SPRING RECESS SCHOOL CLOSED DISTRICT OFFICES OPEN	SPRING RECESS SCHOOL CLOSED DISTRICT OFFICES OPEN	SPRING RECESS SCHOOL CLOSED DISTRICT OFFICES OPEN	SPRING RECESS SCHOOL CLOSED DISTRICT OFFICES OPEN	HOLIDAY SCHOOL & DISTRICT OFFICES CLOSED	

APRIL

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday																																																																																																
	1	2	3 Kindergarten Reception A-L 10:30-11:30 am @ Duzine Kindergarten Reception M-Z 1:30-2:30 pm @ Duzine BOE Mtg/ Final Budget Presentation & Approval 5:30 pm	4	5	6																																																																																																
7	8	9 MS PTA Mtg 6 PM @ MS Library	10 Snow Date for Kindergarten Reception @ Duzine	11	12 End of Third Quarter	13																																																																																																
14	15	16 BOE Mtg/ BOCES County-Wide Vote 5:30 pm Duzine/Lenape PTA Mtg 6:30 pm @ DZ Library	17	18	19 HS/MS Report Card Distribution	20																																																																																																
KINDERGARTEN SCREENING @ DUZINE																																																																																																						
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	<p>DZ/LN/MS 1/2 Day for Students Gr 2 Fun in the Sun Gr 5 Moving Up Ceremony 10:30 am @ HS</p>	<p>DZ/LN/MS 1/2 Day for Students Gr 8 Moving Up Ceremony 9 am @ SUNY New Paltz</p>	<p>Last Day of School DZ/LN/MS 1/2 Day for Students HS/MS Report Card Distribution HS Graduation 6 pm</p>																																																																																							
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IMPORTANT INFORMATION, POLICIES & NOTICES

▶▶ State Income Tax ID#

State Aid to schools is based, in part, on the income of its residents. In order to receive proper credit, please record **tax number 427** on your tax return if you live in the New Paltz Central School District.

▶▶ Schools Against Violence in Education (SAVE)

All District-Wide SAVE documents are available for public review at the following locations: New Paltz Central School District Office, all individual School Building Offices, and on the district website.

▶▶ Section 504 of the Rehabilitation Act of 1973 (Refer to Policy 7621)

Section 504 of the Rehabilitation Act of 1973, commonly called “Section 504,” is a federal law that protects students from discrimination based on disability. Section 504 assures that students with disabilities have educational opportunities and benefits equal to those provided to students without disabilities. Students may be eligible for evaluation and reasonable accommodations to enable access to educational facilities, programs and services. To be eligible, a student must have a physical or mental impairment that substantially limits one or more major life activities. If you believe that your child may have a disability and be entitled to reasonable accommodations and/or services, please contact the Lljaira Dessereau at (845) 256-4305 for grades K-5 or David Rosenfeld at (845) 256-4226 for grades 6-12.

▶▶ Asbestos Notice

The New Paltz Central School District has developed and implemented an asbestos management plan. This plan is designed to effectively manage asbestos containing material in all school buildings. This plan is available for review by parents/guardians of all students in the School District. Please contact the Director of Facilities & Operations at (845) 256-4090 if you have any questions regarding this matter.

ACCESS TO STUDENT RECORDS/STUDENT DIRECTORY INFORMATION/STUDENT PRIVACY

(Refer to Policy 7250-Student Privacy and Protection Under ESSA, PPRA and FERPA)

▶▶ FERPA

The Family Educational Rights and Privacy Act (“FERPA”) affords parents/guardians and students over 18 years of age (“eligible students”) certain rights with respect to the student’s education records, including:

- The right to inspect and review the student’s education records within 45 days the School District receives a request for access. Parents/Guardians or eligible students should submit to the Principal a written request that identifies the record(s) they wish to inspect. The Principal will make arrangements for access and notify the parent/guardian or eligible student of the time and place where the records may be inspected.
- The right to request the amendment of the student’s education records that the parent/guardian or eligible student believes are inaccurate or misleading. Parents/Guardians or eligible students may ask the School District to amend a record that they believe

is inaccurate or misleading or otherwise. They should write to the Building Principal, clearly identify the part of the record they want changed and specify why it is inaccurate or misleading. If the School District decides not to amend the record, as requested by the parent/guardian or eligible student, the School District will notify the parent/guardian or eligible student of the decision and advise them of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent/guardian or eligible student when notified of the right to a hearing.

- The right to consent to disclosures of personally identifiable information contained in the student’s education records, except to the extent that FERPA authorizes disclosure without consent. One exception which permits disclosure without consent is disclosure to school officials with legitimate educational interests. A school official is a person employed by the School District as an administrator, supervisor, instructor or support staff member (including health or medical staff); a person serving on the Board of Education; a person or company with whom the District has contracted to perform a special task (such as an attorney, auditor, medical consultant, District’s insurance company, related service provider or therapist); or a parent or student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing their tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill their professional responsibility. Upon request, the School District discloses education records without consent to officials of another school district in which a student seeks or intends to enroll.
- The right not to have Directory Information disclosed without prior written consent. This School District designates the following items as Directory Information, and may disclose any of these items without prior written consent, unless notified to the contrary, in writing, by the parent/guardian or eligible student within 14 days of receipt of this notice:
 - student’s name
 - address
 - telephone listing
 - date and place of birth
 - major field of study
 - weight & height of members of athletic teams
 - participation in officially recognized activities and sports
 - degrees and awards received, picture and/or video picture
 - name of the educational agency or institution previously attended by the student
 - photographic/digital images, voiceprints, video and streaming video for instructional and school purposes
- The right to file a complaint with the U.S. Department of Education concerning alleged failure by the School District to comply with the requirements of FERPA. The name and address of the Office that administers FERPA is: Student Privacy Policy Office/U.S. Department of Education 400 Maryland Avenue, SW, Washington, DC, 20202.

➤ PPRA

The Protection of Pupil Rights Amendment (“PPRA”) affords parents and students over 18 years of age certain rights with regard to student surveys, instructional materials, physical examinations or screenings, and the collection, disclosure, or use of personal information. The District will provide you with the specific or approximate dates during the school year when any of the following are scheduled or expected to be scheduled.

1. Activities involving the collection, disclosure or use of personal information collected from students for the purpose of marketing or selling that information;
2. The administration of any survey containing:
 - Political affiliations or beliefs of the student or student’s parent;
 - Mental or psychological problems of the student or student’s family;
 - Sex behavior or attitudes;
 - Illegal, anti-social, self-incriminating, or demeaning behavior;
 - Critical appraisals of others with whom respondents have close family relationships;
 - Legally recognized privileged relationships, such as with lawyers, doctors, or ministers;
 - Religious practices, affiliations, or beliefs of the student or student’s parent; or
 - Income, other than as required by law to determine program eligibility.
3. Parent consent is required before students must submit to a survey that concerns one or more of the areas in #2 if the survey is funded, in whole or in part, by a program of the U.S. Department of Education.
4. Parents must receive notice and an opportunity to opt a student out of any other survey that concerns the areas in #2.
5. Parents must receive notice and an opportunity to opt a student out of any non-emergency, invasive physical exam or screening required as a condition of attendance, administered by a school and scheduled by the school in advance, and not necessary to protect the immediate health and safety of the student, except for any physical exam or screenings permitted or required under NYS law.
6. Parents must receive notice and an opportunity to opt a student out of activities involving collection, disclosure, or use of personal information collected from students for marketing or to sell or otherwise distribute the information to others. (This does not apply to the collection, disclosure, or use of personal information collected from students for the exclusive purpose of developing, evaluating, or providing educational products or services for, or to, students or educational institutions.)
7. Parents may inspect, upon request and before administration or use of:
 - Protected information surveys of students and surveys created by a third party;
 - Instruments used to collect personal information from students for any of the above marketing, sales, or other distribution purposes; and
 - Instructional material used as part of the educational curriculum.

You will have the opportunity to exclude your child from participating in any of the above activities, by notifying the district in writing. Please call or contact the principal of your child’s school if you have questions about this notice.



➤ Annual Professional Performance Review (APPR) of Teachers and Principals

Education Law 3012-c prohibits the disclosure of APPR of individual teachers and principals under the New York State Freedom of Information Law. However, parents/guardians of students in the District have the right, upon request, to review and receive the final quality rating and composite APPR effectiveness score of individual teachers and principals to which their children have been assigned for the current school year.

➤ Attendance (refer to Policy 7110 - Comprehensive Student Attendance)

Students are expected to attend all scheduled classes. Consistent with the importance of classroom participation, unexcused student absences, tardiness, and early departures will affect a student’s grade, including credit for classroom participation, for the marking period.

At the middle school/senior high school level, any student with more than 20 absences in a course (10 for a half-year course) may be denied credit for the course. Excused and unexcused absences will both count toward the 20 absence limit (or 10 for a half year course). The District will send home periodic letters to the parents of chronically absent students notifying them of the days of absence. Students and their parents who are nearing the 20 or 10 absent limits will be invited to an attendance conference where all extenuating circumstances, including doctor’s notes, will be considered.

Elementary students who miss more than 20 days of school will be considered chronically absent. Parents of students who are nearing the 20 day absent limit will be invited to an attendance conference where all extenuating circumstances, including doctor’s notes, will be considered.

► Body Mass Index Reporting

Because New York State is interested in data about children's health, schools are required to keep height and weight data and to calculate students' Body Mass Index (BMI). BMI is a way of checking for underweight or overweight children based on their height and weight. Some schools will be surveyed by the state Department of Health each year and asked to share the number of students they have in each of six possible BMI categories based on students' age and sex. If our district is surveyed by the state, we will only share group data (for instance, the number of second-grade boys whose BMI is below the fifth percentile), not individual data. However, if parents wish their child's data to be excluded from such group calculations, they may do so by contacting their child's school.

► Child Abuse Reporting

If you suspect a child is being abused or maltreated (neglected), report it by calling 1-800-342-3720, a toll-free 24-hour hotline operated by the New York State Office of Children and Family Services (OCFS). If you believe a child is in immediate danger, call 911 or your local police department. Information about reporting child abuse and maltreatment (neglect) is available online on the OCFS website at ocfs.ny.gov/programs/cps.

► Child Nutritional Program

In fulfilling its responsibilities under the National School Lunch and Breakfast Programs, the New Paltz Central School District agrees to:

- Serve meals free to any student who is a member of a family which has an annual income below the applicable family size income level adopted by the School District, as prescribed by the New York State Education Department.
- Prohibit the physical segregation of, or any other discrimination against, any student because of their inability to pay the full price of meals.
- Follow the hearing procedure outlined in District regulations for the appeal of decisions regarding eligibility.

The New Paltz Central School District assures the New York State Education Department Child Nutrition Program Administration that the School District will uniformly implement the regulation with respect to determining the eligibility of students for free meals in all National School Lunch and Breakfast Program participating schools under its jurisdiction.

Designated Official

The title of the official(s) who has been designated to determine which students are eligible for free meals under the regulations is the School Lunch Director.

Criteria for Determining Eligibility

The New Paltz Central School District will use the Federal Income Eligibility Guidelines for determining eligibility for free and/or reduced price meals. The only specific criteria to be used will be gross family income and the number of individuals in the family, and will be uniformly applied by all National School Lunch and Breakfast Program participating schools under the jurisdiction of the School District. The scale based on the above criteria may be changed from year to year by the New York State Education Department in accordance with the annual United States Secretary of Agriculture's guidelines. Any change in the scales will be submitted to each School District by the New York State Education Department for their adoption.

► Disclosure of Information to the Military

In the past, it has been the policy of the New Paltz Central School District to limit access to military recruiters about school and student information. However, pursuant to the Federal No Child Left Behind Act, and then the Every Student Succeeds Act, the New Paltz Central School District must disclose to military recruiters and institutions of higher learning, upon request, the names, addresses, and telephone numbers of high school students. The School District must also notify parents/guardians of their right and the right of their child to request that the District not release such information without the prior written parental consent. Therefore, if you, as a parent/guardian of a high school student, or a high school student, **wish to exercise your option to withhold your consent** to the release of the above information to military recruiters and/or institutions of higher learning, **you must complete, sign, date, and return the form provided by the High School Main Office, or send a letter to that effect to the attention of the High School Principal.**

► HIPAA Notice and its Application to the School Setting

HIPAA (the Health Information Portability and Accountability Act) is a federal law that imposes standards for the protection of individual health information. It is important to distinguish between HIPAA and FERPA (the Family Educational Rights and Privacy Act). Educational records that are subject to FERPA are expressly exempted from HIPAA's coverage. Therefore, the confidentiality and privacy of school health records that are part of the student's educational record are governed solely by FERPA. The passage of HIPAA does NOT change that in any way. HIPAA does, however, affect the nature of the exchange of information from the student's health care provider TO the school. Previous informal exchanges between health providers and school health staff are no longer permitted; explicit written authorization is required from the parent or guardian in order for information to flow to the school. For example, immunization records require such authorization. Within the school setting, FERPA continues to govern the exchange of health care information that is contained in the student's educational record. It is not necessary to obtain a release of information from a parent or guardian in order to share such information with school staff for the purposes of insuring the best and most appropriate care for a student.



► Children Experiencing Homelessness

The School District shall provide a public education to all persons between the ages of 5 and 21 who are legal School District residents. The parent/guardian of a child experiencing homelessness, or a child experiencing homelessness if no parent/guardian is available (unaccompanied youth), or the director of a residential program for runaway and youth experiencing homelessness established pursuant to Article 19-H of the Executive Law, in consultation with the child who is experiencing homelessness, where such child is living in such program, may designate either the school district of current location, the school of origin, or a school district participating in a regional placement plan as the district the child shall attend. All programs and services of the New Paltz Central School District are available to students experiencing homelessness and unaccompanied youth. Students have the right to be enrolled even though the admission requirements have not been completed and prior student records are not available, and the right to transportation to and from school.

For more information, contact the District Homeless Liaison at (845) 256-4040.

► Notice of Non-Discrimination

The District condemns and prohibits all forms of discrimination and harassment in educational programs, activities and services based on actual or perceived race (including traits historically associated with race such as hair texture and protective hairstyles) color, weight, national origin, ethnic group, religion, religious practice, disability, sexual orientation, gender (including identity and expression) or sex. If you believe that you have been discriminated against, you may make a claim that your rights have been denied.

A claim or grievance may be filed with the following individuals:

Civil Rights Compliance Officer (Title VI, Title IX, Section 504)

Dr. Linda Oehler-Marx, Deputy Superintendent.....(845) 256-4030

Alternate Civil Rights Compliance Officer (Title VI, Title IX, Section 504)

Kathleen Coughlin, Director of Pupil Personnel Services and
Special Education.....(845)256-4040

Title IX Complaint Officers

Dr. Linda Oehler-Marx, Deputy Superintendent.....(845) 256-4030

Llajaira Dessereau, Assistant Principal–Elementary.....(845) 256-4305

Section 504

Section 504 Coordinator (Grades K-5)

Llajaira Dessereau, Assistant Principal–Elementary.....(845) 256-4305

Section 504 Coordinator (Grades 6-12)

David Rosenfeld, School Social Worker.....(845) 256-4226

Section 504 Compliance Officer

Dr. Linda Oehler-Marx, Deputy Superintendent.....(845) 256-4030

► Parents Bill of Rights for Data Privacy and Security

Pursuant to Sections 2-c and 2-d of the Education Law and Part 121 of the Commissioner's Regulation, parents and students are entitled to certain protections regarding confidential student information. The District is committed to safeguarding personally identifiable information from unauthorized access or disclosure as set forth below:

1. A student's personally identifiable information cannot be sold or released for any commercial purposes;
2. Parents have the right to inspect and review the complete contents of their child's education record;
3. The District is committed to implementing safeguards associated with industry standards and best practice under state and federal laws protecting the confidentiality of personally identifiable information, including but not limited to, encryption, firewalls, and password protection when data is stored or transferred;
4. A complete list of all student data elements collected by the State is available for public review at www.nysed.gov/data-privacy-security/student-data-inventory or by writing to the Superintendent's Office, New Paltz Central School District, 196 Main St., New Paltz, NY 12561; and
5. Parents have the right to have complaints about possible breaches of student data addressed. Complaints should be directed to your child's building principal.
6. The District has entered into contracts with certain third party contractors who have been sent student data and/or teacher data and/or principal data. The following information about such contractors appears in the attachment to this document as required by law:
 - The names of the third party contractors, the exclusive purpose(s) for which the data will be used;
 - the commencement and termination dates of each such agreement;
 - A description of how the data will be disposed by the contractor when the contract purpose has been fulfilled;
 - The data storage and security measures undertaken.
7. Agreements with third party contractors will ensure that the subcontractors, persons or entities that the third party contractor will share the student data or teacher or principal data with, if any, will abide by data protection and security requirements.
8. A parent, student, eligible student, teacher or principal may challenge the accuracy of the student data or teacher or principal data that is collected by filing a written request with the Superintendent of Schools.

► Pesticide Annual Notification

New York State Education Law Section 409-H, effective July 1, 2001, requires all public and nonpublic elementary and secondary schools to provide written notification to all persons in parental relation, faculty, and staff regarding the potential use of pesticides periodically throughout the school year. The New Paltz Central School District is required to maintain a list of persons in parental relation, faculty, and staff who wish to receive 48-hour prior written notification of certain pesticide applications. The following pesticide applications are not subject to prior notification requirements:

- A school remains unoccupied for a continuous 72 hours following an application

- Anti-microbial products
- Nonvolatile rodenticides in tamper resistant bait stations in areas inaccessible to children
- Nonvolatile insecticidal baits in tamper resistant bait stations in areas inaccessible to children
- Silica gels and other nonvolatile ready-to-use pastes, foams, or gels in areas inaccessible to children
- Boric acid and disodium octaborate tetrahydrate; the application of EPA designated biopesticides
- The application of EPA designated exempt materials under 40CFR152.25
- The use of aerosol products with a directed spray in containers of 18 fluid ounces or less when used to protect individuals from an imminent threat from stinging and biting insects including venomous spiders, bees, wasps, and hornets
- In the event of an emergency application necessary to protect against an imminent threat to human health, a good faith effort will be made to supply written notification to those on the 48-hour prior notification list.

If you would like to receive 48-hour prior notification of pesticide applications that are scheduled to occur in your school, please contact the Director of Facilities & Operations at (845) 256-4090. Written notification must be provided to all persons in parental relation and staff at the following intervals throughout the school year: at the beginning of the school year; within two school days of the end of winter recess; within two school days of the end of spring recess; and within ten days of the end of the school year.

➤ Promotion and Placement (refer to Policy 7210 - Student Evaluation)

➤ Every Student Succeeds Act (ESSA) Parental Notification Regarding Highly Qualified Teachers

Upon parent/guardian request and in a timely manner, the District will provide information regarding the professional qualifications of the student's classroom teacher(s), including, at a minimum:

- Whether the teacher has met State qualifications and licensing criteria for the grade levels and subject areas in which the teacher provides instruction;
- Whether the teacher is teaching under an emergency license or waiver through which the State qualifications or licensing criteria have been waived;
- The baccalaureate degree major of the teacher and any other graduate certification or degree held by the teacher, and the field or discipline of the certification or degree; and
- Whether the child is provided services by paraprofessionals and, if so, their qualifications.

Additionally, schools that receive Title I funding shall provide each individual parent/guardian timely notice that the parent's/guardian's child has been assigned or has been taught for four or more consecutive weeks by a teacher who is not highly qualified, as per ESSA.

➤ Title I Parent and Family Engagement

The District will collaborate with parents and other family members to help students participating in Title I programs reach their full academic potential and to improve the District's overall academic quality. As part of its collaboration, the District will conduct outreach; plan and implement programs, activities, and procedures for parent and family member engagement; and consult meaningfully with parents and family members.

District-Wide Parent and Family Engagement

To facilitate parent and family participation, the District will:

- a) Involve parents and family members in jointly developing the Title I Plan, and its support and improvement plans, if any. If the parents or family members indicate that the Title I plan is not satisfactory, the District will submit their comments to the State Education Department along with the plan. Parent, family member and District participation may occur through activities such as Open House events, parent-teacher association (PTA/PTO) events, partnership team meetings;
- b) Improve student academic achievement and school performance through coordination, providing technical assistance, and giving support necessary to assist and build the capacity of all participating schools in planning and implementing effective parent and family engagement activities, which may include meaningful consultation with employers, business leaders, and philanthropic organizations, or individuals with expertise in effectively engaging parents and family members in education;
- c) Coordinate and integrate parent and family engagement strategies with other relevant federal, state, and local programs, which may include PTA events, coordination with local community service organizations, and family programs specific to parenting and engagement strategies;
- d) Conduct, with the meaningful involvement of parents and family members, an annual evaluation of the content and effectiveness of the parent and family engagement policy including identifying:
 1. Barriers to greater participation by parents and family members in Title I activities, with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background;
 2. The needs of parents and family members to assist with their child's learning, including engaging with school personnel and teachers; and
 3. Strategies to support successful school and family interactions, such as parent surveys, hosting events in community locations, offering parent programs at flexible times, access to parent portal, PTA events;
- e) Use the evaluation's findings to design evidence-based strategies for more effective parent and family member engagement, and to revise the policy, if needed;
- f) Involve parents in Title I activities, which may include establishing a parent advisory board comprised of a sufficient number and representative group of parents or family members served by the District to adequately represent the students' needs, to develop, revise, and review the parent and family engagement policy, such as PTA-sponsored events, parenting support classes, parent presentations (transition events, academic progressions); and
- g) Involve parents and family members in decisions regarding how it spends funds reserved for parent and family engagement activities, such as school partnership team meetings, PTA meetings and School Open House events.

For more information, contact Dr. Linda Oehler-Marx, Deputy Superintendent, at (845) 256-4030 or see Policy 8260-Title I Parent and Family Engagement.

► Use of School Facilities, Materials, and Equipment (Policy 3280)

School Facilities

It is the policy of the Board to encourage the greatest possible use of school facilities for community-wide activities including those uses permitted by New York law. Individuals or groups wishing to use the school facilities must secure written permission from the Board or its designee and abide by the rules and regulations established for use (see Facilities Use Form), including restrictions on alcohol, tobacco, and drug use. All visitors must comply with the District's Code of Conduct.

The District reserves the right to charge a fee for the use of its facilities in a manner consistent with law, and on terms specified in regulation or by agreement with these organizations.

Materials and Equipment

Except when used in connection with, or rented under provisions of Education Law Section 414, school-owned materials or equipment may be used for school-related purposes only. Private or personal use of school-owned materials and equipment is strictly prohibited. The loan of equipment and materials for public purposes that serve the welfare of the community is allowed, as long as the equipment is not needed at that time for school purposes and that the proposed use will not disrupt normal school operations.

The Board will permit school materials and equipment to be loaned to staff members when such use is directly or peripherally related to their employment, and to students when the material and equipment is to be used in connection with their studies or extracurricular activities. Community members will be allowed to use school-owned materials and equipment only for educational purposes that relate to school operations. The Board will also allow the loan of equipment to local governments and other entities that benefit the welfare of the surrounding community. The Board supports this inter-municipal cooperation as it saves taxpayer monies and is a more efficient use of scarce or costly equipment and resources.



► English Language Learners

All students identified as English Language Learners will receive instruction in a stand-alone and/or integrated English as a New Language (ENL) program as per Part 154 of the Commissioner's Regulations.

All new entrants will be screened to determine which students are possibly English Language Learners (ELLs). The initial identification process which determines ELL status will be completed within 10 days of the student's enrollment. The NYSITELL Assessment will be completed for each first time ELL entrant. In addition, the NYSESLAT Assessment will be completed for each ELL annually and the results will be utilized to determine the student's continued eligibility in the English as a New Language program.

Annual evaluation data in the content areas will be collected on each student to measure the student's academic progress and the need for future services.

English Language Learners will be provided with equal access to all school programs and services offered by the District commensurate with their age and grade level and will have equal opportunity to participate in all school programs and extra-curricular activities.

All laws and regulations regarding entry screening and procedures for diagnostic evaluation and placement of ELLs with possible disabilities will be followed. English Language Learners who are suspected of having an educational disability will be referred to the Committee on Special Education (CSE) in accordance with Part 200 and Part 154 of the Commissioner's Regulations.

Notification of a child's designation as an English Language Learner and placement in an appropriate program, as well as other school related information, will be distributed to the child's parents or to the persons in parental relation or translated into the "language and mode of preferred communication as identified."

Transitional services will be provided for former limited English proficient students for two years after they have reached proficiency on the NYSESLAT Assessment. For more information contact Dr. Linda Oehler-Marx, Deputy Superintendent, at (845) 256-4030.

DIGNITY FOR ALL STUDENTS: PROHIBITING DISCRIMINATION AND HARASSMENT OF STUDENTS

The New Paltz Central School District Board of Education is committed to providing a safe and productive learning environment within its schools. In accordance with New York State’s “Dignity for All Students Act” (“DASA”), the Board is committed to promptly addressing incidents of harassment and/or discrimination of students that impede students’ ability to learn. This includes bullying, taunting or intimidation in all their myriad forms as outlined in the Dignity for All Students policy which may be found on the District’s website.

The Board condemns and strictly prohibits all forms of discrimination, such as harassment, hazing and bullying on school grounds, school buses and at all school-sponsored activities, programs and events, whether on or off school property. No student shall be subjected to harassment by employees or students on school property or at a school function. Nor shall any student be subjected to discrimination based on the student’s actual or perceived race (including traits historically associated with race such as hair texture and protective hairstyles), color, weight, physical size/shape, national origin, ethnic group, religion, religious

practice, disability, sexual orientation, gender (including identity and expression), or sex, by school employees or students on school property or at a school function.

Discrimination, harassment, hazing or bullying that takes place at locations outside of school grounds which can be reasonably expected to materially and substantially interfere with the requirements of appropriate discipline in the operation of the school or impinge on the rights of other students is prohibited, and may be subject to disciplinary consequences. In addition, the District reserves the right to discipline students who engage in harassment of students off school property under circumstances where such off campus conduct would be violative of the student code of conduct.

Building DASA Coordinators

Duzine: Lljaira Dessereau (845)256-4305
Lenape: Lljaira Dessereau (845)256-4305
Middle School: Jessica Miller (845)256-4201
High School: Kathleen Schneck-Suma (845)256-4103

District DASA Compliance Officer

Dr. Linda Oehler-Marx, Deputy Superintendent
(845)256-4030

CODE OF CONDUCT SUMMARY 2023-2024

The Mission Statement for our school district states that:

“The New Paltz Central School District exists for the children of the community. The focus of its programs and activities is the commitment to measured excellence and continuous growth and development for all.”

To achieve that mission, the Board strives to provide welcoming, safe, and orderly schools for all students regardless of actual or perceived race, color, weight, national origin, ethnic group, religion, religious practice, disability, sexual orientation, gender or sex. The Board expects that all members of the school community will behave with personal responsibility, give mutual respect, and accept accountability for their actions.

The Board recognizes that to maintain such an environment, we must all live within certain boundaries and that inappropriate action by one person can infringe upon the rights of another. When conflicts arise, we are committed to nonviolent resolutions that encourage personal growth, responsibility and that treat each individual with respect and dignity.

This Code of Conduct describes the behavior that the Board expects from all members of the school community, identifies interventions if those standards are not met, and establishes procedures to ensure that discipline, when necessary, is prompt, fair and effective. New Paltz Central School District promotes a preventive, positive

approach to discipline rather than focusing exclusively on “punishment.” We respond to misbehavior with interventions and consequences aimed at teaching alternative expected positive behaviors, understanding, and addressing the root causes of the behavior, resolving conflicts, meeting students’ needs, keeping students safe and keeping students in school.

The Board supports a restorative approach that emphasizes relationships and community coexisting with rules and regulations. Restorative discipline helps students understand the impact of their behavior both on themselves and others. Students also learn social and emotional skills to help them respond differently in the future. Using restorative discipline, we resolve conflicts, encourage our school community members to take responsibility for their behavior, repair any harm done, restore relationships, and reintegrate students into the school community.

We are committed to applying school discipline policies and practices in a fair and equitable manner so as not to disproportionately impact students of color, students with disabilities, LGBTQIA students, students with limited English proficiency, or other at-risk students that have been historically marginalized in schools.

The full Code of Conduct can be found at www.newpaltz.k12.ny.us.

➤ Section I

Section I of the Code of Conduct is an introduction to what information one will find in the Code of Conduct. It lists the purpose of the code as well as the beliefs about the children, learning, and discipline that the Code of Conduct committee followed to create the plan.

➤ Section II

Section II of the Code of Conduct lists the rights and responsibilities of members of the constituent groups associated with the school, including students, parents/guardians, school personnel, and the Board of Education members. The code makes it clear that expectations exist for everyone and that everyone has rights to which they are entitled.

➤ Section III

Section III of the Code of Conduct deals specifically with New York State's Dignity for All Students Act (DASA). DASA seeks to provide the State's public elementary and secondary school students with a safe and supportive environment free from discrimination, intimidation, taunting, harassment, and bullying on school property, a school bus and/or at a school function. The Board of Education recognizes that a learning environment that is safe and supportive can increase student attendance, enhance student social emotional well-being, and improve academic achievement. A student's ability to learn and achieve high academic standards, and a school's ability to educate students, is compromised by incidents of discrimination or harassment, including but not limited to bullying, taunting, hazing and intimidation. You can read this section of the Code of Conduct to learn more about what can be done if you or another individual experience an inappropriate treatment like one of those described above.

➤ Section IV

Section IV deals with behavior concerns, violations, interventions, and accountability. This section of the Code of Conduct helps determine how to best address behaviors that take away from a safe and welcoming school. In particular, this section of the Code of Conduct lists different types of inappropriate behaviors and specific responses and interventions that would be appropriate when these behaviors occur. These lists of behaviors and responses/interventions are sorted by grade levels as the appropriateness of certain behaviors and responses are different for younger students and older students. Appropriate responses for students with disabilities who commit inappropriate behaviors are also discussed in this section.

Also included in Section IV is the school Dress Code. Specifically, the Dress Code says:

1. Certain body parts must be covered at all times. Clothes must be worn so that genitals, buttocks, and nipples are fully covered with opaque fabric. There is no requirement for cleavage coverage. All items listed in the "must wear" and "may wear" categories must meet these basic principles.
2. All attire must support a safe learning environment for all. Classes that include attire as part of the curriculum, may include assignment-specific

attire, but should not focus on covering bodies in a specific way or promoting culturally-specific attire.

Must wear attire that is consistent with the Basic Principles as specified previously in this document:

- Shirt (with fabric in the front, back and the sides under the arms), AND
- Pants/jeans/skirt or the equivalent (for example, sweatpants, leggings, shorts, or dresses) AND
- Shoes, including, but not limited to, boots, slides, flip flops, heels.

May wear attire that is consistent with the Basic Principles as specified previously in this document:

- Hats as long as the entire face is visible
- Cultural or religious headwear or cultural or religious attire
- Hoodie sweatshirts, as long as face is visible to school staff
- Fitted pants, including leggings, yoga pants and skinny jeans
- Pajamas, consistent with Basic Principles and Goals, set forth above
- Ripped jeans as long as underwear and buttocks are not exposed
- Tank tops, including spaghetti straps and tube tops
- Athletic attire
- Visible waistbands on undergarments or visible straps on undergarments worn under clothing.

The following, although not an exhaustive listing, are deemed to be inappropriate, either because they interfere with the health and safety of our students or staff, or are disruptive to the educational process.

- Violent language or images on clothing
- Images or language depicting drugs or alcohol on clothing
- Hate speech, profanity or pornography on clothing
- Images or language that creates a hostile or intimidating environment based on any protected class or historically marginalized group on clothing.
- Swimsuits, except as required in class or athletic practice/performance
- Accessories that could be dangerous or can be used as a weapon
- Any item that obscures the face or ears, except as a religious observance



Section V

Section IV includes information about the school's cell phone policy and student use of chromebooks. Cell phones are not allowed to be used in Duzine, Lenape, or the Middle School. In the High School, the following statements about cell phone use are given:

Classroom teachers and study hall teachers have the right to create and enforce cell phone policies in their classrooms. Cell phone limitations in the classroom may range from a complete ban on cell phones to allowing the use of cell phones for educational purposes. Cell phones should not be used for entertainment purposes in classes or in study halls. Students may not use cell phones in the hallways or in the lavatories while class is in session. Special permission to use the phone outside of the room during class may be granted by the teacher, in case of emergency.

Teachers must clearly explain their classroom cell phone policies and include them on their course syllabi so that students and parents fully understand them. Students are required to follow all classroom cell phone policies. Teachers and study hall monitors have the right to confiscate cell phones that are being used in violation of classroom rules.

Students may use cell phones between periods, during lunch, before and after school, and on school transportation. However, all cell phone use must follow the guidelines set forth earlier in this Code of Conduct, including not speaking loudly, listening to loud music, or being disruptive, and not video or audio recording people or taking their pictures without permission. If listening to music with headphones or earbuds, one of the individual's ears must remain unblocked at all times so that they can hear people talking to them and so that they can hear safety announcements.

Section V includes information about possible interventions as a result of inappropriate behavior including detention, suspension from transportation, suspension from sports or other extracurricular activities, in-school suspension, removal from a particular class, out of school suspension, long-term suspension, counseling, and PINS Diversion.

Section VI

Section VI gives information about public conduct on school property. The District is committed to providing an orderly, respectful and safe environment that is conducive to learning. All persons on school property or attending a school function, whether on or off of school property, are expected to conduct themselves in a respectful and orderly manner. These expectations are clearly listed in this section.

Section VII

Section VII of the Code of Conduct discusses three particular school policies. The first is policy 7110-Comprehensive Student Attendance. Among other things, this policy explains why it is extremely important for students to come to school every day and to be on time for school. This policy defines chronically absent students as students who miss more than 20 days in a school year. Excused and unexcused absences will both count toward the 20 absence limit (or 10 for a half year course). The District will send home periodic letters to the parents/legal guardians of chronically absent students notifying them of the days of absence. Students and their parents/legal guardians who are nearing the 20 or 10 absent limits will be invited to an

attendance conference where all extenuating circumstances, including doctor's notes will be considered. Policy 7110 is included, in its entirety, at the end of the Code of Conduct.

Section VII also gives information about student searches and interviews. This policy explains who can perform a search of student property and why a search would be appropriate. Information about the role of law enforcement in searches and interviews is described. This section also comments on the district's expectations of school visitors.

The final portion of Section VII of the Code of Conduct explains the requirements for periodic updates of the Code of Conduct and the rights of the members of all constituent groups to review and comment upon the code before it is officially approved by the school board.

Section VIII

Section VIII of the Code of Conduct lists the glossary of important terms used in the document.



IMPORTANT CONTACT INFORMATION

District Office

Street Address: 1 Eugene L. Brown Drive, New Paltz, NY 12561

Mailing Address: 196 Main Street, New Paltz, NY 12561

Superintendent

Superintendent of Schools: Stephen Gratto (845) 256-4020
 Administrative Assistant to the Superintendent: Sandra Ermo (845) 256-4020
 District Clerk: Sandra Ermo (845) 256-4020

Instructional & Student Support

Deputy Superintendent: Dr. Linda Oehler-Marx (845) 256-4030
 Director of Pupil Personnel Services & Special Education: Kathleen Coughlin (845) 256-4040
 Special Education Pre-K-5 Coordinator: Kathleen Clark (845) 256-4041
 Special Education Grade 6-12 Coordinator: Dr. Tara LaMonica (845) 256-4047
 Central Registration Registrar: Jaclyn Tiano (845) 256-4040

Business & Operations

Assistant Superintendent for Business: Debra Kosinski (845) 256-4010
 Facilities & Operations Director: Guy Gardner (845) 256-4090
 Food Services Director: Sheila Moran (845) 256-4050
 Tax Collector: Tina Long (845) 256-4017
 Facilities Use (845) 256-4090

Athletics

Health, Physical Education, & Athletics Director, Gregory Warren (845) 256-4151
 Sports Hotline (845) 256-4045

Transportation

Transportation Director, Maureen Ryan (845) 256-4070
 Transportation Assistant Director, Kelli Ricci (845) 256-4070



Visit the NPCSD website at www.newpaltz.k12.ny.us

Duzine Elementary School

Street Address: 31 Sunset Ridge, New Paltz, NY 12561

Mailing Address: 196 Main Street, New Paltz, NY 12561

Principal: Ross Hogan • Assistant Principal: Lljaira Dessereau

Main Office (845) 256-4350
 Fax (845) 256-4359
 School Nurse (845) 256-4360

Lenape Elementary School

Street Address: 1 Eugene L. Brown Drive, New Paltz, NY 12561

Mailing Address: 196 Main Street, New Paltz, NY 12561

Principal: Sean Inglee • Assistant Principal: Lljaira Dessereau

Main Office (845) 256-4300
 Fax (845) 256-4309
 School Nurse (845) 256-4310

Middle School

Street Address: 196 Main Street, New Paltz, NY 12561

Mailing Address: 196 Main Street, New Paltz, NY 12561

Principal: Ann Sheldon • Assistant Principal: Jessica Miller

Main Office (845) 256-4200
 Fax (845) 256-4209
 Guidance Office (845) 256-4220
 School Nurse (845) 256-4210

High School

Street Address: 130 South Putt Corners Road, New Paltz, NY 12561

Mailing Address: 196 Main Street, New Paltz, NY 12561

Principal: Dr. Samuelle Simms • Assistant Principal: Kathleen Schneck-Suma

Main Office (845) 256-4100
 Fax (845) 256-4109
 Guidance Office (845) 256-4120
 School Nurse (845) 256-4110



SCHOOL HOURS

	START	END
HIGH SCHOOL:	8:00 AM	2:20 PM
MIDDLE SCHOOL:	7:55 AM	2:35 PM
LENAPE:	9:15 AM	3:25 PM
DUZINE:	9:25 AM	3:35 PM

New Paltz

Central School District

196 Main Street
 New Paltz, New York 12561
 Tel. (845)256-4000 • Fax (845)256-4009
www.newpaltz.k12.ny.us

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